

Escrick Parish Council

Minutes of Escrick Parish Council meeting held by video conference at 7.30pm on MONDAY 1st June 2020.

Part 1

- 20098: **Welcome: Chair welcomed Councillors and members of public to the meeting.**
- 20099: **Apologies/Attendance:**
- a. Present: Cllr Bartle, Cllr Chambers, Cllr Coulson, Cllr Cunningham, Cllr Hawes, Cllr Moran, Cllr J Reader, Cllr Rees, Cllr Rowson and 3 members of the public including County Councillor Musgrave and District Councillor N Reader. Clerk; S Look.
 - b. Apologies: Chair received apologies from Cllr Reynolds who also tendered his resignation.
- 20100: **Declarations of interests:** No declarations of interest received.
- 20101: **Public correspondence received:**
- a. Member of the public suggested the Parish Council employ a contractor to maintain parts of the village including regular maintenance of planters. Resolved to discuss further under item 20113; maintenance issues.
 - b. Concerns raised again about moss build up and road sweeping on Wenlock Drive. Resolved to discuss under item 20113.
 - c. Report of families on the village green not observing social distancing rules. Noted.
 - d. Request from member of the public to not replace the fencing on the green on Halfpenny Close side. Resolved to discuss in part 20118 under maintenance issues.
 - e. Report of proposal to install an Astro turf pitch at Escrick School. No planning application submitted yet. To discuss when plans received.
 - f. Escrick Park Estate advised that they would be taking steps to remind residents to keep to public rights of way when walking on the estate footpaths.
 - g. Estate Conservation Manager asked if Parish Council can promote problems with the rapid growth of Himalayan Balsam in Gashouse Woods and ask residents to help pick it on their daily walks. Chair to put some notices in the woods, on social media and online.
 - h. Resident of Carrs Meadow would like to do some gardening on the plot of land next to his land near the water pumping station. Chair to investigate ownership and report back to next meeting.
- 20102: **Public session:**
- a. Nothing to report from members of the public present.
- 20103: **District and County Councillor updates:**
- a. County Councillor Musgrave to give update on Highways in item 20110 and confirmed he will allocate £1000 from his locality budget towards the replacement village fencing on the village green. Cllr Musgrave also reported on the dramatic financial impact COVID-19 has had on the county council budget.
 - b. Cllr N Reader advised no update.
- 20104: **Minutes:** It was resolved to accept the minutes of the Parish Council monthly meeting held on 4th May 2020 and the Admin & Finance Meeting held on 11th May 2020 as true and correct records.

Planning

20105: **Planning, new applications:**

- a. 2020/0449/HPA. 2 The Glade, Escrick. Conversion of dormer bungalow to include single and two storey front and rear extensions and front dormer roof extension complete with internal alterations to create additional living accommodation. Concerns raised regarding the redevelopment of a smaller property into substantially larger 5 bedroomed dwelling. It would be overbearing in the setting and would exacerbate shortage of bungalow housing in the village. Shortage of parking proposed especially with business use proposed for the existing garage space. Resolved to object.
- b. NY/2020/0064/73. The Old Brick and Tile Works, Riccall Road, Escrick, YO19 6ED, Variation of condition No. 2 of Planning Permission Ref. C8/10/3AC/CPO which relates to raising landfill levels. Councillors object to the application reiterating concerns outlined in previous application and in support of NYCC's Planning Committee report of November 2019 recommending to the Secretary of State that planning permission should be refused.

20106: **Planning determinations: Determinations made since last meeting.**

- a. 2020/0238/HPA: Rainbows End, Hollicarrs Close, Escrick. Proposed erection of a single storey rear extension to existing detached dwelling to create additional living accommodation. Permitted. Noted.

20107: **Planning, ongoing:**

- a. CYC/2019/00078/OUTM: Caravan park at former North Selby Mine site. No update received. Cllr Musgrave going to speak to planning officer this week for an update.
- b. NY/2018/0229/73: Variation to infill conditions at old brick works quarry (see item 20105b).
- c. NY/2016/0251/FUL: Proposed waste transfer station at former Stillingfleet Mine. Expected to go to committee in July.
- d. 2019/0698/OUT: Land adjacent to About Thyme, Hollicarrs Close. No update.
- e. NY/2019/0136/ENV: Land adjacent to Escrick Business Park. Expected to be decided at July committee meeting.

20108: **Planning working group**

- a. No further updates.

20109: **Planning, Neighbourhood Plan:**

- a. Update received from Cllr Bartle on the NDP to date and proposals for the final stages of the process (next 12-18mths). Two responses received to the Call for Sites. Councillors resolved to not progress with the site allocation aspect of the NDP. Further work required on Advanced Design Codes to guide the design of extensions to existing buildings as well as new developments. Councillors agreed to the NDP group applying for additional grant funding available for this.
- b. Resolved to delegate ongoing progress to Councillors on the NDP working group as set out in the update document. NDP group to report back to full council in September with first policies to be considered.

Highways

20110: **Highways: A19/Skipwith Road traffic light scheme.**

- a. Cllr Rowson to contact NYCC to arrange meeting with Highways. Cllr Musgrave to also attend meeting. Update on Local Plan highways assessment expected next week.

20111: **Highways: Vehicle activated speed sign scheme.**

- a. Chair to progress with redirecting sign this month. Extra set of mounting brackets to be purchased. Agreed by councillors.

