

Escrick Parish Council

Minutes of Escrick Parish Council meeting held by video conference at 7.30pm on MONDAY 12th APRIL 2021.

- 21105: **Welcome: Chair welcomed Councillors and member of public to the meeting.**
- 21106: **Apologies/Attendance:**
- a. Present: Cllr Bartle, Cllr Chambers, Cllr Coulson, Cllr Cunningham, Cllr Hawes, Cllr J Reader, Cllr Rees and Cllr Rowson. 2 members of the public. Clerk; S Look. District Councillor N Reader.
 - b. Apologies: Cllr Hawes and County Councillor Musgrave.
- 21107: **Declarations of Interests:** None received.
- 21108: **Public correspondence received:**
- a. Email from resident regarding the requested yellow lines on Skipwith Road. Clerk has responded clarifying the plans for double-yellow lines or equivalent parking restrictions on the section of Skipwith Road between Dower Chase and the A19 (both sides).
 - b. Email from resident to Cllr Musgrave copying the Parish Council in regarding ongoing infill activity work at Escrick Railway sidings and the disposal waste on the site. Complaint has been escalated to NYCC.
 - c. Various correspondence about the new build at 2 Carr Lane to be discussed in Planning part of the agenda.
- 21109: **Public session:**
- a. No comments.
- 21110: **Updates from other authorities:**
- a. Cllr N Reader had nothing to report.
 - b. Cllr Musgrave not present.
- 21111: **Minutes:**
- It was resolved to accept the minutes of the Parish Council monthly meeting held on 1st March 2021, the extraordinary meetings held on 8th March 2021 and the extraordinary meeting held on 22 March 2021.

Finance and Governance

- 21112: **Finance report (RFO):**
- a. Account balances and reconciliation noted:

		Community account	BMM account
i.	Account balances as reported at last meeting (as at 22 nd February 2021):	£5,435.47	£20,957.18
ii.	Payments made since last meeting:		

	Information Commissioners Officer – Data protection renewal	-£40.00	
	(Transfer from HSBC account closure	+£26,352.65	-£20,957.18)
	S Look – Clerks January & February expenses	-£77.87	
	S Look – Clerks Feb salary	-£.	
	CYC – Bus shelter	-£1608.00	
	Ciq Agency NDP phase 2 Design Code work	-£6165.60	
iii.	Payments made since last meeting under clerks delegated powers:		
	Autela Payroll Dec 2020 to March 2021	-£78.54	
	HMRC Payment January – April 2021	-£54.80	
	S Look - Clerks March salary	-£.	
	Unity Bank service charge	-£18.00	
iv.	Receipts:		
	Village Green Association fence contribution	+£1066.68	
	Transfer to savings from current account		+£20,000
	Transfer from savings to current account	+£5,000.00	-£5,000.00
v.	Account balances as at 1 st April 2021:	£3,516.62	£15,000.00
vi.	Uncleared cheques:		
	Nil		

- b. Resolved to approve the following routine payments to be made:

viii.	S Look – Clerks March overtime	8.5hrs
ix.	S Look – Clerks March expenses	-£32.39
x.	YLCA – annual subscription	-£409
xi.	R Rowson - Monument Cleaner	-£21.99

- c. Resolved to approve the following purchases / exceptional payments:

xii.	PWLB – streetlight loan (to be paid by DD on 04/05/21)	-£1467.74
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- d. Noted the year end annual accounts for submission to the internal auditor.
e. Noted CIL statement received from SDC Oct 2020 to March 2021; Nil balance.

21113: Remote meetings:

- a. Update received that legislation allowing Parish Councils to hold remote meetings expires on 7th May 2021. Councillors discussed returning to face-to-face meetings with social distancing, but some Councillors felt this was not appropriate given ongoing pandemic risks.
- b. Resolved to bring forward the next Parish Council meeting to Tuesday 4th May 2021 in order for it to be held remotely.
- c. Motion to be tabled at May’s meeting to consider delegating full powers to the clerk when remote meeting legislation ceases.
- d. Clerk to respond to the Government’s ‘Call for Evidence’ expressing the PC’s support for remote meetings.

Highways

21114: Highways: Skipwith Road

- a. Village gateways on Skipwith Road to be progressed by NYCC later in the year after a change of contractor is in place.

- 21115: **Highways: A19 traffic concerns**
- a. Proposed pedestrian crossing scheme on A19/Skipwith Road. Further action deferred until June.
- 21116: **Ongoing highways issues:**
- a. Update on highways issues raised following the December 2019 meeting (listed below).
 - i. Overgrown foliage on A19 outside the Parsonage (to assess again in May).
No update.
 - ii. Bridge damage on Main Street. Repointing of the bridge has been done.
 - b. Update given on request for disability access / dropped kerbs in the village. It is in the NYCC programme of works for this financial year and will progress after the change of contractor has gone through.
- 21117: **20mph zones:**
- a. No update from NYCC on 20mph zone policy around schools.
- 21118: **Bus stops:**
- a. Update received on the installation of a streetlight to illuminate the new bus stops on the A19. Confirmation received from Openreach that they will not allow equipment to be attached to their post. CYC can install streetlighting but concern raised that it is a conservation area. Resolved to defer until next winter to see if demand is still there.
 - b. Update received on request made to Deighton Parish Council for litter bin at the bus stop. SDC will not install one as it is outside their boundary. CYC do not ordinarily collect beyond Deighton so it has been escalated to their Head of Environmental Services.
 - c. CYC have confirmed they will put bus stop markings in the laybys to deter motorists parking in them. To be done in May.
- 21119: **Streetlights:**
- a. Replacement streetlight on Hollicarrs Close has now been done. Clerk to invoice Escrick Park Estate when invoice from NYCC has been received.

