

ESCRICK PARISH COUNCIL

OFFICIAL NOTICE OF ESCRICK PARISH COUNCIL FINANCE AND ADMIN COMMITTEE MEETING ON MONDAY 5TH MARCH 2018

The Finance and Admin Meeting will be held in Escrick Club, Main Street, Escrick, YO19 6LQ, on Monday 5th March 2018, at 8.30pm.

Meetings are open to the Press and Public except any item labelled as Part 2 under the Public Bodies (Admission to Meetings) Act 1961, Section 1.

Clerk/RFO: Mrs H Guest, 40 Linden Way, Thorpe Willoughby, YO8 9ND
clerk@escrick.org

Members of the Finance and Admin Committee are summoned to attend the Meeting detailed above and to consider and resolve the business to be transacted on the agenda below.

Please note that Councillors will be in a briefing/training session between 7.30pm and 8.30pm - the Finance & Admin meeting does not start until 8.30pm.

Press and Public may not speak whilst the Committee is in session

- Any Parishioner is entitled to attend this meeting.
- Any concerns/questions will be taken at agenda item 'Electors Comments'.
- Decisions cannot be made on items not on the agenda, except in exceptional circumstances and only at the Chairman's discretion.

AGENDA

Part 1

AFC18001: Attendance

- a. Apologies - to receive any apologies and reasons for absence from Councillors. To consider and resolve whether to accept reasons.
- b. Present - Clerk to record attendees.
- c. Attendance book - Councillors, Public and Press are requested to sign the Attendance book.

AFC18002: Welcome: Chairman to welcome Councillors and Public present at meeting.

AFC18003: Interests: Chairman to remind members of the need to make any declarations of interest in any agenda items.

AFC18004: Minutes: To note that the Minutes of the last Finance and Admin Meeting held on 26th July 2017 were approved by the full Council.

AFC18005: Electors' Comments: Committee to receive electors comments on agenda items for information only (Clerk to make a note of comments).

AFC18006: General Data Protection Regulations (GDPR) - Chair/Clerk to brief Committee on forthcoming GDPR requirements.

AFC18007: Standing Orders - To approve draft Standing Orders.

AFC18008: Mobile Fish & Chip Van - Clerk has been approached by a mobile Fish & Chip Van business. To discuss and resolve whether to accept proposal for a weekly visit to the Village.

Closure of Part 1 meeting.

Part 2

AFC18009: Confidential business: To consider and resolve whether to exclude Public and Press on the grounds that matters for discussion may affect individual staff members/ procedures/ legal/ finance issues.

AFC18010: Neighbourhood Development Plan - To resolve acceptance of Contractor quote.

AFC18011: Staffing Matters (Note this may be deferred).

Closure of meeting.

Signed: Helen Guest
Clerk/RFO, Escrick Parish Council

Date: 28th February 2018