

Escrick Parish Council

Minutes of Escrick Parish Council meeting held by video conference at 7.30pm on MONDAY 7th DECEMBER 2020.

20216: **Welcome: Chair welcomed Councillors and member of public to the meeting.**

20217: **Apologies/Attendance:**

- a. Present: Cllr Bartle, Cllr Chambers, Cllr Coulson, Cllr Cunningham, Cllr Hawes, Cllr Moran, Cllr J Reader, Cllr Rees, Cllr Rowson and 2 members of the public. Clerk; S Look. County Councillor Musgrave and District Councillor N Reader.
- b. Apologies: None

20218: **Declarations of interests:** None.

20219: **Public correspondence received:**

- a. Objection to website notice about parking problems near the primary school. Councillors agreed that the notice was proportionate to what the Parish Council were asked to do by the primary school and the police.

20220: **Public session:**

- a. No comments.

20221: **Updates from other authorities:**

- a. District Councillor N Reader reported that waste collections will be missed w/c 7th December in Escrick due to a number of staff self-isolating. Cllr N Reader has written to SDC to ask the priority details for the villages concerned. County Councillor Musgrave updated the parish council on local government reform. Two proposals have been sent to the Local Government Minister before the 9th November deadline. One proposal sent by the County Council for a full single county wide unitary council excluding City of York and the other proposal being from 6 out of the 7 district councils (excluding Hambleton) for two new unitary authorities including York. They would then be split East and West. A public consultation will be out early 2021. Cllr Musgrave also confirmed NYCC have relaxed their policy on 20mph speed limits outside schools therefore he is able to put forward requests.

Minutes: It was resolved to accept the minutes of the parish council monthly meetings held on 5th October 2020 and 2nd November 2020.

Finance and Governance

20222: **Precept for 2021/22**

- a. Cllr Rowson gave an overview on the finances for this financial year and proposed budget for 2021/22. Budget options considered and approved by councillors. Resolved to increase the precept by £1000 to £20,000.

20223: **Councillors resolved to approve the following payments covered by the Clerk’s delegated authority under 5.6 of the Council’s financial regulations (to pay routine budgeted invoices without prior approval):**

- i. Autela payroll
- ii. NYCC streetlighting electricity
- iii. PWLB street lighting loan repayments
- iv. Playing fields, village green and footpath leases
- v. Internal audit costs
- vi. External audit costs
- vii. YLCA membership.

20224: **Confirmed amendment to F&A committee members to include Cllr Hawes.**

20225: **Grass cutting tender.**

- a. Three-year tender to be advertised. Councillors agreed the scope of grass cutting and approved the issue of ‘request for proposal’ to interested suppliers. Hedge by tennis courts and grass verge outside the club to be added into the requirements. Agreed to amend to require all bidders to include company information and methodology. Tenders to be submitted for decision at Parish Council meeting on 4th January.

20226: **Finance report (RFO):**

- a. Account balances and reconciliation:

		Community account	BMM account
i.	Account balances as reported at last meeting (as at 28 th October 2020):	£3673.21	£27018.43
ii.	Payments made since last meeting:		
	Clerks October salary	-£	
	Clerks October expenses	-£41.51	
	R Rowson – Microsoft 365 annual subscription	-£53.72	
	PKF Littlejohn LLP - external audit	-£240.00	
iii.	Payments made since last meeting under clerks delegated powers:	£0	
iv.	BPI Recycled Products - village green fence straps	-£422.64	
v.	Balance transfer to community a/c		-£3000.00
vi.	Receipts:		
	Balance transfer from savings a/c	£3000.00	
vii.	Account balances as at 1st December 2020:	£7,091.19	£28,956.43
viii.	Uncleared cheques:		
	J Massey – leaf /moss clearance	-£115	Nil

- b. Routine payments to be made:

viii.	Clerks November salary	-£
ix.	S Look – Clerks November expenses	-£32.39
x.	Ark Facilities Ltd – Annual grass cutting	-£3444.00

- c. Purchases / exceptional payments to be approved and made:

xi.	PWLB lighting loan repayment (d/d)	-£1467.74
xii.	R Rowson – Village Green fence concrete	-£200.00

xiii.	NYCC – new feeder pillar Jubilee Fountain	-£640.55	
xiv.	T Chambers – NDP meeting	-£16.40	
xv.	Escrick Developments Ltd – machinery hire for village green fencing	-£208.83	
xvi.	Ciq Agency- NDP design code work	-£3360	

