

ESCRICK PARISH COUNCIL

MINUTES OF ESCRICK PARISH COUNCIL MEETING HELD AT 7.30PM IN ESCRICK VILLAGE CLUB ON MONDAY 9TH JANUARY 2017

Chairman: Cllr R Rowson

Clerk/RFO: Mrs H Guest, 40 Linden Way, Thorpe Willoughby, YO8 9ND

clerk@escrick.org

Please note that the numbering of items differs from the published Agenda.

Part 1

17001: Apologies/Attendance:

- a. Apologies were received from Cllr Morley-Jones: it was resolved to accept reason.
- b. Present: Cllrs Rowson, Forster, Coulson, Moran, Casling, Councill, Cunningham, Luscombe, Rees, Lamont, the Clerk and one member of the public.
- c. All present were requested to sign the Attendance book.

17002: Interests: Chair reminded members to make any declarations of interest in any agenda items - None received.

17003: Welcome: Chair welcomed councillors, clerk and visitors to the meeting.

17004: Minutes

- a. It was resolved to accept Minutes of the Council Meeting held on 5th December 2016.
- b. Chairman signed minutes as a true record.

17005: Council received comments on agenda items or other questions/comments from electors present. *(For information only; clerk to make notes of comments; no answers or discussion at this meeting)*

Items received by the Clerk since the last meeting:

1. Street cleaning on The Glade - complaint received that the footpath has not been cleaned: resident advised to contact Selby District Council who have the responsibility for this work.
2. A resident asked whether the recent Parish Council budget consultation had been made available to all residents - Clerk advised that a questionnaire had been hand delivered to every house in the Parish and was also available on the website.
3. A resident commented that the Register of Interests forms on the website were not up to date - Clerk advised that publication of these is the responsibility of SDC and that the forms for newly co-opted Councillors would be published in due course.
4. Comments received that the bus shelter on the northbound side of the A19 near to Escrick Business Park would benefit from a light and that the path it sits on is covered in debris. Resident advised to contact Highways regarding the light whose responsibility this is. During discussions, it was suggest that the resident contact SDC in the first instance regarding cleaning of the path (this is an SDC responsibility) and to contact the Chief Planning Officer/Planning Enforcement regarding the wheel wash which does not seem to be working, since this was likely a condition of planning permission. Perhaps also to escalate via the District Councillor.
5. A complaint was received regarding the bus timetable for Escrick village - there are times listed for the Designer Outlet and then for Riccall, but no times given for Escrick. It is understood that the exact times cannot be notified due to traffic levels on the route. Upon advice from the District/County Cllr, resident was

informed that unless there was a breach of contract, no action could be taken. During discussion, the Chairman advised that a timetable with approximate timings had been added to the website.

6. (Item received after agenda preparation and discussed at Chairman's discretion): Query from resident regarding whether the Parish Council intended to respond to a 'recognised rights of way' document submitted by Escrick Park Estate to the NYCC definitive map office. The resident was concerned that some rights of way were omitted from the map. The Parish Council understands that this is an administrative process confirming that the Estate has made no changes to public rights of way since the last submission in July 2000. Clerk to reply to resident to suggest he makes contact with the Public Rights of Way team at NYCC regarding the process and definition of different types of rights of way. The Parish Council understands that Temple Walk is a permissive right of way, rather than a public right of way.

17006: Reports received, for information only, from:

- a) County Councillor - None.
- b) District Councillor - None.
- c) Police - None.
- d) Other - None.

17007: Planning:

1. Applications:

- a. None.

2. Decisions:

- a. 2016/1245/TPO: Crown reduce by 20% on 1No Evergreen Oak covered by TPO 4/1977 at 3 Dower Chase. Permitted. Noted.
- b. 2016/1275/HPA: Proposed erection of single storey rear extension at Harvest Moon, Hollicarrs Close. Permitted. Noted.

3. Consultations:

- a. SDC Council budget consultation - deadline for comments 24th January 2017. It was resolved to make no comments.
- b. North Yorkshire Police precept consultation: deadline for comments 11th January 2017. It was resolved to make no comments.

