

Escrick Parish Council

Minutes of Escrick Parish Council meeting held in Escrick & Deighton Club at 7pm on MONDAY 5th SEPTEMBER 2022.

22171: **Welcome:** Chair welcomed councillors and members of the public to the meeting.

22172: **Co-option of new councillors.** Resolved to co-opt Stewart Allen.

22173: **Apologies/Attendance:**

- a. Present: Cllr Allen, Cllr Chambers (Chair), Cllr Hopkinson, Cllr Rees. Members of the public. Clerk; S Look.
- b. Apologies: Cllr Cunningham, Cllr Hawes, District Cllr N Reader.

22174: **Declarations of Interests:** None.

22175: **Public correspondence received:**

- a. Email received regarding the visibility splay on the junction of Wheldrake Lane/Skipwith Road. Clerk reported this to Highways upon receipt of the email for safety reasons.
- b. Various correspondence from members of the public regarding the Local Plan / Heronby. Noted by councillors. Clerk to advise residents where to send a formal response.
- c. Land and Escrick railway cutting - Confirmation received from a resident that North Yorkshire County Council have issued an Enforcement Notice on Escrick Cuttings to stop further depositing materials and infilling on the land. Councillors acknowledge this and expressed thanks to the resident for pursuing this.

22176: **Public session:**

- a. Concern raised about potential confusion regarding the dates for the Neighbourhood Development Plan referendum and the closing date for the Local Plan consultation. The referendum for the NDP is 6th October and the closing date for the Local Plan consultation is 5pm on 7th October. Clerk to advertise on the Parish Council website/Facebook page and on the PC notice board. It will also be made clear in the Parish Magazine.
- b. Concerns raised about the Local Plan consultation portal being difficult to navigate.
- c. Resident joined the meeting to give an update on the Jubilee garden. It was confirmed that a full breakdown of both the project and costs will be presented to the council at least three days in advance of the next Parish Council meeting.
- d. The same Resident expressed concern about the Parish Council providing financial support to an action group in the village.

22177: **Updates from other authorities:**

- a. District Councillor Reader and County Councillor Cattanach not present.

22178: **Minutes:**

It was resolved to accept the minutes of the Parish Council monthly meeting held on 4th July 2022 and the EGM held on 18th August 2022.

Finance and Governance

22179: **Finance report:**

- a. Arrangements confirmed for the external audit for the next five years. Resolved to continue as part of the SAAA sector led auditor appointment regime and remain part of central scheme.

- b. Notice of conclusion of audit received. Noted Annual Governance Statement 2021/22 external audit report and completion certificate with no issues raised. To publish the “Notice” along with the certified AGAR (Sections 1, 2 & 3) on the Parish Council website.
- c. Confirmed BHIB annual insurance renewal 2022/23 of £1069.35 (long term agreement in place).
- d. Account balances and reconciliation:

		Community account	BMM account
i.	Account balances as reported at last meeting (as at 23 rd June 2022)	£11,854.56	£26,901.92
ii.	Payments made since last meeting:		
	S Look – Clerks June expenses	-£35.29	
	S Look – clerks June salary	-£	
	HMRC	-£4.80	
	T Chambers – noticeboard & flowerbeds	-£49.62	
	Fairfax – Roller hire for the playing fields	-£120.00	
iii.	Payments made since last meeting under clerks delegated powers:		
	Unity service charge	-£18	
	S Look – Clerks July salary	-£	
	Autela payroll	-£64.02	
iv.	Receipts:		
	Savings account interest		£23.21
v.	Account balances as at 30 August 2022:	£10,728.84	£26,925.13
vi.	Uncleared previously authorised payments:		
	Nil		

- e. Routine payments to be made:

viii.	S Look – Clerks July & August expenses	-£89.60
	S Look – Clerks August salary	-£
	PKF Littlejohn; Annual Governance & Accountability Return	-£240.00
	Escrick & Deighton Club - Defibrillator electricity backdated 4 years	-£80.00
	BHIB annual insurance 2022-23	-£1069.35

- f. Purchases / exceptional payments to be approved and made:

ix.	D Harris – Electric box	-£10.00
x.	Gardencare – portable toilet hire for dinner on the green 15-18 July 2022	-£142.80
xi.	Ciq Agency -NDP	-£840.00
xii.	S Look – Welmedical battery for the defibrillator	-£204.00
xiii.	Lewis tree surgery – Sycamore tree on footpath near school (expenditure TBC)	-£261.60

It was resolved to approve the following account balances and reconciliation and accept payments to be made.

Highways

22180: Highways: Skipwith Road

- a. The Village Gateway Scheme has still not progressed. Clerk to follow this up again with NYCC.

Maintenance

22181: Maintenance issues:

- a. No further maintenance issues to report.
- b. Contractors have carried out work on the Sycamore tree on the footpath next to the school. After making enquiries with NYCC, it was confirmed that the school academy trust have now taken on responsibility for this path. Clerk has been in contact with the school to request payment for the work on the Sycamore and to do further work along the path. This also includes contacting adjacent properties to cut back a fir tree and overgrown nettles and vines at the request of a resident.
- c. Escrick Playing Field Association have gone out to tender for work done on the trees in the playing field. To consider quotes received at the next meeting.
- d. The defibrillator had an urgent software recall in August. The software has now been updated and the battery has had to be replaced. It is now all in working order.

