

ESCRICK PARISH COUNCIL

OFFICIAL NOTICE OF ESCRICK PARISH COUNCIL FINANCE & ADMIN COMMITTEE MEETING ON WEDNESDAY 26TH SEPTEMBER 2018

The Finance and Admin Meeting will be held in Escrick Club, Main Street, Escrick, YO19 6LQ, on
Wednesday 26th September 2018, at 7.30pm.

Chairman: Cllr R Rowson

Clerk/RFO: Mrs H Guest, 40 Linden Way, Thorpe Willoughby, YO8 9ND

clerk@escrick.org

Meetings are open to the Press and Public except for any item labelled as part 2 under the
Public Bodies (Admission to Meetings) Act 1960, Section 1

**Press and public may not speak when the council is in progress; when councillors are discussing council business; when
councillors are in the process of decision making.**

- Any elector is entitled to attend this meeting and any concerns, questions or suggestions will be taken after the Chairman welcomes those present. The time for this will be limited to 15 minutes.
- Listeners may also speak at the end of the meeting (for information only).
- Decisions cannot be made at this meeting on items not on the agenda.
- Councillors, clerk, public and press are requested to sign the attendance book.

Members of the Finance and Admin Committee are summoned to attend the Meeting detailed above and to
consider and resolve the business to be transacted on the agenda below.

AGENDA

Part 1

AFC18012: Attendance

- a. Apologies - to receive any apologies and reasons for absence from Councillors. To consider and resolve whether to accept reasons.
- b. Present - Clerk to record attendees.
- c. Attendance book - Councillors, Public and Press are requested to sign the Attendance book.

AFC18013: Welcome: Chairman to welcome Councillors and Public present at meeting.

AFC18014: Interests: Chairman to remind members of the need to make any declarations of interest in any agenda items.

AFC18015: Minutes: To note that the Minutes of the last Finance and Admin Meeting held on 5th March 2018 were approved by the full Council.

AFC18016: Electors' Comments: Committee to receive electors comments on agenda items for information only (Clerk to make a note of comments).

Part 2

AFC18017: Confidential business: To consider and resolve whether to exclude Public and Press on the grounds that matters for discussion affect individual staff members/ procedures/ legal/ finance issues.

AFC18018: Annual insurance quotes - To discuss insurance quotes received and resolve which to accept.

Closure of meeting.

Signed: Helen Guest
Clerk/RFO, Escrick Parish Council

Date: 20th September 2018