20112: **Ongoing highways issues.**

- a. Update on ongoing highways issues reported to NYCC at December 2019 meeting;
 - i. Badly worn H bar marking at Main St/Carr Lane junction. No further progress. Clerk to escalate and copy Cllr Musgrave in.
 - ii. Overgrown foliage on A19; Still no action. Clerk to escalate with NYCC again and copy Cllr Musgrave in.
 - iii. Foliage in visibility splay at Carr Lane / Skipwith Road junction. NYCC officer reported visibility is acceptable.
- b. Surface water flooding
 - i. Carr Lane sewage flooding issues discussed at December 2019 meeting. Clerk to contact MP's office again for update.

Cllr Musgrave left the meeting.

Maintenance

20113: **Maintenance issues:**

- a. Update from Cllr Reader and Cllr Moran on maintenance issues arising.
 - i. Moss on pavement around inner side of Wenlock Drive but dry at present. Clerk to request action from SDC.
 - ii. Report of overgrown bush from one property restricts access on the pavement on Wenlock Drive. Clerk to write to resident.
 - iii. Traffic islands at A19/Skipwith Road junction need to be swept still.
 - iv. Chair has varnished the Parish Council notice board.
- b. Resolved to establish a working group (outside the Parish Council) to progress appearance and environmental issues for example planting of wildflowers. Agreed to budget of £500 to be called down on a case by case basis subject to approval by the parish council.
- c. Cllr Chambers has taken on responsibility for planters at the Escrick village signs. Reimbursement costs of £68.77 agreed by councillors.
- d. Resident agreed to allow the Parish Council to plant flowers in the brick planter at the Dolphin Fish Jubilee Memorial. Cllr Chambers volunteered to take responsibility for planting and purchasing of plants for this area. Agreed budget of £100. Cllr Reader to request local resident to water the plants when necessary.
- e. Resolved to obtain a quote from North Yorkshire County Council for electrical supply to the Dolphin Fish Jubilee Memorial to enable future lighting of the memorial.
- f. Resolved to proceed with replacement of village green fence along Carrs Meadow, including contributing £500 of Parish Council funds and subject to successful application of a £1000 County Councillor locality grant. Halfpenny Close side not part of the project, and Chair to bring separate proposals for this fence to the next meeting.
- g. Resolved to use NYCC contractors to replace the wiring for the wall mounted junction box to the ceiling light fitting in the bus shelter at a cost of £295 +VAT.
- h. Resolved to agree to the VGA relocating waste bins on the village green to the perimeter of the green on Carrs Meadow or Carr Lane in order for Selby District Council to empty them rather than residents.

Cllr Reader left the meeting.

Finance and Governance

20114: **Finance report (RFO):**

- a. Account balances and reconciliation:

		Community account	BMM account
i.	Account balances as reported at last meeting:	£4499.69	£21,693.75
ii.	Payments made since last meeting		
	T Rees - Neighbourhood plan flyers	-£23.00	
	T Rees - Neighbourhood plan posters	-£92.40	
	S Look - Clerk's April salary	-£	
	S Look – Clerks expenses	-£95.50	
	NYCC – VAS installation	-£660	
	PWLB – streetlight loan	-£1467.74	
iii.	Payments made since last meeting under clerks delegated powers:	Nil	
iv.	Balance transfer to community a/c		-£3000.00
iv.	Receipts:		
	Precept 1 st instalment		£9500
	Balance transfer from savings	£3000.00	
v.	Account balances as at 20 th May 2020:	£4805.37	£28193.75
vi.	Uncleared cheques:		
vii.	Autela – payroll Jan-March 2020	-£57.18	

b. Routine payments to be made:

viii.	Clerks May salary	-£
ix.	B Hopper; internal audit 2019-20	-£120.00
x.	Clerks expenses	-£116.57
xi.	NYCC- Annual street lighting electricity 2019/20	-£793.27
xii.	NYCC Right of Way Escrick School land 2019/20	-£40.00
xiii.	T Chambers – village planters	£68.77

c. Purchases / exceptional payments to be approved and made:

xiv.	Nil	
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It was resolved that all payments and transactions were noted and approved.

20115: **Policy and governance:**

- a. Noted the Annual Internal Audit Report for 2019/20 included at page 3 of the Annual Governance and Accountability Return (AGAR).
- b. Resolved to approve Section 1 – Annual Governance Statement 2019/20 on page 4 of the AGAR.
- c. Resolved to approve Section 2 – Accounting Statements 2019/20 on page 5 of the AGAR.
- d. Resolved to approve publication of the documents required by the Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities.

20116: **Admin & Finance committee:**

- a. A&F committee meeting held on 11th May 2020. Noted.

Other items

20098: **Correspondence received:**

- a. NYCC Covid-19 update sent to councillors weekly. Noted.

20099: **Items for the next meeting**

- a. No items noted for the next Parish Council meeting.

20100: **Schedule of meetings for the coming year.**

- a. Monthly Parish Council meetings ordinarily take place on the 1st Monday of the month at 7.30pm, except in August when there is no meeting, and if the 1st Monday is a bank holiday where the meeting will be deferred to the following Monday. Noted.

Member of the public agreed to help with volunteering but concerns raised about residents not taking responsibility for their own residential areas. Noted.

Member of public left the meeting.

Part 2

20101: **Confidential business:** Resolved to exclude Public and Press on the grounds that matters for discussion affect individual staff members/ procedures/ legal/ finance issues under the Public Bodies (Admission to Meetings) Act 1960, Section 1.

20102: **War memorial bus shelter:**

- a. Residents agreed with the letter/wording proposed.

Meeting closed at 21:15.

Signed: Richard Rowson

Chair, Escrick Parish Council

Date: 6th July 2020