

Escrick Parish Council

Minutes of Escrick Parish Council meeting held at 7.30pm in Escrick & Deighton Club on MONDAY 6th January 2020.

Part 1

- 20001: **Welcome: Chair welcomed Councillors and members of public to the meeting.**
- 20002: **Apologies/Attendance:**
- a. Present: Cllr Bartle, Cllr Coulson, Cllr Cunningham, Cllr J Reader, Cllr Rowson and 2 members of the public including County Cllr Musgrave and District Cllr N Reader.
 - b. Apologies: Council received apologies from Cllr Moran and Cllr Rees and resolved to accept reasons.
- 20003: **Declarations of interests:** Cllr N Bartle declared an interest in 2019/1311/HPA as a neighbour to the application.
- 20004: **Public correspondence received:**
- a. Resident raised concerns about dangerous parking on Main Street on mornings making it difficult for larger vehicles to pass. To be reported in village magazine along with other parking issues raised including parking at dropped kerbs where there is a crossing point at a junction, parking on pavements leaving little room for wheelchair users and pushchairs, leaving recycling / wheelie bins in places obstructing the pavement.
- 20005: **Public session:**
- a. Nothing to report.
- 20006: **District and County Councillor updates:**
- a. District Councillor N Reader; nothing to report.
 - b. County Councillor Musgrave; nothing to report.
- 20007: **Minutes:** It was resolved to accept the minutes of the Parish Council monthly meeting held on 2nd December 2019 as a true and correct record.

Planning

- 20008: **Planning, new applications:**
- a. 2019/1288/TCA: Toorak, 16 Carr Lane, Escrick. Application for consent to remove 1no conifer (T1) within the conservation area. No comment.
 - b. 2019/1257/HPA: Narbeth, 10 Carr Lane, Escrick. Proposed erection of double storey side extension to existing detached house, with works to replace and relocate existing front porch to front elevation, and alter existing windows, with single storey extension to rear of property forming new kitchen dining room. No objections.
 - c. 2019/1311/HPA: 32 Wenlock Drive, Escrick. Proposed single storey side/rear extension and first floor side/rear extension to existing detached house to create

- additional living accommodation. Councillors object on the basis that it is over development of the plot with limited parking for the scale of the proposed property.
- d. 2019/1213/TCA: Derwent Court, Skipwith Road, Escrick. Proposed crown reduction to 1 No Hawthorne (*Crataegus Monogyna*) tree in the conservation area. No objections.
- 20009: **Planning determinations: Determinations made since last meeting.**
- a. 2019/0575/FUL: 2 Carr Lane, Escrick. Proposed demolition of existing extension and conservatory and erection of detached building. Permitted. Councillors raised concerns that Parish Council objection was not fully considered and comments were not taken into account. Cllr N Reader to request a meeting with the Head of Planning (Martin Grainger) at Selby District Council and two members of the planning working group to discuss relationship between the PC and planning officers and how we can work together in future cases.
- b. 2019/1009/TPO: Wild Acre, 19 Wenlock Drive, Escrick. Proposed reduction of limb over highway by 3.6-4 meters to 1 No Oak (T7) covered by TPO 1/1993. Permitted.
- c. 2019/2019/1153/ADV: Land off Riccall Road, Escrick. Advertisement consent for proposed mesh banner on pole. Refused.
- d. 2019/1156/HPA: 21 Dower Park, Escrick. Proposed erection of first floor side extension. Permitted.
- e. 2019/1153/ADV: Land Off, Riccall Road, Escrick. Advertisement consent for proposed mesh banner on pole. Refused.
- f. 2019/156/HPA: 21 Dower Park, Escrick. Proposed erection of first floor extension. Permitted.
- 20010: **Planning, ongoing:**
- a. CYC/2019/00078/OUTM: Caravan park at former North Selby Mine site. No update. Escrick PC response not on CYC website. Cllr Coulson following up.
- b. NY/2018/0229/73: Variation to infill conditions at old brick works quarry. Awaiting appeal decision. No update.
- c. NY/2016/0251/FUL: Proposed waste transfer station at former Stillingfleet Mine. No update. Due to go to committee this month.
- d. 2019/0698/OUT: Land adjacent to About Thyme, Hollicarrs Close. No update.
- 20011: **Planning, Neighbourhood Plan:**
- a. Update from Cllr Rees.
- i. Housing; 1:1 briefings have been held with land owners. 'Call for sites' forms to be sent out mid Jan with responses due back March.
 - ii. Economic Development; policy statement for NDP under review.
 - iii. Environment & General; drop-in session 1st March in Village Hall. Inventory of local wildlife underway by volunteers from NDP team, Wood Meadow Trust, Local Beekeeping Association and one other tba.
 - iv. Extended in-depth discussion on NDP to be held at February Parish Council meeting.
- b. Selby Local Plan (2020-40) options public consultation to be published w/c 13th January. Planning Working Group to present a briefing of the document at next meeting.