Highways

20227: **Highways: Skipwith Road and VAS sign**

- a. The data for the VAS sign this month has recorded that the average speed has slowed down now the road is busier.
- b. Further traffic calming options discussed including village gateways, build-outs and chicanes. NYCC may be able to fund the gateways as there is an identified speeding problem on the Skipwith Road. Councillors resolved to request village gateways assuming NYCC can fund them. In addition to the gateway, NYCC highways have suggested they would paint a narrowing on the road to give the illusion of a pinch point, but not physically narrowing the road. Agreed to also get a firm proposal on the build-out to be reconsidered in six months when the impact of the village gateway has been determined.
- c. Agreed to revisit village gateways on the A19 at a later date.

20228: **Highways: A19 traffic concerns**

- a. No update on proposed pedestrian crossing scheme on A19/Skipwith Road. Awaiting response from City of York Council. Deighton Parish Council have also requested a crossing between Deighton and the Shell Garage.

20229: **Ongoing highways issues:**

- a. Update given on highways issues raised following the December 2019 meeting (listed below).
 - i. Overgrown foliage on A19 outside the Parsonage. No update.
 - ii. Bridge damage on Main Street. Cllr Musgrave has raised the issue with a Regional Manager explaining that a claim should be put in for the repair from the third party rather than using North Yorkshire County Council budget.

20230: **Concerns regarding HGV's travelling through the village:**

- a. Concerns raised regarding HGV's using Skipwith Road when there is a 7.5ton environmental weight restriction on vehicles coming through the village with an exception for access. Concern also raised about the number of vehicles parking in the village causing problems for vehicles driving through although it was acknowledged that this is a traffic calming measure in itself.
Resolved to contact North Yorkshire Police to request some spot checks on HGVs to ensure they have a legitimate reason for driving through the village. Concern raised about 'Fastrac' tractors with trailers driving at speed.
Resolved to ask highways for yellow lines between Dower Chase and A19.
In addition, a resident has written to the Parish Council about inconsiderate parking between Dower Chase and the A19 with vehicles blocking the footpath. To advise residents that dangerous parking and parking to cause obstructions are police offences which should be reported directly to the police by residents. Cllr Rowson to publicise method of reporting for resident's information in the parish magazine and on the website.

20231: **20mph zones:**

- a. NYCC have relaxed their policy on 20mph zones around schools. Councillors considered the suggestion to reduce the speed limit on Carr Lane. Agreed to support in principle subject to implications of signage and street furniture. Cllr Musgrave to get further details so that councillors can consider it at the next meeting.
- b. Suggestion to request a reduction to the speed limit at the entrance of Queen Margaret's school. Cllr Musgrave noted this request would be unlikely to get highways authority approval.

20232: Bus stops:

- a. Changes to the locations of the bus stops on the A19 have now been implemented.
- b. Options presented to councillors on investigations into the feasibility of installing a bus shelter with seating at the northbound A19 layby by City of York Council. Councillors support the installation of a bus stop in principal dependent on final pricing and a 50% contribution by City of York Council. Preference expressed for the two panel Wenlock type of shelter to provide adequate protection against the elements to fit on the existing hard standing. Proposal to install lighting on the opposite side of the road to the northbound bus stop agreed subject to costings and neighbours approval. Cllr Rowson to hold a site visit with City of York Council streetlighting team. To revisit at January Parish Council meeting.

20233: Streetlights:

- a. Installation of a replacement streetlight on Hollicarrs Close to be done early December.

Maintenance

20234: Maintenance issues:

- a. Cllr Reader reported that he is getting a quote for Silver Birch tree work at the playing fields in the new year. To be approved by councillors at later date.
- b. Replacement village green fencing along Carrs Meadow is almost complete. Straps have gone on as bare metal but will be painted black at a later date once weathered.
- c. Resident that bought the flowers and planted them at the fountain under the 'appearance and environment' initiative has declined the offer of the Parish Council to reimburse the cost, and kindly agreed to cover the costs personally.

