

Escrick Parish Council

Minutes of Escrick Parish Council meeting held by video conference at 7.30pm on MONDAY 7th SEPTEMBER 2020.

Part 1

- 20148: **Welcome: Chair welcomed Councillors and member of public to the meeting.**
- 20149: **Apologies/Attendance:**
- a. Present: Cllr Bartle, Cllr Chambers, Cllr Cunningham, Cllr Hawes, Cllr J Reader, Cllr Rowson and 1 member of the public. Clerk; S Look.
 - b. Apologies: Cllr Coulson, Cllr Moran, Cllr Rees, County Councillor Musgrave and District Councillor N Reader.
- 20150: **Declarations of interests:** Cllr Bartle and Cllr Cunningham declared interests as neighbours to the applications in items 20155d and 20155e.
- 20151: **Public correspondence received:**
- a. Objections received to moving the bus stop on A19 (item 20163). Objections noted.
 - b. Speed and noise pollution issues reported to District Councillor.
 - c. Overgrown hedge on Skipwith Road. Clerk wrote to resident and it has been cut back.
 - d. Complaint received from resident regarding the noise from their neighbour's lawn mower. Referred resident to Environmental Health.
- 20152: **Public session:**
- a. Resident expressed concern at the way City of York Council planning committee dealt with item 20156d and lack of response to various emails from them.
 - b. Report that odour from abattoir has got worse this month. Cllr Rowson to follow up.
- 20153: **Updates from other authorities:**
- a. District Councillor and County Councillor not present.
 - b. Police report circulated to Councillors. Report of a collision on A19 resulting in the fatality of a pedestrian involved.
- 20154: **Minutes:** It was resolved to accept the minutes of the Parish Council monthly meeting held on 4th July 2020 as true and correct record with one amendment of item 20140 to change 'investigate' to 'instigate'.

Planning

- 20155: **Planning, new applications:**
- a. 2020/0734/TPO: Oaklands, 3 Dower Park, Escrick. Application for consent to remove major deadwood throughout canopy, draw back overhang away from property by 12m for general light maintenance, lightly reshape lower canopy by 1-2m where applicable for aesthetics, no height reduction or large wounds, not altering the form

or character of the specimen to 1no Oak (T1) covered by TPO 5/1984. For information only. Noted.

- b. 2020/0449/HPA: 2 The Glade, Escrick. Re-consultation. Conversion of dormer bungalow to include single and two storey front and rear extensions and front dormer roof extensions complete with internal alterations to create additional living accommodation. Objection submitted as recommended by planning working group.
- c. 2020/0701/TPO: Wild Acre, 19 Wenlock Drive, Escrick. Crown reduction by 30% to 1no Oak tree T1 covered by TPO 1/1993. For information only. Noted.
- d. 2020/0813/HPA: Purple Haze, 6 Southlands Close, Escrick. Two storey side extension plus veranda to front. Living accommodation to ground floor, bedroom to first floor. Comments submitted as recommended by planning working group not objecting but requesting a condition to ensure the extension is not used as a separate dwelling.
- e. 2020/0814/HPA: Crispins, 31 Wenlock Drive, Escrick. Demolition of garage and erection of 2 storey extension to side, erection of double garage to side. Comments submitted as recommended by planning working group stating no objection but request to protect mature trees at the property and that a landscaping condition is imposed.
- f. 2020/0836/HPA: 18 Dower Chase, Escrick. Single and two storey extension and internal alterations; replacement of front porch and windows. Comments submitted as recommended by planning working group with no objection but request to impose suggested conditions to protect the amenity levels of neighbouring properties.
- g. 2020/0880/HPA: 9 The Glade, Escrick. Single storey front and rear extension. Resolved to delegate to Planning Working Group to draft a response for the Clerk to respond.

20156: **Planning determinations: Determinations made since last meeting.**

- a. 2020/0241/ADV: Hollicarrs Holiday Park, York Road, Escrick. Advertisement consent for 2no. flagpoles. Permission granted.
- b. 2020/0701/TPO: Wild Acre, 19 Wenlock Drive, Escrick. Crown reduction by 30% to 1No Oak tree covered by TPO 1/1993. Permission granted.
- c. 2020/0590/HPA: Stoneycroft, 14 The Glade, Escrick. Erection of part two storey part single storey extensions to side and rear following partial demolition of existing adjoining garage. Permission granted.
- d. CYC/2019/00078/OUTM: Caravan park at former North Selby Mine site. Approved by CYC with conditions. Restriction on occupancy for no more than 28 nights of year is being appealed by applicant. Resolved to delegate authority to planning working group to respond to request there is a restriction on permanent residency.

20157: **Planning, ongoing:**

- a. NY/2018/0229/73: Variation to infill conditions at old brick works quarry. Going to committee 11th September with recommended approval.
- b. NY/2016/0251/FUL: Proposed waste transfer station at former Stillingfleet Mine. No further update.
- c. 2019/0698/OUT: Land adjacent to About Thyme, Hollicarrs Close. No update.
- d. NY/2019/0136/ENV: Land adjacent to Escrick Business Park. The new clay extraction approved at committee on 30th July 2020. Cllr Coulson made verbal representation requesting a later start and allow Saturday morning working.

20158: **Planning working group**

- a. No further update on conservation review.
- b. Concerns raised by Cllr Coulson about loss of trees. Looking for volunteer to map the trees in the village highlighting where additional TPOs might be desirable. To add to October Parish Council meeting agenda.