Highways

- 20012: **Highways: A19/Skipwith Road traffic light scheme.**
- a. The Chair and County Councillor to meet with senior highways officers to discuss next steps on this initiative. There have been a number of notable changes since the public consultation. Adversely NYCC have raised the bar on their criteria for adopting the scheme. Conversely, changes in the national political context may mean that other sources of funding for the scheme (such as central Government grants) are more likely than had been previously assumed. Councillors are working with our District and County Councillors to better understand options available and likelihood of success before confirming our focus and remain keen to ensure that the issues associated with the A19 are addressed.
- 20013: **Skipwith Road vehicle activated speed sign scheme.**
- a. VAS Sign has been installed and ongoing data is being analysed. Cllr Rowson to investigate costs for purchasing a portable speed logging unit, and additional pole mounting brackets for the VAS sign.
- 20014: **Ongoing highways issues:**
- a. Update on ongoing highways issues reported to NYCC at last meeting (listed below);
 - i. No vehicles/no entry signage for Carrs Meadow footpath; sign has been delivered, installation imminent.
 - ii. Badly worn H bar marking at Main St/Carr Lane junction; Awaiting progress (expected March).
 - iii. Overgrown foliage on A19; No progress, awaiting action from NYCC and/or proprietor.
 - iv. Foliage in visibility splay at Carr Lane / Skipwith Road junction; awaiting further action from NYCC and/or resident.
 - v. Main St bridge damage. No update.Clerk to follow up issues with NYCC and report back at next meeting.
 - b. Old Glade Road junction near Glade Farm issue has been reported to Escrick Park Estate. Awaiting response.
 - c. Traffic bollard damage on A19/Carr Lane junction reported to Highways. Resolved.

Cllr R Musgrave left the meeting.

Maintenance

- 20015: **Maintenance issues:**
- a. Contractor has cleared leaves and moss in various public areas.
 - b. Hedge on Carr Lane to be cut earlier this year. Cllr Rowson to contact contractor.
 - c. Tyre mark damage on Village Green on Christmas day. Reported to Village Green Association. Short term fix on fencing to be done pending replacement of all low level fencing later in the year.
 - d. Road sweeping missed on Northlands Close. Reported to Selby District Council.
 - e. Bus Shelter light timer needs attention. Clerk to contact NYCC for advice.

Cllr N Reader left the meeting.

Finance and Governance

20016: Finance report (RFO):

a. Account balances and reconciliation:

		Community account	BMM account
i.	Account balances as reported at last meeting:	£3,225.31	£36,350.58
ii.	Payments made since last meeting:		
	S Look (Clerk's November salary)	-£	
	YLCA Internal Audit	-£140.00	
	PKF Littlejohn LLP - External Audit	-£240.00	
	ClIr Rees - NDP printing expenses	-£260.40	
	Clerks expenses – home working allowance, postage, mileage, overtime	-£227.64	
	NYCC streetlights Carr Lane 2 x columns	-£3,285.92	
	NYCC streetlights Main Street 2 x columns	-£2,954.58	
	NYCC over payment credit for grant	-£1000	
	Branches Out tree work on village green	-£380	
iii.	Payments made since last meeting under clerks delegated powers:	Nil	Nil
iv.	Receipts:		
	Village Green Association tree works payment	£380.00	
	Village Green Association Gazebo payment	£1526.85	
	VAT reclaim payment	£3207.86	
	Internet transfer from savings account	£12,000.00	
v.	Account balances as at 31 st December 2019:	£11,424.80	£24350.58
vi.	Uncleared cheques:		
	CH Guest (October salary)	£365.20	

b. Routine payments to be made:

vii.	Clerks December salary	£	-
viii.	Clerks expenses		-£191.94
ix.	Autela Payroll Oct-Dec 2019		-£47.08

c. Purchases / exceptional payments to be approved and made:

x.	S Smowton; laptop support		£60
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It was resolved that all transactions were proposed, seconded and accepted.

- d. Noted the following liabilities have been incurred but invoices not yet received:
- Annual street lighting electricity 2018/19 (NYCC).
 - Grass cutting 2018/2019 from Ark Facilities, amount charged for services queried as incorrect. Ark are amending and reissuing invoice for February meeting.

20017: Insurance.

- a. Budget approved to insure the speed sign against loss or damage based on a sum insured of £3,460 increasing the annual premium payable by £14.09 including

Insurance Premium Tax (IPT) to a new future annual premium of £1,631.97 including IPT. A £250 excess will apply to any one claim. No pro rata additional premium required for the remaining period of insurance up to 1st October 2020.

Other items

- 20018: **Correspondence received:**
- a. Great Big School Clean 2020. Resolved to support request from Queen Margaret's School for the pupils to take part in a village litter pick on 21st and 22nd March 2020. Cllr Rowson to liaise with QM.
- 20019: **Items for the next meeting**
- a. Confirmed the next ordinary meeting of the Parish Council is to be held on Monday 3rd February 2020.

Part 2

- 20020: **Confidential business:** Resolved to exclude Public and Press on the grounds that matters for discussion affect individual staff members/ procedures/ legal/ finance issues under the Public Bodies (Admission to Meetings) Act 1960, Section 1.
- 20021: **War memorial bus shelter:**
- a. No progress.

Meeting closed at 21:00.

Signed: Richard Rowson

Chair, Escrick Parish Council

Date: 2nd February 2020