

ESCRICK PARISH COUNCIL

MINUTES OF ESCRICK PARISH COUNCIL MEETING HELD AT 7.30PM IN ESCRICK VILLAGE CLUB ON MONDAY 7TH NOVEMBER 2016

Chairman: Cllr R Rowson

Clerk/RFO: Mrs H Guest, 40 Linden Way, Thorpe Willoughby, YO8 9ND

clerk@escrick.org

Part 1

16141: Apologies/Attendance:

- a. **Present:** Cllrs Rowson, Forster, Coulson, Luscombe and Morley-Jones, the Clerk and 3 members of the public.
- b. **Apologies** were received from Cllrs Cunningham and Lamont. It was resolved to accept reasons.
- c. All present were requested to sign the Attendance book.

16142: **Interests:** None declared.

16143: **Welcome: Chair welcomed** councillors, clerk and visitors to the meeting.

16144: Minutes

It was resolved to accept Minutes of the Council Meeting held on 3rd October 2016.

- a. Chairman signed minutes as a true record.

16145: **Comments** on agenda items or other questions/comments from electors present.

Clerk's report on items raised as follows:

- a. Clerk advised Councillors and public regarding statutory position on the inclusion of agenda items inviting public comments at the beginning and end of the meeting. Items not on the Agenda are not able to be discussed, only noted. The Council is trying to encourage the public to inform the Clerk ahead of agenda preparation about issues, so that they can be itemised and addressed.
- b. Lamp post No 1 still not working - contractor advised.
- c. Replacement of metal cats eyes - the replacement of cats eyes with a quieter material has been confirmed by NYCC. Chair and Clerk to chase for completion date.
- d. Anonymous complaint received via the website of fireworks in village and request that Parish Council take steps to address the issue. Since the Council has no authority to address anti-social or illegal activity directly, an item was added to the website to inform residents that any issues of this nature should be raised with the police in the first instance.

16146: Reports, for information only, from:

- a) County Councillor - None.
- b) District Councillor - None.
- c) Police - None.

At the Chairman's discretion, item No 16149 was brought forward to this point in the meeting (reported below).

16147: Planning: The following were discussed:

1. Applications:

a. 2016/1245/TPO: Crown reduce by 20% on 1No Evergreen Oak covered by TPO 4/1977 at 3 Dower Chase. It was resolved that the Planning Working Group should be delegated to consider this application and pass comments to the Clerk to be forwarded to SDC.

b. 2016/1275/HPA: Proposed erection of single storey rear extension at Harvest Moon, Hollicarrs Close. It was resolved that the Planning Working Group should be delegated to consider this application and pass comments to the Clerk to be forwarded to SDC.

2. Decisions: To note:

a. 2016/1594/FUL: Two storey side extension, single story side and front extensions following demolition of existing detached garage and domestic outbuilding at Chelsea Cottage, York Rd, Deighton. Refused. Whilst not in Escrick Parish, this property is within Escrick village. Noted.

3. Consultations: None

16148: RFO reported on closing balances and recent payments.

a) **Account balances**

1. Current account balance as at 7th November 2016	£5,170.88
2. Savings account balance as at 7th November 2016	£13,332.01

b) **Payments made since last meeting under Clerk's delegated powers**

None.

c) **Payments to be made**

1. R Rowson (reimburse MS Office fees)	£44.64
2. Escrick Village Hall Committee (hall hire 21/09/16)	£24.00
3. H Guest (salary October)	£173.60
4. Tru Green (Landscape - £1650, Playing field £360, VAT £402)	£2,412.00

d) **Receipts:**

1. Churchyard Memorial cleaning donations	£100.00
2. Grant funding for refurbishment of Fish/Dolphin Memorial setting	£575.85

e) **Parish Council Laptop:** It was resolved to have the laptop spring cleaned due to serious issues being encountered at a cost of between £40 and £100, then purchase an annual remote support package at a cost of £60 p.a.

f) **Budget:** It was resolved that budget requirements for 2016/17 would be discussed at a meeting of the Finance and Admin Committee - date to be arranged.

g) **Grant Funding:** Information received from YLCA that grant funding is available for the purchase of IT equipment until early 2017. It was resolved that this to be explored by the Clerk and to bring to next meeting.

h) **Pension Scheme:** Payroll provider has advised that the decision needs to be made regarding which pension scheme that the Council would like to offer. Discussion was deferred to Confidential Session of the meeting.

i) **Community Infrastructure Levy:** Receipt of October CIL statement was noted - no funds due at the present time.

16149: Co-option of Councillors: It was resolved that Rebecca Council be co-opted onto the Council and she signed an Acceptance of Office form, which was countersigned by the Clerk. Cllr Council to complete the Register of Interest form and forward to the Clerk for submission to the Monitoring Officer.

16150: Tree maintenance issues within the village: Quotes have been received to rectify potential issues: quotes to be discussed in the Confidential Session of this meeting. Cllr Coulson explained the considerations and that the professional opinion of two tree surgeons had been sought regarding the work which needs to be done. There were no trees which were considered either a danger or in

need of urgent attention. It was resolved that she is to compile a briefing note for Councillors itemising which work is considered necessary and which can be addressed using next year's budget.

