

Escrick Parish Council

Minutes of Escrick Parish Council Annual meeting held in Escrick & Deighton Club at 7.30pm on MONDAY 4th OCTOBER 2021.

- 21219: **Welcome: Chair welcomed Councillors and member of public to the meeting.**
- 21220: **Apologies/Attendance:**
- Present: Cllr Bartle, Cllr Chambers, Cllr Cunningham, Cllr Coulson, Cllr Hawes, Cllr Hopkinson, Cllr J Reader, Cllr Rees and Cllr Rowson. 1 member of the public. Clerk; S Look. District Cllr N Reader.
 - Apologies: No apologies.
- 21221: **Declarations of Interests:** None.
- 21222: **Public correspondence received:**
- Email from a resident regarding the EPC response to Heronby.
 - Email from York Greenways setting out a set of obligations they would like including in any planning application for Escrick Sidings site. Planning application not yet received.
 - Request for speeding data on Skipwith Road due to an accident on 23rd September. Data has been sent to resident.
 - Report of lights and bollards out on the A19. Clerk has reported them to NYCC.
 - Request to light up the fountain in blue and pink for baby loss awareness week in October. Agreed.
- 21223: **Public session:**
- No updates from member of the public present.
- 21224: **Updates from other authorities:**
- District Cllr N Reader reported locality funding still available. Applications need to be submitted by 1st January 2022.
 - County Cllr Musgrave not present.
 - Police report noted from early September. No further report received.
- 21225: **Minutes:**
- It was resolved to accept the minutes of the Parish Council monthly meeting held on 6th September 2021.

Finance and Governance

- 21226: **Finance report (RFO):**
- It was resolved to note the following account balances and reconciliation and accept payments to be made:

		Current account	Savings account
i.	Account balances as reported at last meeting (as at 27 th August 2021):	£4,865.58	£25194.24

ii.	Payments made since last meeting:		
	PKF Littlejohn; external audit	-£240.00	
	Escrick & Deighton Village Hall - room hire	-£40	
	S Look – Clerks July & August expenses	-£64.78	
	S Look – August salary, 1.5hr July overtime	-£	
	R Rowson – Defibrillator pads	-£52.00	
	S Look – July salary inc 5.5 hrs May & June overtime	-£	
	R Rowson – bus shelter light bulb	-£5.99	
iii.	Payments made since last meeting under clerks delegated powers:		
	Escrick Park Estate – village green rent	-£10	
iv.	Receipts:		
	Transfer from savings to current a/c 13.09.21	£2,000.00	-£2,000.00
v.	Account balances as at 27 th Sept 2021:	£4,494.10	£23,194.24
vi.	Uncleared previously authorised payments:	Nil	

b. Routine payments to be made:

viii.	S Look – Sept salary & 3 hr overtime in Oct pay	-£
	HMRC payment Q2	-£9.20
	S Look – Clerks Sept expenses	-£32.39
	Autela payroll July-Sept	-£50.40

c. Purchases / exceptional payments to be approved and made:

ix.	Nil
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21227: **Policy & Governance:**

- a. Noted the change in insurance broker/policy as recommended by the Admin & Finance committee. The new policy is significantly cheaper than the last however it does not cover as much. It was decided that the policy was adequate for the parish council requirements. Noted volunteers over the age 75yrs old not covered on the new policy. The new policy is fixed for a three-year term.

Highways

21228: **Highways: Skipwith Road**

- a. Order has been submitted for the village gateway on Skipwith Road. Awaiting confirmation of installation date.

21229: **Ongoing highways issues:**

- a. Update given on the overgrown hedge at The Parsonage. Reported to NYCC. No action has been taken from The Parsonage and no response from NYCC to date.
- b. NYCC have placed an order for disability access / dropped kerbs in the village on 16th June. Awaiting confirmation of start date. Delays due to sub-contractor and supply issues.
- c. No progress from NYCC on 20mph zone policy around schools. NYCC have confirmed that due to budget constraints they are not progressing this. Clerk has requested the cost for the Parish Council to consider carrying out the works.