Planning

22182: Planning, new applications:

- a. 2019/0045/EIA. Land Between New Road and Wheldrake Lane, Wheldrake Lane Escrick. Outline application for redevelopment of the former North Selby Mine site to a leisure development comprising of a range of touring caravan and static caravans with associated facilities. Amended plans, amended description and additional information. To note previous objections and no further comments to make.
- b. 2022/0964/FUL. Bell Farm, Riccall Road, Escrick. Erection of a single building for the manufacture of wooden sheds and outbuildings. No comments to report.

22183: Planning ongoing:

- a. 2021/1375/HPA. Grove House, Skipwith Road, Escrick. Placement of gas tank in garden (retrospective).
- b. 2022/0357/TCA. Hellings House, 73 Main Street, Escrick. Application for consent to crown reduce 2No Beech trees (T1 & T2) by 33% and crown thin 1No Fir tree (T3) by 10 - 30% in the conservation area.
- c. 2020/1007/FUL. Creation of 10 car parking spaces (retrospective). The Parsonage Country House Hotel, Main Street, Escrick. Permitted. Concerns about visual impact and drainage raised with SDC. Councillors to raise these ongoing queries at a meeting with SDC to be held on 8th September 2022.

22184: Planning determinations:

- a. 2021/1484/HPA. Field View, Skipwith Road, Escrick. Rear single storey extension. Permission granted.
- b. 2022/0414/FUL. Three Hagges Woodmeadow, Hollicars to Scorce Bridge, Escrick. Erection of part polythene covered/part shading mesh covered polytunnel. Permission granted.

22185: Planning working group:

- a. Nothing further to report.

22186: Selby Local Plan and Heronby proposal:

- a. An update was given on the feedback received from the local parish councils and funding agreed.
- b. Councillors reviewed the previous feedback sent to SDC in March 2021 and considered feedback for the current consultation taking into account views expressed from residents during the NDP consultation. To be finalised and agreed at the October Parish Council meeting. Concerns raised that the feedback portal is not very user friendly. Concerns to be fed back to SDC.
- c. Timescales agreed for submitting feedback. Consultation ends on 7th October 2022 at 5pm. Parish Councillors to meet a representative from SDC on Thursday 8th September to discuss the proposals. Drop-in event has been organised by SDC for 9th September between 2-6pm in Escrick Village Hall.
- d. Clerk to add portal instructions to the PC website to aid their response to SDC including alternative options to express dissatisfaction in the process if required.

Halt Heronby Action group update: Chair opened the meeting for representatives from the Halt Heronby Action group to give an update.

- e. Councillors received a full update on organisation, contacts, responsibilities and group structure.
- f. Future needs from Escrick Parish Council and plans were discussed. It was resolved that any grant money donated by EPC should where practical but not exclusively be used for goods located within the parish.
- g. Funding requirements and options to meet the proposed budget requirements were discussed.
- h. Councillors resolved to use S137 monies to fund the agreed £500 donation. Community account to be opened by the action group.

22187: Planning, Neighbourhood Plan:

- a. Cllr Rees gave an update on the Neighbourhood plan. Referendum date is 6th October 2022 whereby residents will be able to vote to adopt the plan. Full details will be posted to residents by SDC and the NDP group to advertise the referendum.

22188: Conservation Review:

- a. No further update on the Conservation Review.

Other items

22189: Village shop and pop-up Post Office:

- a. Chairman opened the meeting to enable a member of the public to give an update on the proposed shop in Escrick & Deighton club. The club committee have submitted a National Lottery funding application. Decision may take up to three months.
- b. No further update on the proposed pop-up post office.

22190: Playing field:

- a. It was confirmed that Wheldrake Junior Football Club will continue to use the playing field for the 2022/23 season.

22191: Defibrillator:

- a. It was resolved to pay an annual payment for electricity to Escrick Club for the defibrillator and back date payment for the 4-year period that it has been in use.
- b. It was confirmed that a replacement socket has been installed by the club at the Parish Councils expense.

22192: Jubilee Garden Initiative:

- a. It was agreed to consider options for the jubilee garden at the next meeting.

22193: Black Bull Public House:

- a. No further details received on progress on the sale of the Black Bull public house.
- b. No further update on the application to SDC to register the pub as a community asset.

22194: Correspondence received:

- a. YLCA; White Rose Updates and general correspondence. YLCA: White Rose Update and training. Noted.
- b. Highways confirmed that the two Vehicle Activated Sign assemblies on the A19 are going to be replaced in August. Noted.
- c. Email from Cllr Cattanach regarding Selby District Vision. Noted.
- d. Review and Renewal of North Yorkshire County Council Subsidised Local Bus Services in the Areas of Selby and Scarborough. Consultation ends on 30th September 2022. Noted.
- e. York & North Yorkshire County Council Local Government Reform update and devolution presentation.

- f. Donation request received from Citizens Advice, Selby. Councillors resolved not to donate.
- g. Council Tax reduction scheme. Consultation ends 18th September 2022. Noted.

22195: Comments from public present on agenda items:

- a. No further comments.

22196: Items for the next meeting:

- a. Noted the next Parish Council meeting will be held on Monday 3rd October 2022.

Meeting closed at 21:15hrs

Signed: Cllr T Chambers

Chair, Escrick Parish Council

Date: 3rd October 2022