

# ESCRICK PARISH COUNCIL

## MINUTES OF ESCRICK PARISH COUNCIL MEETING HELD AT 7.30PM IN ESCRICK VILLAGE CLUB ON MONDAY 4TH SEPTEMBER 2017

Chairman: Cllr R Rowson

Clerk/RFO: Mrs H Guest, 40 Linden Way, Thorpe Willoughby, YO8 9ND

[clerk@escrick.org](mailto:clerk@escrick.org)

### Part 1

#### 17146: Apologies/Attendance:

- a. Present: Cllrs Rowson, Cunningham, Morley-Jones, Councell, Coulson, M Casling, County Cllr Musgrave, the Clerk and one member of the public.
- b. Apologies were received from Cllrs Forster, Rees, Moran and Luscombe. It was resolved to accept reasons. Additionally, Dist Cllr L Casling sent apologies.
- c. All present were requested to sign the Attendance book.

**17147: Interests:** Chair reminded members to make any declarations of interest in any agenda items. Cllr M Casling declared an interest in the planning application at the brickworks site.

**17148: Welcome:** Chair welcomed Councillors, Clerk and visitors to the meeting.

#### 17149: Minutes

- a. It was resolved to accept Minutes of the meeting held on 3rd July 2017, then the Finance & Admin Committee meeting minutes from 26th July 2017.
- b. Chairman to sign minutes as a true record.

**17150: Council** received comments on agenda items or other questions/comments from electors present.

1. Contractors leaving grass cuttings in gutters around Village Green. Clerk to deal.
2. Village Green equipment at the back of electricity sub-station could do with being tidied up.

Items received by the Clerk since the last meeting:

1. A complaint was received that the grass cutting does not seem to have been completed along Skipwith Road. Clerk contacted contractors to resolve.
2. A large tree branch was reported as having fallen down on Wenlock Drive. SDC and NYCC both asked the Parish Council to deal, but the Clerk advised both that the Parish Council has no authority to deal with trees in this area - NYCC Highways recommended to deal.
3. Concerns were expressed regarding the lowered branches of a large tree to the north of the A19/Skipwith Road junction were causing line of sight issues for drivers. Since this tree is located just outside the boundary of Escrick Parish, the Clerk has reported this to CYC via Deighton Parish Council.

**17151: Reports** received, for information only, from:

- a) County Councillor: Cllr Musgrave reported that way to install a crossing over the A19 near the end of Skipwith Road may have been found, but this will be confirmed in due course; Funding needs to be worked out to continue the bus service following the cessation of service from Utopia; There is the possibility that the Cawood buses could be re-routed along Main Street; The

Stillingfleet Mine application has been deferred at the request of the applicant and this is likely not to appear before the Planning Committee before October; Dog waste is a continuing problem and Cllr Musgrave is keen to work with Parish Councils to reduce this as much as is possible; Selby District Council has a zero tolerance policy on Fly Tipping and have bought CCTV cameras which can be requested and utilised as an aid to deter and/or prosecute offenders (not available for private land). Cllr Musgrave left the meeting at 7.53pm.

b) District Councillor - None.

c) Police: Working better together - Consultation regarding whether the Police and Crime Commissioner should also take on responsibility for the Fire Service. Responses required by 22nd September. It was resolved that no comments would be made.

d) Other

**17152: Planning:** To resolve any comments on the following:

**1. Applications:**

a. None.

**2. Decisions:**

a. 2017/0539/HPA: Two storey front extension and garage conversion at 28 Wenlock Drive. Approved.

b. 2017/0788/FUL: Kerb alterations relating to the development at Runmidd, 40 Main Street. Approved.

c. 2017/0613/FUL: Installation of new doors to the entrance porch with new paving on raised ground levels to create an 'accessible' level at St Helens Church, Escrick. Approved.

**3. Consultations/Other:**

a. Former Stillingfleet Mine (proposed waste transfer site) - Planning and Regulatory Functions Committee: An invite was received to attend/speak at Committee, but the applicant has requested that this be deferred until later in the year. Details to be confirmed in due course. To note.

b. Minerals and Waste Joint Plan - Proposed changes to the Publication Draft Plan: Comments required by 6th September. It was noted that the cycle way has now been recognised as a constraint. It was resolved not submit further comments.

**17153: RFO reported** on closing balances and recent payments.

**a) Account balances**

- |  |            |
|--|------------|
| 1. Current account balance as at 30th August 2017                      | £1,920.56  |
| 2. Savings account balance as at 30th August 2017                      | £10,422.36 |
| 3. To note transfer of £4,000 from Savings account to Current account. |            |

**b) Payments made since last meeting under Clerk's delegated powers**

None.

