

# ESCRICK PARISH COUNCIL

## OFFICIAL NOTICE OF ESCRICK PARISH COUNCIL MEETING TO BE HELD AT 7.45PM IN ESCRICK VILLAGE CLUB ON MONDAY 3RD APRIL 2017

Chairman: Cllr R Rowson

Clerk/RFO: Mrs H Guest, 40 Linden Way, Thorpe Willoughby, YO8 9ND

[clerk@escrick.org](mailto:clerk@escrick.org)

### Part 1

#### 17073: Apologies/Attendance:

- a. **Apologies** - None
- b. **Present:** Cllrs Rowson, Morley-Jones, Luscombe, Lamont, Moran, Forster, Cunningham, Coulson, Rees, M Casling, Councill, the Clerk and one Member of the Public.
- c. All present were requested to sign the Attendance book.

**17074: Interests:** Chair reminded members to make any declarations of interest in any agenda items - None received.

**17075: Welcome:** Chair welcomed councillors, clerk and visitors to the meeting.

#### 17076: Minutes

- a. It was resolved to accept Minutes of the Council Meeting held on 6th March 2017.
- b. Chairman signed minutes as a true record.

**17077: Council** to receive comments on agenda items or other questions/comments from electors present. None received.

Items received by the Clerk since the last meeting: None.

**17078:** Reports, for information only, from:

- a) County Councillor - None.
- b) District Councillor - None.
- c) Police - Residents reminded to utilise the Community Messaging service from NYP.
- d) Other - None.

**17079: Planning:** Comments were resolved on the following:

1. **Applications:** None in respect of Escrick Parish.

Noted application No 17/00676/TCA - fell 1no Larch and 2no Scots Pine at Talland House, Escrick (due to subsidence caused to dwelling and garage). For information, this property is within Deighton Parish Council and the Council have submitted a response of 'no objections'.

2. **Decisions:** None.

3. **Consultations/Other:**

- a. 2016/0697/FUL: Land adjacent to About Thyme, Hollicarrs Close, Escrick - appeal to Secretary of State following refusal of planning permission for erection of a detached dwelling and demolition of existing garage. Comments previously made will stand - no further comments.

**17080: RFO** reported on closing balances and recent payments which were approved:

- a) **Account balances**
- |  |            |
|--|------------|
| 1. Current account balance as at 29th March 2017 | £702.61    |
| 2. Savings account balance as at 29th March 2017 | £11,604.06 |
- b) **Payments made since last meeting under Clerk's delegated powers**  
None.
- c) **Payments to be made**
- |  |            |
|--|------------|
| 1. Autela Payroll Services (Q4)  | £30.00     |
| 2. H Guest (salary Mar)  | £366.20    |
| 3. North Yorkshire County Council (street lighting)<br>(VAT = £5,401.75) | £32,410.52 |
- Noted that Clerk to apply for PWLB funds before releasing the cheque.
- |  |         |
|--|---------|
| 4. YLCA annual membership (Additional item received<br>after agenda preparation) | £296.00 |
|--|---------|
- d) **Receipts:**
1. None.

**17081: Village Green Committee/Playing Fields Association:** Cllrs Rowson and Luscombe reported on current status and responsibilities. Cllr Rowson informed the Council that the Playing Fields Association agreed with the document in principle, but needed to check that it didn't conflict with charity law. Cllr Luscombe informed the Parish Council that the Village Green Committee were now to be called the Village Green Association. There was one small amendment requested to the document, but otherwise they agreed with it in principle. All items should now be covered by the Parish Council insurance policy. It was resolved to accept the documents (once amended) and forward to both Associations - Cllr Rowson to progress this.

**17082: Neighbourhood Plan** - Cllr Rees reported on initial findings: A meeting has been held with Planning and Policy representatives at Selby District Council who were very supportive of the intention to create a Neighbourhood Plan. The Plan can include preferred locations, style, whether investment in junctions etc would be needed.

It was resolved that Cllr Rees is to draft a statement of intent and circulate to Councillors before finalising it and sending to SDC, via the Clerk. Also to draft a statement of intent to apply for funding to be submitted to NALC (National Association of Local Councils). The process should take about a year to complete. The intent at this stage is to look just at Escrick Parish, but there needs to be some dialogue with Deighton Parish to seek their thoughts on the northern end of the Village which falls within Deighton Parish and whether they may also be considering creating a Neighbourhood Plan. SDC have informed that Appleton Roebuck are at the latter stages of creating a Plan and it was advised that they be contacted to seek feedback on the process

To then look at funding options - it would appear that funding is available to cover the whole cost of the Plan until December 2017 and the Parish Council is keen to ensure that this does not become a cost burden to Escrick Parish Council.