17008: RFO to reported on closing balances and recent payments.

a) **Account balances**

- 1. Current account balance as at 4th January 2017 £1,909.14
- 2. Savings account balance as at 4th January 2017 £13,333.40

b) **Payments made since last meeting under Clerk's delegated powers**

None.

c) **Payments to be made**

- 1. HMRC (Q3) £201.40
- 2. CH Guest (salary - Dec) £348.20
- 3. Escrick Park Estate (Playing Fields rent) £10.00
- 4. Autela Group Ltd (Q3 payroll process) £30.00
- 5. North Yorkshire County Council (grit bins) £180.00
- 6. S Smowton (laptop repairs) £80.00
- 7. S Smowton (ongoing support for laptop - 1 year) £60.00

d) **Receipts:** None.

e) **Budget:** In light of further information received, Councillors resolved to increase the precept requirements to £19,000. Clerk to advise District Council.

f) **Grass cutting payment from NYCC:** Noted that the Clerk, upon advice from Area 7 Selby, a revised grass cutting invoice has been submitted to NYCC for 2016 of £270.00 excluding VAT.

g) **Insurance - additional cover:** Further to discussions regarding cover for additional items (memorials/VGC store), a quote has been received from the insurers for £345.10 for the remainder of the year. It was resolved to purchase the additional cover.

h) **Loan Extension:** It was noted that the Clerk has applied for an extension to the permitted period within which the loan for the lighting upgrade programme can be paid to the Council. The new deadline for requesting the funds is now 19th November 2017.

17009: YLCA

a) White Rose Update: Items on Declarations of Interest, Tour de Yorkshire 2017 Roadshows, Chancellors' Autumn Statement, North Yorkshire online reporting system, Neighbourhood Planning Grants and Grants for War Memorials upkeep were noted.

b) No extension of referendum principles: these have not been extended to Parish Councils for the year 2017/18 - Noted.

c) Grants and Funding - information about a number of grant funding bodies - Noted.

17010: A19 speeding issues: The response from Highways and offer of a meeting was discussed. It was resolved to accept the offer of the meeting and that two or three Councillors attend the meeting. A working party of all interested councillors to meet to agree key points and questions to raise at the meeting.

17011: Community Speed Watch: Cllr Rowson reported on progress to date: There are approximately 10 volunteers who attended a training session with the Community Speed Watch volunteer on Saturday 7th January. Attendees were informed that the speed monitoring can be carried out only at pre-agreed locations, in part to avoid conflicting with Police camera van monitoring. All current locations are along the A19 since as this scheme was established in response to A19 complaints - however other locations can be added via the 95 alive process subject to assessment and suitability but can only take place in 30mph and 40mph areas. Escrick is the 10th village to go live with this scheme. More volunteers are required for the scheme and an item is to be put onto the website and into the Parish Magazine.

17012: Highways issues: None at time of agenda preparation.

Following agenda preparation, a report was received that the VAS sign on the southbound A19 opposite the Sang Thai restaurant was faulty - this has been reported to Highways. A further comment was received that the arrow signs on the bollards on the central reservation/crossing points through the village were very dirty and, because they are unlit, very difficult to see at night. Clerk to report to Highways.

17013: Correspondence received:

a. News items received by email forwarded to Councillors.

b. Energy advice for Eastern CEF villages - not for profit organisation offering advice to Escrick residents. Local advice sessions offered - It was resolved that Cllr Cunningham looks further into this issue and reports back to the Council.

b. Various advertisement received.

17014: Letters/Emails Sent or Action Taken Since Last Meeting:

a) Register of Interests forms for new Councillors forwarded to Selby DC. Clerk noted errors/omissions on the SDC website and has had these corrected. Councillors to be aware that it is a personal responsibility to ensure that their ROI forms are up to date to include any changes as they occur. Noted.

17015: Minor Items – none.

17016: Comments from public present on agenda items (noted that no new items may be brought to the Council at this point in the meeting). None.

17017: Items for the next agenda

Several items were raised, and it was agreed that a forward plan would be beneficial to spread these across meetings. Cllr Rowson to produce a forward agenda for the year, to include:

- a. Review membership of sub-groups and other additional responsibilities
- b. Bus Shelter War Memorial - to discuss possible uses.
- c. Village Green Committee plans for the pond.
- d. Bus stop light on A19 near to Business Park - to consider options.
- e. Any further actions relating to reports of mud/debris on road near to Business Park.
- f. WWI Beacons - invitation for Escrick village to participate.
- g. Eastern CEF funding for energy advice for Escrick residents - Cllr Cunningham to report.
- h. Clerk to report on research regarding Neighbourhood Plan grant funding

17018: Noted dates of future meetings (all meetings are to be held on Monday evenings at 7.30pm (with the exception of 8th May 2017 meeting) at Escrick Club:

2017 – 6th February, 6th March, 3rd April, 8th May (APM & ACM).

8.50pm: Closure of Part 1 meeting.

Part 2

17019: Confidential business: It was resolved to exclude Public and Press on the grounds that matters for discussion affect individual staff members/ procedures/ legal/ finance issues.

17020: Minutes (Part 2)

- a. It was resolved to accept Minutes of last Part 2 meeting.
- b. Chairman signed minutes as a true record.

8.52pm: Closure of Part 2 meeting.

Signed **Cllr R Rowson**

Chairman, Escrick Parish Council

Date : 6th February 2017