**c) Payments to be made**

- |   |           |
|---|-----------|
| 1. Lewis Tree Surgery (fountain fencing)  | £691.02   |
| 2. Hargreaves Industrial Services (grass) | £336.00   |
| 3. H Guest (salary Aug)                   | £365.20   |
| 4. Came & Company (insurance renewal)     | £1,589.84 |
| 5. NYCC (right of way Escrick School)     | £40.00    |
| 6. R Rowson (reimburse dog bin)           | £103.82   |

Additional item received post agenda preparation:

- |                                  |        |
|----------------------------------|--------|
| 7. Escrick Park Estate (VG Rent) | £10.00 |
|----------------------------------|--------|

**d) Receipts:**

- |                         |            |
|-------------------------|------------|
| 1. PWLB (lighting loan) | £27,140.00 |
|-------------------------|------------|

e) **Schedule of Loan Repayments:** It was noted that the first payment of £1,341.51 will be collected by direct debit on 1st November 2017, thereafter, a payment of £1,467.81 will be paid on 1st May and 1st November each year until 2027.  
It was resolved to accept the report and payments made.

**17154: Neighbourhood Plan** - It was noted that an expression of interest has been forwarded to SDC. Planning Working Group reported that a lengthy application for finance was sent but that the Government Locality and Communities department have apparently lost it and so it needs to be re-done. An application for the creation of a plan has been done and has been submitted. In due course, the creation a working group of Parish Councillors and villagers to get a good overview of the village requirements will be needed. It was resolved that an item will be put into the Parish Mag in due course. Additionally, CPRE (the Campaign for the Protection of Rural England) have asked the Parish Council if it wants to join - PWG/NDPWG to look into this and bring a recommendation to the next meeting.

**17155: Plasmor Planning Application to extract clay:** It was resolved to accept a site meeting to discuss quarrying plans on 19th September. Report to be made by Councillors attending to the October meeting.

**17156: Village Green Association:** Cllr Rowson reported that donations have been received for new benches and that the 10k run has raised enough funds to restore the Village Green pond.

**17157: Street Lighting:** To resolve any action on the following:

1. Cllr Rowson reported that it would cost £700 for a pole mounted lamp, rather than install a whole new light and power supply. This information has been passed to the Business Park for their consideration.
2. Light on Main Street - Cllr Rowson reported that the order has been placed and that installation is awaited.

**17158: Autumn Village Tidy-Up:** It was resolved that Cllrs Morley-Jones and Council organise the Autumn /Tidy Up to take place on the afternoon of Saturday 11th November. SDC is to be approached (as last time) to supply consumables and Cllr Rowson to add a 'hold the date' item in the monthly submission to the Parish Magazine.

**17159: Councillor Vacancy:** It was noted that the vacancy is now open for co-option.

**17160: Installation of a dog waste bin** at the Skipwith Rd/Carr Lane junction: A bin has been purchased and feedback received that dog fouling in the area appears to have reduced. Noted.

**17061: Tree Maintenance:** Cllr M Casling recommended the following:

1. The Glade: Removal of tree outside No 6 and crown thinning of those on the opposite side of the road.
2. Playing Fields behind No 4 Escrick Park Gardens: Thinning of the tree - cost to be recovered from the Playing Fields Association.
3. Trees behind Coronation Benches on Carrs Lane: Thinning of crowns.

It was resolved that Clerk to obtain quotes for the work required.

**17062: Grass Cutting Contract:** Cllr Rowson to write up specification forthcoming contract - to be discussed/resolved at October meeting.

**17163: Highways Issues:**

2. Update on the possibility of pedestrian crossing on the A19 reported under County Councillor reports above.

**17164: Correspondence received** was noted:

- a. News items received by email forwarded to Councillors.
- b. YLCA White Rose Update - circulated to Cllrs.
- c. Information received that the next Eastern CEF Forum meeting is to be held at 6.30pm on Wednesday 20th September 2017, at Escrick Club.
- d. Selby District Disability Forum CIC aims to raise awareness and address the needs of people with a disability and is carrying out a survey to establish service needs.
- e. SDC have invested in mobile CCTV equipment to catch fly tippers - Councils are able to apply for a site to be considered (not private land) for the deployment of cameras.
- f. SDC 'Don't be a Waster' campaign will be running throughout September.
- g. SDC offer of anti-dog fouling window stickers - Noted that the Clerk has obtained some of these for dissemination.
- h. Service for Volunteers at St Mary's Church Hemingbrough - due to take place on Friday 6th October at 7pm. The Archbishop of York will be attending: volunteers wishing to attend should advise the organisers - documents available on the SDC website.
- i. Utopia bus services have ceased, but NYCC have replaced much of the service. Information was added to the PC website.
- j. Various advertisements received.

**17165: Letters/Emails Sent or Action Taken Since Last Meeting:** Nothing additional.

**17166: Minor Items** (for information only).

**17167: Comments from public present on agenda items** – None.

**17168: Items for the next agenda** - Noted.

**17169: Dates of future meetings** (all meetings are to be held on Monday evenings at 7.30pm at Escrick Club) were noted:

2017 - 2nd October, 6th November and 4th December.

2018 - 8th January, 5th February, 5th March, 9th April and 14th May (APM & ACM).

**8.59pm: Closure of Part 1 meeting.**

## **Part 2**

**17170: Confidential business:** It was resolved to exclude Public and Press on the grounds that matters for discussion affect individual staff members/ procedures/ legal/ finance issues.

**17171: Legal items:**

**17172: Staffing matters:** Deferred.

**17173: Street lamp outside 33 Skipwith Road:**

**9.04: Closure of Part 2 meeting.**

**Signed** ..... **R Rowson**

Chairman, Escrick Parish Council

**Date** : 2nd October 2017