**17083: A19 Safety:** It was resolved to request a meeting with SDC representatives on Friday 7th April to discuss the possibility of a pedestrian crossing. Cllrs Rowson, Coulson and Luscombe to attend.

**17084: Street Lighting:** Cllr Rowson gave update on street lighting at A19 bus stop near the Business Park and possible further locations within the village. NYCC have quoted just under £4k to supply lighting - this is more expensive than lighting in the Village as the power supply isn't as accessible.

This information has been passed to the Business Park and now awaiting a response. The budget has allowed for two new lighting posts per year in the Village - it was resolved that two lights, one at the north end of Carr Lane and one by the bridge on Main Street would be the most needed this year: Cllr Rowson to contact NYCC to install.

**17085: Village Green pond renovation:** Cllr Luscombe reported that following discussions, it has been established that finance to cover this project is intended to be raised from the 10K run and that local contractors would be asked to quote for the necessary work. It was resolved that Cllr Coulson contact SDC to establish whether there is any S106 or CIL funding unspent or available from nearby Parishes which might be utilised.

**17086: Control of vermin at Playing Field:** Cllr Rowson reported that the moles now appear to be under control, but there is an increasing problem with rabbits, particularly at the School. Concerns were raised by Councillors about the possibility of myxomatosis. Permission has been sought by the School to extend any control methods, if necessary, into the area of the Playing Field due to the location of the warren - resolved.

**17087: Community Speed Watch:** Cllr Rowson reported to the Council that the area outside the telephone exchange has now been upgraded to a speed camera van site. Since a camera van and Community Speed Watch cannot operate in the same area, the CSW is to be ceased. The camera vans will monitor both speed and due care offences. It was resolved that Cllr Rowson to write to the volunteers to thank them for their hard work over the past few months.

**17088: Highways Issues:** None received.

**17089: Correspondence received - Noted.**

- a. News items received by email forwarded to Councillors.
- b. YLCA White Rose Update - circulated to Cllrs.
- c. Acquisition of Tru Green (grass/verge contractors) by Hargreaves Industrial Services.
- d. Parish Councillor Survey - Councillors requested to complete questionnaire to assist with student dissertation.
- e. YLCA - Latest funding and grants bulletin forwarded to Councillors.
- f. NYCC notice of election on 5th May - added to website.
- g. SDC 'Civic Day' to be held on 17th June.
- h. Various advertisement received.

**17090: Letters/Emails Sent or Action Taken Since Last Meeting:** Nothing additional.

**17091: Minor Items** (for information only).

1. Grass Tendering - This is year 3 of a 3 year contract - to consider tendering during the summer ahead of the end of the grass cutting season.
2. Tree pruning is scheduled for later in the year. Cllr Coulson suggested that relevant TPOs are put in place ahead of this - to add to the May agenda to find a volunteer to take this on.
3. The meeting on 8th May will be the Annual Parish Meeting, followed by the Annual Meeting of the Council. At the Council meeting, positions on the Council will need to be formalised for a Chairman, Vice Chairman, PWG members, F&A Committee members, as well as a number of other voluntary posts for the good and benefit of the Parish.
4. To note that the driveway in poor condition brought up at the last meeting is owned by 5 houses, one of which is an Escrick Estate house - the Estate is contacting the other 4 houses and will co-ordinate repairs subject to the agreement of other properties.

**17092: Comments from public present on agenda items – None.**

**17093: Items for the next agenda**

1. Pruning of the tree just to the north of Skipwith Road has been reported, but not yet been done and will present a sight line hazard once the leaves grow.
2. Footpath outside the Sang Thai has been reported, but has not yet been cleared.

**17094: To note dates of future meetings** (all meetings are to be held on Monday evenings at 7.30pm at Escrick Club:

2017 - 8th May (APM & ACM), June meeting cancelled, 3rd July, no meeting in August, 4th September, 2nd October, 6th November and 4th December.

2018 - 8th January, 5th February, 5th March, 9th April and 14th May (APM & ACM).

**8.37pm: Closure of Part 1 meeting.**

**Part 2**

**17095: Confidential business:** It was resolved to exclude Public and Press on the grounds that matters for discussion affect individual staff members/ procedures/ legal/ finance issues.

**17096: Legal items:** Bus shelter update from Cllr Morley-Jones: no meeting held as yet and so deferred until next meeting.

**17097: Staffing matters:** It was resolved to cancel the June Parish Council meeting to hold a meeting of the Finance and Admin Committee to discuss Clerks' annual appraisal, incremental pay rise and annual leave entitlement. Note that the meeting may not necessarily be held at the same place/time.

**8.47pm: Closure of Part 2 meeting.**

**Signed** ..... **Name:**

Chairman, Escrick Parish Council

**Date :** 8th May 2017