Maintenance

- 21120: **Maintenance issues:**
- a. Cllr Reader gave councillors an update on drainage problems requiring attention. Investigative work to be carried out. Resolved to approve the expenditure of up to £100 to hire plant equipment to investigate blocked land drain at the playing fields.
 - b. 'Appearance and environment' initiative. Chair to do a leaflet drop to neighbours of the area affected on Wenlock to ascertain what they want on the area where the twin oaks used to be.

Planning

- 21121: **Planning, new applications: To resolve comments on the following applications.**

- a. 2019/0698/OUT: Land Adjacent To About Thyme Hollicarrs Close, Escrick. Outline application for the erection of 1no affordable dwelling including access (all other matters reserved). Clerk to respond reiterating previous comments raised.
- 21122: **Planning determinations: To note determinations made since last meeting.**
- a. 20/01546/FUL. North Selby Mine, New Deighton Road, Deighton. Variation of condition 4 of permitted application 19/00078/OUTM (redevelopment of the former North Selby Mine site to a leisure development comprising of a range of touring caravans and static caravans with associated facilities) to remove limit of 28 nights occupation in any one calendar year. Approved with the condition that caravans shall be occupied for holiday accommodation purposes only and shall not be occupied as permanent residential accommodation with occupation by the same person, group of persons or family for a period(s) that total no more than 183 days in any one calendar year.
 - b. NY/2016/0251/FUL: Proposed waste transfer station at former Stillingfleet Mine. Refused.
 - c. 2021/0284/HPA: Lund House, 8 Wenlock Drive, Escrick. Erection of first floor ensuite side extension. Clerk to request an extension to the next meeting. To delegate to planning work group to advise the clerk how to respond if extension is not granted.
- 21123: **Planning working group**
- a. 2 Carr Lane, Escrick. Complaint received about materials approved and the brick sample used. Cllr N Reader has raised the issues with SDC planning. Planning has been granted subject to agreeing materials. The type of brick has been delegated to the planning officer to approve. Concerns raised about the quality of decision making at SDC. Also concerns received about the contractors depositing mortar down the sides of the beck or surplus bulk bags into the water course itself. This has been reported to the Internal Drainage Board. Cllr Bartle will also report it to the Environment Agency.
 - b. Escrick Parish Council comments have been submitted to SDC on the conservation review. No update from SDC yet.
 - c. Resolved to review the future role of the planning working group and agree any changes at the Annual Parish Council meeting in May.
- 21124: **Planning, Neighbourhood Plan:**
- a. Update received from Cllr Rees on the NDP.
 - b. Timeline for the NDP circulated to councillors. Cllr Rees ran through the proposed process and highlighted main actions for the NDP over the coming months.
 - c. Design code document to be sent to councillors for comments prior to the May meeting. Targeting putting the pre submission consultation out to the public mid-May. Communications options to be discussed by the NDP team on 14th April. Cllr Rees to ascertain timescale for the independent examination. Confirmed grant application to be submitted in April.

Other items

- 21125: **Local Government Reform consultation:**
- a. Resolved not to respond as a Parish Council to the consultation. Councillors can respond as individuals.
- 21126: **Leeds East airspace consultation:**

- a. Resolved not to respond to the consultation. Councillors can respond as individuals.
- 21127: **Deighton and Escrick Parish Council working group:**
- a. Confirmed Deighton/Escrick Parish Council will work together on items of common interest as and when required.
- 21128: **COVID-19**
- a. No further changes to COVID-19 risk assessment for Parish Council services and facilities at present. To review at the next meeting.
- 21129: **Correspondence received:**
- a. YLCA: White Rose Update. Noted.
 - b. YLCA: Ministry of Housing, Communities and Local Government consultation. Deadline 19th April 2021. Noted.
 - c. Escrick Village Green Committee March meeting minutes, AGM minutes, accounts and expenditure summary. Village Green event to be held on 24th July. Noted.
 - d. Consultation - Selby Places and Movement. Online events Thursday 15th April and Wednesday 21st April. Survey deadline 30th April 2021. Noted.
- 21130: **Comments from public present on agenda items – Note: decisions cannot be made on items brought to this stage of the meeting.**
- a. Concerns raised by member of the public about remote meetings continuing beyond the Covid restrictions easing.
- 21131: **Councillor vacancy:**
- a. Councillors resolved the co-option of Glen Hopkinson.
 - b. Acceptance of office to be completed and emailed to clerk.
 - c. ROI has been sent to SDC and copied to clerk.
- 21132: **Items for the next meeting:**
- a. To confirm any progress on bus fare changes. Confirmed CYC are consulting on contract changes.
 - b. Annual Parish Council meeting to take place on 4th May 2021 prior to the Parish Council meeting.
 - c. To consider Rural Housing Enabler survey at the next meeting.
 - d. To consider ordering any plastic anti littering posters for the Parish at the next meeting.
 - e. Concern raised about the cost of YLCA membership. To consider options for renewal next year.

Meeting closed at 21.10.

Signed: Richard Rowson

Chair, Escrick Parish Council
Date: 4th May 2021