16151: Grit Bins: Three proposed locations for grit bins were resolved (subject to obtaining the relevant permissions): this is due to the reduction in gritting service from NYCC within the village. The proposed locations are: near Village Hall notice board on Main Street, near Jubilee benches on Main Street/Carr Lane and at junction of The Glade/Carr Lane. The cost from NYCC - £50 per bin and £75 to refill once, or twice, depending upon weather conditions = total £375 in current year. Noted that there is no requirement to use NYCC in future years.

16152: Maintenance of Fish Monument: It was noted that the contractor has been asked to complete works on posts/chains. Awaiting further information regarding restitution of fountain setting.

16153: Community Speed Watch: Cllr Rowson reported that there were 11 expressions of interest from residents wishing to become involved in the scheme. It was resolved that he is to arrange a meeting with Community Speed Watch, confirm that the 11 residents still wish to become involved and identify one resident to act as Speed Watch Co-ordinator.

16154: Street Lighting Update: It was noted that the upgrade programme is now complete, although there are few minor items to address. Northern Powergrid have sent out new supply contracts which have been signed and returned - final copies for 2 out of 3 contracts were received just ahead of the meeting (one for the Hollicarrs lights and one for the rest of the village - the contract for the festive lights is still awaited). NYCC invoice awaited, at which point, loan funds will be requested, along with repayment schedule. It was also noted that Northern Powergrid advised that they need to be informed on an annual basis of lighting up times for the Christmas tree lights.

16155: Playing Fields Association and 10k: Cllr Rowson updated the Council regarding the current status of the PFA Committee and the potential impact that this might have upon the Parish Council. It is understood that upon the resignation of the current PFA Chair, there is no identified replacement. There are a number of issues which may need to be addressed, but these will be brought by Cllr Rowson to the Parish Council once they are clarified. Noted.

16156: Escrick School Academy Consultation:

1. The Council discussed their understanding of how this may change the current situation.
2. The School Governors would like a Parish Councillor to attend their consultation meeting to represent the long term interests of the village - ideally not a parent as there may be a conflict of interest. It was resolved that Cllr Morley-Jones would attend the meeting. Clerk to inform the Head Teacher.

16157: Highways issues: To resolve any action on the following:

- a) The draft letter by Cllr Rowson regarding the response to the Parish Council A19 speed reduction request was discussed. The letter requests a more specific response to the issues raised including reasoning as to why the request was declined. It was resolved that the letter would be sent to the most senior person at NYCC Highways and the County Councillor and MP would be copied in.
- b) Letter received regarding speeding vehicles on A19 near Escrick Business Park estate and the dangers that this brings to horse riders and pedestrians. The letter asked for advice as to who best to send a response to. It was resolved that details of NYCC Highways and the County Councillor to be sent to the resident.
- c) Relevant road closures added to website for the information of residents. Noted.

16158: Correspondence received: The following were noted:

- a. News items received by email forwarded to Councillors.
- b. BBC Children in Need Barlow Common ramble on Sunday 20th November.
- c. PCC survey on policing views and priorities - deadline 18th November.
- d. SDC consultation on approach to charitable collections policy - this concerns house to house collections as well as street collections, including direct debits. Deadline for comments 16th November.
- e. British Red Cross - family reunion appeal: to consider a donation to this appeal.
- f. 2 x offers from contractors interested in quoting for grounds maintenance within the village. It was resolved that this will be resolved early next year.
- b. Various advertisement received.

16159: Letters/Emails Sent or Action Taken Since Last Meeting: nothing additional.

16160: Minor Items:

1. Cllr Morley-Jones provided hard copies of the proposed budget questionnaire for Councillors, which was discussed. At Chairman's discretion, it was resolved that suggested amendments be included and that the questionnaire will be delivered mid - November to residents, with a response date at the end of the month. Responses will be discussed at the meeting in December and actions resolved ahead of the January meeting - these to be included in budget/precept considerations.

16161: Comments from public present on agenda items : This item has been included as a result of Parishioners comments for this meeting only on a trial basis - Clerk to seek feedback from Councillors following the meeting as to whether it should continue in the future.

1. A member of the public commented that the change to Academy status for the school was complex issue and was not only a decision relative to Escrick, but was rather more political. It was suggested that some research is carried out ahead of attendance at the consultation meeting.

16162: Items for the next agenda - none at this time.

16163: Dates of meetings for 2016/17 were noted (all meetings are to be held on Monday evenings at 7.30pm (with the exception of 8th May 2017 meeting) at Escrick Club:

2016 – 5th December.

2017 – 9th January, 6th February, 6th March, 3rd April, 8th May (APM & ACM).

8.55pm: Closure of Part 1 meeting.

Signed **Cllr R Rowson**

Chairman, Escrick Parish Council

Date : 5th December 2016

Part 2

16164: Confidential business: It was resolved to exclude Public and Press on the grounds that matters for discussion affect individual staff members/ procedures/ legal/ finance issues.

16165: Minutes (Part 2)

- a. It was resolved to accept Minutes of last Part 2 meeting.
- b. Chairman signed minutes as a true record.

16166: Update on legal items.

- 1. Bus shelter memorial.
- 2. Tree maintenance quotes within the village.
- 3. Pension scheme review.

9.13pm: Closure of Part 2 meeting.

Signed **Cllr R Rowson**

Chairman, Escrick Parish Council

Date : 5th December 2016