

ESCRICK PARISH COUNCIL

MINUTES OF ESCRICK PARISH COUNCIL FINANCE AND ADMIN COMMITTEE MEETING HELD ON MONDAY 5TH MARCH 2018

The Finance and Admin Meeting was held in Escrick Club, Main Street, Escrick, YO19 6LQ,
on Monday 5th March 2018, at 8.30pm.

Chairman: Cllr R Rowson

Clerk/RFO: Mrs H Guest, 40 Linden Way, Thorpe Willoughby, YO8 9ND
clerk@escrick.org

Part 1

AFC18001: Attendance

- a. Apologies - None.
- b. Present - Cllrs Rowson, Luscombe, Cunningham and Moran (F&A members), plus Cllr Forster and the Clerk.
- c. Attendance book - Councillors, Public and Press were requested to sign the Attendance book.

AFC18002: Welcome: Chairman welcomed all present to the meeting.

AFC18003: Interests: Chairman reminded members of the need to make any declarations of interest in any agenda items - None received.

AFC18004: Minutes: It was noted that the Minutes of the last Finance and Admin Meeting held on 26th July 2017 were approved by the full Council.

AFC18005: Electors' Comments: None.

AFC18006: General Data Protection Regulations (GDPR) - Chair/Clerk briefed Committee on forthcoming GDPR requirements. It was noted that guidance has been provided, as well as templates - further information awaited as to the requirements for a Data Protection Officer. Noted.

AFC18007: Standing Orders - Small amendments were suggested for the draft Standing Orders which will be brought to the next meeting of the full Council for approval.

AFC18008: Mobile Fish & Chip Van - Clerk has been approached by a mobile Fish & Chip Van business. Following discussions, it was established that the suggested location is on Escrick Estate land and that they should be approached by the business for permission.

9.11pm: Closure of Part 1 meeting.

Part 2

AFC18009: Confidential business: It was resolved to exclude Public and Press on the grounds that matters for discussion affect individual staff members/ procedures/ legal/ finance issues.

AFC18010: Neighbourhood Development Plan - Documentation provided by contractors to be circulated to Councillors. Following feedback received, Cllrs Rowson and Rees delegated to progress employment of contractor on behalf of the Council.

AFC18011: Staffing Matters - deferred to next meeting.

9.20pm: Closure of meeting.

Signed **R Rowson**

Chairman, Escrick Parish Council

Date : 9th April 2018