

Escrick Parish Council

Minutes of Escrick Parish Council Annual meeting held in Escrick & Deighton Club at 7.30pm on MONDAY 7th MARCH 2022.

22028: **Welcome: Chair welcomed Councillors and member of public to the meeting.**

22029: **Co-option of new councillor:** Member of the public withdrew the application.

22030: **Apologies/Attendance:**

- a. Present: Cllr Chambers, Cllr Coulson, Cllr Hawes, Cllr Hopkinson, Cllr J Reader, Cllr Rees and Cllr Rowson (Chair). Members of the public. District Cllr N Reader. Clerk; S Look,
- b. Apologies: Cllr Cunningham.

22031: **Declarations of Interests:** None.

22032: **Public correspondence received:**

- a. Further correspondence received regarding landfill operation at Escrick Sidings. It was noted that a temporary stop notice for work on the site has been put in place for 28 days. After which time if a planning application is submitted the Parish Council will be consulted.
- b. Email received regarding parking on pavements causing an obstruction. Noted. To advise parishioner to contact local MP as pavement parking is still awaiting legislation in parliament.
- c. Member of the public raised the ongoing issue about noisy cars / bikes racing through the village. Noted.
- d. Cllr Coulson reported on behalf of a resident that concern has been raised about roof tiles used on developments on Southlands. Residents concerned have also raised it with SDC. Noted.

22033: **Public session:**

- a. Member of the public raised concerns about the number of cars parked on his road which cause an obstruction for larger vehicles such as the refuse collection lorries. Resident to raise the issue with Highways.

22034: **Updates from other authorities:**

- a. District Councillor N Reader gave an update on the Selby Local Plan. The consultation has been put back formally to June. Confirmation received that SDC have agreed to freeze council tax for the authority for 2022/23. Cllr Reader will continue as District Councillor until May 2023. It was noted that community funding applications will be open again during the new financial year.
- b. County Councillor Musgrave not present.
- c. Police report. No report received.

22035: **Minutes:**

It was resolved to accept the minutes of the Parish Council monthly meeting held on 7th February 2022.

Finance and Governance

22036: **Finance report:**

- a. To confirm the date of next Admin & Finance meeting with the committee by email.
- b. Resolved to add Cllr Chambers to the bank signatories. Clerk to send Cllr Hawes the details for Unity to reactivate account.
- c. Councillors resolved to approve the purchase of a new laptop for the clerk to the maximum expenditure of £500. Clerk to place an order.

- d. It was resolved to note the following account balances and reconciliation and accept payments to be made:

		Current account	Savings account
i.	Account balances as reported at last meeting (as at 26 th February 2022):	£4,929.61	£20,195.67
ii.	Payments made since last meeting:		
	Escrick Park Estate- Escrick Playing Field rent	-£10.00	
	S Look – Jan salary (2 hr overtime in Feb salary)	-£	
	S Look –Clerks Jan expenses	-£18.00	
iii.	Payments made since last meeting under clerks delegated powers:		
	Tiger print; NDP printing	-£220.80	
iv.	Receipts:		
	Nil		
v.	Account balances as at 26 th Feb 2022:	£4,277.05	£20,195.67
vi.	Uncleared previously authorised payments:	Nil	

- e. Routine payments to be made:

viii.	S Look –Clerks Feb expenses	-£21.42
	S Look – Feb salary	-£
	Escrick & Deighton Club – room rental Sept-March	-£90

- f. Purchases / exceptional payments to be approved and made:

ix.	Nil
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Policy & Governance

22037: Safety inspections:

- Clerk confirmed that the weekly playground inspections and other quarterly H&S inspections have taken place.
- No changes to the risk assessments.

Highways

22038: Highways: Skipwith Road

- Village Gateway Scheme is progressing. No timescale given for completion.

22039: Ongoing highways issues:

- NYCC have completed works on disability access / dropped kerbs.
- 30mph sign on the corner of the A19 and Main Street near the fountain; NYCC confirmed that it will not be possible to put an arm onto the lamp column or the post due to their proximity to the carriageway. Councillors confirmed that they would still like to relocate the sign onto the lamp column but higher up. Clerk to contact Highways to organise it.
- Highways have confirmed that they cannot install white lines on the road up to Glebe Farm, Escrick surgery, the church car park and the Fat Abbot as in the Traffic Signs Regulations and General Directions it states that in order to add a centre line for give way markings the road needs to be 5.5m in width. Unfortunately, this road does not comply with the requirement. Councillors resolved to ask The Parsonage to refresh the existing road markings.

22040: **Bus stops:**

- a. CYC have confirmed they have made a request to Arriva to change the bus fares. Arriva's service 415 is a commercial bus operation which receives no subsidy from either CYC or NYCC. City of York Council holds no contracts with Arriva. The 'All York' ticketing scheme is a commercial multi-operator ticketing scheme funded by the bus operators and administered by City of York Council. The scheme agreement, made in 2012, lists the final stop on the A19 where All York tickets are accepted as Deighton White Swan. Arriva declined the request to amend the stop list to include the new Escrick stop on the basis that nearly all of the passengers using the stop reside outside the City of York boundary. As CYC are simply the scheme administrator, the council does not have the power to compel operators to accept amendments to the scheme against their will.
- b. Cllr Rowson has met with CYC streetlighting to confirm full plans for the proposed new lighting at the bus stop on the A19. Awaiting confirmation in writing. Clerk to follow up.