20159: **Planning, Neighbourhood Plan:**

- a. Update received from Cllr Bartle on the NDP. Meetings have been held with the working group. Draft document has been circulated to councillors.
- b. Parish Council to repay £3701.50 refund of unspent grant back to Groundworks in order to receive the design codes grant. To reapply for part of original grant in the future.
- c. Noted that Escrick Park Estate have submitted an additional site for SDC Local Plan. Location south of Stillingfleet Road. NDP group to discuss further in relation to the NDP.
- d. To review and approve draft commentary and policies for Transport and Movement theme at October Parish Council meeting.
- e. To review and approve draft commentary and policies for Community and Facilities theme at October Parish Council meeting.

20160: **Highways: Skipwith Road and VAS sign.**

- a. Data for VAS sign unavailable as voltage regulator needs replacing.
- b. Further traffic calming measures discussed. No further update / response to 95 Alive submission. To refer to Cllr Musgrave to follow up. NYCC have confirmed they will not use the VAS sign data as evidence of a speeding problem, they will do a 7 day survey instead.

20161: **Ongoing highways issues.**

- a. Update given on ongoing highways issues reported to NYCC at December 2019 meeting;
 - i. Badly worn H bar marking at Main St/Carr Lane junction. Complete.
 - ii. Overgrown foliage on A19; Highways to carry out the works and issue a bill to the property owner.
- b. Surface water flooding
 - i. Carr Lane sewage flooding issues discussed at December 2019 meeting. No further update to report.

20162: **Bus stops:**

- a. Public and Community Transport Officer at NYCC has confirmed that the request to change where the bus stops for Escrick on the A19 to the layby will be actioned by Arriva once confirmed by the Parish Council. No further observations noted by councillors.

Maintenance

20163: **Maintenance issues:**

- a. Cllr Moran had no maintenance issues to report.
- b. Village green replacement fencing has been delayed due to unavailability of the person that was going to do the work.

- c. Repairs to be made to fence on Halfpenny Close side of the village green have also been delayed due to unavailability.
- d. Cllr Reader reported on excellent work the volunteers are doing around the fountain. Councillors agreed to proposed planting of bulbs/bedding plants and to contribute budget of up to £50.
- e. No further progress on the bus shelter painting. Cllr Rowson to contact contractor again to request a start date.
- f. NYCC to provide an electrical supply to the Dolphin Fish Jubilee Memorial for future lighting of the memorial which is on a three month lead time. Streetlighting team have been contacted regarding the safety implications. Advice noted. Planning Officers have confirmed no permission is required. Good practice information to be followed when ordering lighting and installing.
- g. Replacement voltage regulator on VAS sign to be replaced by supplier as a warranty repair.
- h. It was reported that the streetlight at the end of Carr Lane (column 7 near Skipwith Road) needs urgent attention due to sparks observed in the rain recently and it is no longer as bright.

Finance and Governance

20164: Finance report (RFO):

- a. Account balances and reconciliation:

		Community account	BMM account
i.	Account balances as reported at last meeting:	£6253.90	£25193.75
ii.	Payments made since last meeting		
	S Look - Clerks expenses	-£60.45	
	S Look - Clerk's June salary	-£	
	R Rowson – Moss remover	-£20.83	
	R Rowson – Microbe surface sanitiser	-£155.00	
	BPI Recycled products – village green fencing	-£2747.14	
	Autela – payroll Apr-June 2020	-£64.01	
iii.	Payments made since last meeting under clerks delegated powers:		
iv.	Clerks July salary	-£	
v.	Clerks July expenses	-£69.57	
vi.	HMRC clerks salary	-£5.40	
vii.	TWM – Vas sign clips	-£60.00	
viii.	Balance transfer to community a/c		-£3000.00
iv.	Receipts:		
	Balance transfer from savings a/c	£3000	
	NYCC locality budget grant for village green fence	£1000	
v.	Account balances as at 30 th August 2020:	£5,390.94	£23,202.06
vi.	Uncleared cheques:		
vii.	TWM speeding sign bracket	-£60	

- b. Routine payments to be made:

viii.	Clerks August salary	-£
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ix.	Clerks August expenses	-£61.23
x.	NYCC – bus shelter cable replacement	-£401.35
xi.	Came & Company	-£1730.93
xii.	Escrick Park Estate village green rent	-£10

c. Purchases / exceptional payments to be approved and made:

xiii.	Ciq agency – Neighbourhood Plan work	-£1543.50
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- d. It was resolved that all payments and transactions were noted and approved.
e. NYCC purchase order for 2020/21 grass verge cutting noted to facilitate the payment to the Parish Council of £315.77.
f. Resolved to renew insurance via Came & Company (on long term agreement) at a total cost of £1730.93 (2019-20 fee £1,667.88).

20165: **Admin & Finance committee:**

- a. Clerks salary; national pay agreement award (back dated to April 2020) as per employee contract noted.

Other items

20166: **Correspondence received:**

- a. YLCA: Various training courses and White Rose Update noted.
b. Brief explanation of ‘Devolution & Local Government Reorganisation’ given by Cllr Rowson in addition to documentation shared with Councillors.
c. Correspondence received from SDC Leader regarding Local Government Review York & North Yorkshire. Noted.
d. SDC rough sleeper estimate for Monday 24th August 2020. No rough sleepers reported.

20167: **COVID-19**

- a. COVID-19 risk assessment for Council services and facilities reviewed. A small rise in positive cases in Selby district. No further action at this time.
b. No observations / problems noted regarding the playground.
c. Virtual meetings to continue via zoom until further notice.

20168: **Items for the next meeting**

- a. Replacement green bins have been requested by some residents and not received due to lockdown delays. Cllr Reader to contact District Councillor to follow up.

Meeting closed at 20:35.

Signed: Richard Rowson

Chair, Escrick Parish Council
Date: 5th October 2020