

ESCRICK PARISH COUNCIL

MINUTES OF ESCRICK PARISH COUNCIL MEETING HELD AT 7.30PM IN ESCRICK VILLAGE CLUB ON MONDAY 1ST JULY 2019

Chairman: Cllr R Rowson

Clerk/RFO: Mrs H Guest, 40 Linden Way, Thorpe Willoughby, YO8 9ND
clerk@escrick.org

Part 1

19097: Apologies/Attendance:

- a. **Present:** Cllrs Moran, Bartle, J Reader, Coulson, Luscombe, Rees, Rowson, District Cllr N Reader.
- b. **Apologies:** Council received apologies from Cllr Cunningham and the Clerk and resolved to accept reasons
- c. Attendance book unavailable due to absence of Clerk.

19098: Interests: Chair to remind members to make any declarations of interest in any agenda items - None reported.

19099: Welcome: Chair welcomed Councillors, Clerk and visitors to the meeting.

19100: Minutes of June 2019 meeting:

- a. Cllr Coulson requested an amendment to NSM summary. Subject to that amendment : Resolved to accept Minutes.
- b. Chairman signed minutes as a true record.

19101: Council to receive comments on agenda items or other questions/comments from electors present.

One member of the public raised concerns regarding 1 Northlands Close application, specifically balcony and finishing materials not in-keeping with other properties in the area. Cllr Coulson noted that the Parish Council would be submitting a response to the revised plans, which included the concern about the balcony.

19102: Proposed traffic light scheme on the A19 (paper available on the Parish Council website)

1. Chairman reported on current status of traffic light scheme. The Chair reminded Councillors of the purpose of the resolution, and highlighted key findings from the precept increase consultation.
2. Chairman re-opened public session for comments on the traffic light scheme only. None received.
3. Cllr Coulson proposed an amendment to the draft resolution to add "and other appropriate sources" after "Selby District Council". It was resolved to accept the amendment.
4. **It was resolved to apply to the Secretary of State for Housing, Communities and Local Government for approval to borrow up to £160,000 over 25 years to fund the traffic light scheme outlined in the paper. It is also intended to increase the Parish Council precept by up to 44% for the purpose of loan repayments, equivalent to an additional £18 per year for a band D household which has been subject to a precept increase consultation.**

5. Before finalising the amount of borrowing, the Council will approach Selby District Council and other appropriate sources to explore the possibility of a contribution to the costs, and if successful reduce the borrowing by the same amount.

19103: To receive reports, for information only, from:

- a) County Councillor: Cllr Musgrave provided an update on Stillingfleet mine application: Officers are considering the recent feedback from the applicant; Cllr Musgrave noted that Skipwith Parish Council have received proposals from NYCC for traffic calming measures in Skipwith; Cllr Musgrave agreed to provide details of the funding he had available for Vehicle Activated speed signs (VAS)
- b) District Councillor Cllr Reader advised that he had no update at this time.

19104: Planning: To resolve any comments on the following:

1. Applications:

- a. 2018/1434/HPA: Reconsultation on the demolition of existing garage, proposed two storey side extension, front extension, house modernisation and detached garage at 1 Northlands Close, Escrick: The proposed response drafted by PWG was agreed.

2. Decisions:

- a. 2019/0279/HPA: Proposed erection of 2dormers to the rear to replace 4Novelux windows at Oak Lodge, Skipwith Road, Escrick. Approved. Noted.
- b. 2018/1400/HPA: Proposed erection of a side extension at 2 Carrs Meadow, Escrick. Approved. Noted.

3. Other:

- a. NY/2016/0251/FUL - Stillingfleet Mine Waste Sorting Centre: Re-consultation on planning application for the purposes of the change of use of part of the former coal mine site to create a waste transfer for construction and demolition wastes, installation of a weighbridge, a skip storage area, portable amenity cabin (30 sq metres) and the provision of car parking spaces on land at Former Stillingfleet Mine Site, Escrick Toad, Stillingfleet.

Cllr Coulson to respond reiterating points previously made

b. North Selby Mine redevelopment: T

Cllr Coulson provided an update. Key point to note is that Highways England have put a 'notice of non-determination' on the application which prevents it being approved until highways issues pertaining to the A64 / A19 junction have been adequately addressed.

c. Brickworks clay extraction:

Cllr Rowson provided an update. In summary the application is expected to be submitted in late July. The main delay has been whilst agreeing permission with Sustrans to build a bridge over the cycle path.

d. City of York Local Plan Proposed Modifications - Statement of Representations Procedure: Procedure to make representations about the proposed modifications to the CYC Local Plan. Deadline = 22nd July.