Maintenance

22041: **Maintenance issues:**

- a. Cllr Reader reported that the grit bins are fine.
To arrange for the hedge pilings to be removed from behind the monument that were left by a volunteer. Resolved to request usual footpath sweeping is done by the contractor.
Clerk to contact Ark to cut back hedges on Carr Lane and opposite Carr Lane when it needs doing.
Report received of a slippery footpath between Skipwith Road and The Parsonage due to mulch on the ground. Clerk to report it to Escrick Park Estate.
- b. No update on the 'Appearance and environment' initiative.
- c. Councillors considered quotes received for tree work on the village green. Resolved that the contract would be awarded to Toby Johnson. Cllr Reader to contact them to confirm arrangements.
- d. A request was made by a resident to light up the monument blue and yellow in support of Ukraine but it was agreed that this is not possible as it is against parish council policy to support political issues.

Planning

22042: **Planning, new applications: To resolve comments on the following applications.**

- a. 2022/0130/CPE. Narbeth, 10 Carr Lane, Escrick. Lawful development certificate for existing use of single storey side extension to existing dwelling. 'No objections' proposed by PWG.
- b. 2021/1484/HPA. Field View, Skipwith Road, Escrick. Rear single storey extension. 'No objections' proposed by the PWG

22043: **Planning determinations: To note determinations made since last meeting.**

- a. 2022/0052/SCN. Land at Manor Farm Skipwith Road York YO19 6EQ. Installation of Ground Mounted Solar Farm Development. Request for a Screening Opinion. Confirmation that the application need not be accompanied by an Environmental Statement.

22044: **Planning working group**

- a. Update given by Cllr Coulson on planning reference 2021/1375/HPA (Grove House, Skipwith Road, placement of gas tank in garden) on the environmental agency response.
Planning reference 2021/1466/FUL (Post Office Row). Cllr Coulson confirmed that amended plans are to be submitted.
- b. Planning Working Group terms of reference to be reviewed at the Annual Parish Council meeting.
- c. Further members of planning working group to be considered at the annual meeting.

22045: **Planning, Neighbourhood Plan:**

- a. Cllr Rees gave an update on the NDP. Formal public consultation is ongoing until 14th April. A resident from Wheldrake has been in correspondence requesting contact to be made with Wheldrake Parish Council for further discussions on mutual issues.

22046: Conservation Review:

- a. Final review has not been published yet. Concern raised about the consultation process and that feedback given by the parish council has not been included/amended.

Other items

22047: Village shop and pop-up Post Office:

- a. Village shop update given by Cllr Hawes. Progress has been made. Electricity board have surveyed the site and provided a quote for a single supply.
- b. Cllr Rees is making progress arranging for a pop-up village Post Office service to be held in the committee room of the village hall for one hour per week. Entrance will need to be through the fire door in the main hall. To be advertised once arrangements have been confirmed.

22048: Queen's Platinum Jubilee:

- a. Jubilee events;
 - i. Cllr Cunningham not present. No further update.
- b. Jubilee Garden Initiative;
 - i. Councillors resolved to enter into an agreement with Escrick Park Estate to lease the jubilee garden land as part of the village green agreement. The estate have agreed to arrange for the existing trees to be removed and they will replace them with native species.
 - ii. Resolved to provide insurances including public liability and employers' liability for the volunteers working on the initiative. It was suggested that the volunteers may operate as a sub-group of the village green committee. To liaise with the Village Green Association.
 - iii. Resolved to act as the grant applicant for a Selby District AVS CSO, a District Councillor Community Grant and National Lottery Grant for the group and to hold and administer the funds received. The Parish Council noted the request for it to provide a contribution to the initiative, but requested a detailed breakdown from the jubilee group what funding they require from the PC with a breakdown of what it will be spent on.

22049: Councillor conduct:

- a. Councillors to consider ways of working more effectively together after the May elections.

22050: Correspondence received:

- a. YLCA; White Rose Updates and general correspondence. Noted.
- b. IPV Flexgen; public consultation 10th March, between 12pm and 8pm. Escrick & Deighton Club. Noted.
- c. Request to use the village green for Scarecrow Festival organised by the YCWA over the weekend of 24th / 25th September. Resolved to approve request providing they have got their own insurance.
- d. Information Commissioners Office Registration certificate. Noted.
- e. NYCC; update on progress towards a new single council for North Yorkshire. Noted.

22051: Parish Council Elections 2022:

- a. Parish Council election procedure for May 2022 circulated by email to councillors.
- b. Some councillors nomination papers received by the clerk to take to SDC offices. Cllr Rowson and Cllr Reader reported that they will not be standing for re-election.

22052: Comments from public present on agenda items:

- a. No comments from member of the public present.

- b. To note the next Parish Council meeting will be held on 4th April 2022.

Part 2

22053: **Confidential business: To consider and resolve whether to exclude Public and Press on the grounds that matters for discussion affect individual staff members/procedures/ legal/ finance issues.**

22054: **Councillors resolved to accept the grass cutting quote from Ark for 2022-23.**

22055: **Publication of the Local Government Services pay agreement 2021-22 noted.**

Meeting closed at 21.00hrs

Signed: Cllr Richard Rowson

Chair, Escrick Parish Council

Date: 4th April 2022