Planning

20235: Planning, new applications considered by councillors:

- a. 2020/1160/HPA: Narbeth, 10 Carr Lane, Escrick. Construction of two storey extension to rear of property, enlargement of porch to front of property, and associated internal alterations. No objection.
- b. 2020/0953/TPO. York House, 1 Dower Park, Escrick. Application for consent to fell 12No Sycamore trees, 9 No Holly trees, 4No Acacia trees and 1No Laburnum covered by TPO 5/1984. Councillors agreed to minor tree maintenance work but would like the planning officer to examine the proposals in detail on a site visit to assess what works are genuinely required. Request to be made for replanting if any quality trees are removed.
- c. 2020/1007/FUL. The Parsonage Country House Hotel, Main Street, Escrick. Creation of ten car parking spaces. Concerns regarding lack of prior permission, if additional parking provision has got appropriate permission, impact on the setting, materials and drainage, excessive development of the site and their traffic management plan.

Agreed to submit response drafted by Cllr Rowson subject to the addition of a summary.

20236: Planning determinations noted:

- a. 2020/0814/HPA. Crispin, 31 Wenlock Drive, Escrick. Demolition of garage and erection of 2 storey extension to side, erection of double garage to side. Permitted.
- b. 2020/0836/HPA: 18 Dower Chase, Escrick. Single and two storey extension and internal alterations. Permitted.
- c. 2020/0880/HPA. 9 The Glade, Escrick. Single storey front and rear extensions. Permitted.
- d. 2020/0979/HPA, 7 Escrick Park, Escrick. Single storey rear extension to extend to kitchen diner and utility. Permitted.

20237: Planning, ongoing:

- a. NY/2016/0251/FUL: Proposed waste transfer station at former Stillingfleet Mine. Cllr Musgrave reported that this should be going to the planning committee in February 2021 at the earliest.
- b. 2019/0698/OUT: Land adjacent to About Thyme, Hollicarrs Close. No update.
2020/0449/HPA: 2 The Glade. Escrick. Re-consultation. Conversion of dormer bungalow to include single and two storey front and rear extensions and front dormer roof extensions complete with internal alterations to create additional living accommodation. Cllr Reader reported that the application will be on the agenda for the planning committee meeting on 23rd December 2020 with the officers recommendation for approval. Cllr Coulson to speak at the meeting.

20238: Selby Local Plan

- a. Councillors approved submission of factual response as drafted to the Selby Local Plan Site Assessments detailing any local knowledge that has not been considered in their report. Executive Committee to approve public consultation on 7th January 2021.
- b. Full consultation to take place by SDC in January 2021 for six weeks seeking views on suitability of the sites. To consider options for publicising the consultation such as a leaflet drop at the January Parish Council meeting to encourage feedback from residents. Response from the Parish Council to be agreed at February meeting.

20239: Planning working group

- a. Conservation Area Review. Cllr Coulson progressing.
- b. Review of Tree Protection Orders in the Parish to be deferred until 2021. Councillors to note any trees worthy of preservation to add to the TPO list. To revisit in three months when there are lighter nights and better weather to do full assessment.

20240: Planning, Neighbourhood Plan:

- a. Cllr Rees updated councillors on the NDP progress. Main document has been reviewed by the team and has now been sent to Integreat Plus for finalisation. Work on Design Codes is progressing. At the January PC meeting the main part of the document will be issued for review at the February meeting. Councillors to be issued the Design Codes document at February meeting for approval at the March meeting.

Other items

20241: Correspondence received:

- a. YLCA: White Rose Update. Noted.
- b. The Woodland Trust applications open for free trees. Noted.
- c. NALC updates. Noted.
- d. Local Government Re-organisation of North Yorkshire. Noted.
- e. Community handbook; the Census is happening in March 2021. Noted.

20242: **COVID-19**

- a. Councillors reviewed COVID-19 risk assessment for Council services and facilities.
- b. Resolved to reverse the temporary part time closure of the playground. To review if it becomes a problem with over-crowding or change in government restrictions.

20243: **Current perception of Parish Council being seen to represent local issues and opinion.**

- a. Agreed to defer until the next meeting due to lack of time for full discussion /decisions.

20244: **Items for the next meeting:**

- a. No items raised.

Meeting closed at 21:40.

Signed: Richard Rowson

Chair, Escrick Parish Council

Date: 4th January 2021