No amendments near Escrick – it was agreed therefore that there was no need to respond

19105: Highways:

1. Vehicle activated speed signs - The Chair outlined the findings from the site visit from NYCC officer: The officer recommended the most suitable location would be a bidirectional sign

just to the north west of the Skipwith Road bridge over the beck. Cllr Coulson highlighted that the sign might be visually intrusive, but that this was necessary for it to be effective. Cllr Reader volunteered to assist with maintaining/charging the sign. It was resolved to go ahead and order the sign and mounting pole, subject to contribution from Cllr Musgrave fund. It was agreed to use the opportunity to request that the existing 30mph sign is moved onto the same column to reduce visual clutter and improve access to driveway. Chair to action.

19106: Neighbourhood Plan: Cllr Rees provided an update. Update provided. Workshops planned for October. Cllr Rees to circulate a plan.

19107: RFO to report on closing balances and recent payments.

a) **Account balances**

- | | |
|---|------------|
| 1. Current account balance as at 26th June 2019 | £11,791.00 |
| 2. Savings account balance as at 26th June 2018 | £26,825.24 |

b) **Payments made since last meeting under Clerk's delegated powers** - None.

c) **Payments to be made:**

- | | |
|---|-----------|
| 1. Escrick Club (hall hire during 2018 not previously invoiced) | £90.00 |
| 2. PWLB (lighting loan - D/D) | £1,467.74 |

d) **Receipts:** None.

e) **Other:**

1. Audit:

(i): To certify Escrick Parish Council as exempt from external audit for the fiscal year 2018/19.

(ii) To note the Annual Internal Audit Report for 2018/18 included at page 4 of the Annual Governance and Accountability Return 2018/19.

(iii) To approve Section 1 – Annual Governance Statement 2018/19 for Escrick Parish Council on page 5 of the Annual Governance and Accountability Return 2018/19.

(iv) To approve Section 2 – Accounting Statements 2018/18 for Escrick Parish Council on page 6 of the Annual Governance and Accountability Return 2018/19.

(v) To approve the publication of documents required by the Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities.

Audit actions not progressed. The Chair queried the exemption in part (i) and agreed to discuss with the Clerk. The Chair noted that the Clerk had advised that the external audit would be late due to a delay with the internal audit due to the internal auditor being unavailable for family reasons. The external auditor has advised that the delay will be recorded on the audit findings, but otherwise an extension was acceptable.

2. To note that revised invoices awaited from NPower - these to be paid under Clerk's delegated powers once received. Noted

3. To note payment of Clerk's salary. Noted

19108: YLCA (Yorkshire Local Councils Association): Briefing paper received about The Public Sector Bodies (Websites and Mobile Applications) (No 2) Accessibility Regulations 2018. Explains the duties being introduced which Councils will need to adhere to. It was noted that the majority of the work was likely to be around how documents are written and published. This was as much about language and clarity of documents, not just a technical issue.

19109: Recycling service Task and Finish Group: Query received from Dist Cllr N Reader regarding Parish Council views on recycling. Chairman responded to say that the information has already been disseminated around the Parish by electronic means. Cllr Coulson noted that the NDP may wish to propose a policy on the requirement for new/amended properties to have adequate storage space for multiple bins.

19110: Maintenance Issues:

1. Cllrs Moran / J Reader provided an update. Resident at the corner of Wenlock Dr reports that the previously reported hedgerow will be cut. Cllr Reader has undertaken some weeding of Skipwith Road in response to a complaint about weeds encroaching on the footpath. Cllr Moran to approach residents on Skipwith Road near A19 junction regarding hedges encroaching on footpath.

2. To note that resurfacing works will be carried out on Carr Lane from 25th June 2019 for approximately 90 days. Information already appended to website.

3. To note minor changes to areas covered by grass cutting contract. It was agreed to include the verge alongside the tennis courts in the Council contract subject to this not resulting in a cost increase.

19111: Councillor Training/Refresher session: Deferred due to absence of the Clerk.

19112: Correspondence received:

- a. News items received by email forwarded to Councillors.
- b. Various advertisements received.
- c. YLCA request for Chairmen to receive information from YLCA - Cllr Rowson dealing.

19113: Letters/Emails Sent or Action Taken Since Last Meeting: Nothing additional.

19114: Items for the next agenda. None

19115: To note dates of future meetings (all meetings are to be held on Monday evenings at 7.30pm at Escrick Club: 2nd September, 7th October, 4th November, 2nd December. Then in 2020: 6th January, 3rd February, 2nd March.

19116: Comments from public present on agenda items – Note: decisions cannot be made on items brought to this stage of the meeting. None

Closure of Part 1 meeting. 20:43

Part 2

19117: Confidential business: To consider and resolve whether to exclude Public and Press on the grounds that matters for discussion affect individual staff members/ procedures/ legal/ finance issues.

19118: Bus shelter lease: To receive update and to discuss and resolve any actions. No update

19119: Clerk's salary matters - To resolve any actions. No update due to absence of the Clerk.

19120: Main Street Lighting Complaint - To receive an update and resolve next steps No update

Closure of Part 2 meeting. 20:48

Signed Richard Rowson Chair, Escrick Parish Council
Date : 2nd September 2019