21230: **Bus stops:**

- a. CYC have still not installed a litter bin at the A19 northbound bus stop. Clerk to follow up.
- b. CYC have confirmed they have made a request to Arriva to change the bus fares. No progress from CYC.
- c. New cantilever bus shelter with perch bench at the Southbound bus stop on the A19 is on order. Cost is £2397.50 +VAT.
- d. A request has been made to CYC for a plan for streetlighting near the VAS sign at the bus stop on the A19 and a firm quote. Clerk to contact residents at Greenacres with the new plan once received.

Maintenance

21231: **Maintenance issues:**

- a. Cllr Reader reported that there were no further maintenance issues arising apart from a light out on the footpath between the A19 and Skipwith Road. Clerk to report to NYCC.
- b. No further update on the 'appearance and environment' initiative. Resident to create a Jubilee community garden on the land on Carr Lane between Main Street and Carrs Meadow subject to approval by Escrick Park Estate.

21232: **Conservation Officer:**

- a. No update received from Escrick Park Estate conservation adviser on how to better manage our environmental assets. To follow up in October.

Planning

21233: **Planning, new applications: To resolve comments on the following applications.**

- a. NY/2021/0180/FUL. Consultation on planning application for the purposes of the construction of a site reception area comprising of an office building (approx. 112.5sq.m), vehicle maintenance building (approx. 49sq.m) and storage area, wheel wash and weighbridge office (approx.12.7sq. m) and car park on land at Land adjacent to and to the east of the current Escrick Quarry to the south west of Escrick in North Yorkshire. No objection subject to conditions of previous outline planning approval being carried forward.
- b. 2021/1046/TPO. Broadacres, 22 Main Street, Escrick. Application for consent to remove 2no Sycamore tree (T1 & T8), 1no Crab Apple tree (T2), 4no Purple Leafed Cherry Plum Trees (T4, T5, T6, T7), 1no Holly tree (T9) and 1no Spruce tree (T10), reduce overall height 3.6m aboveground level to Leylandii hedge (H1), reduce canopy height in line with low level leylandii height to 1no Holly tree (T11) and to remove front section to the front of the beech tree to Laurel hedge (H2) within the conservation area and crown clean canopy of 1no Beech tree (T3) covered by TPO 1/1993. Councillors resolved that they have no objections to the above application subject to the planning officer being satisfied that it is the right amount of work required and the feedback from neighbours is considered.
- c. 2021/1050/HPA. 10 Dower Park, Escrick. Installation of air to water air source heat pump. Councillors resolved that they have no objection to the application subject to the planning officer considering the amenity of the neighbours.

21234: **Planning determinations: To note determinations made since last meeting.**

- a. 2020/1007/FUL. The Parsonage Country House Hotel, Escrick. Creation of 5 parking spaces (retrospective). Permission granted. Cllr Coulson raised concern that the

decision could be subject to a judicial review due to challengeable errors in the committee report. To send further details to Cllr N Reader to follow up with the planning department at SDC.

21235: Planning working group

- a. No further update from the planning working group.

21236: Planning, Conservation Area appraisal review:

- a. No further update received.

21237: Planning, Neighbourhood Plan:

- a. Cllr Rees gave an update on the NDP. Comments received and action taken on the draft document have been summarised in the 'Statement of Consultation'. Cllr Rees to complete the final document review with the consultant.
- b. It was resolved to approve the 'Statement of Consultation'.
- c. Final document to be sent to parish councillors and Selby District Council at the end of October. An independent examiner to then review the document on behalf of SDC before it goes to a referendum. More than 50% of the voting group have got to be in favour of the NDP in order for it to be approved and adopted.

21238: Planning, Selby District Council:

- a. SDC Local Plan Evidence Base Documents Consultation sets out four documents; the greenbelt review; the greenbelt audit; indoor and outdoor sports space facility assessment; and Local Plan & CIL viability report. Resolved to respond stating that we would welcome CIL being awarded for a wider range of planning permissions, i.e; developments other than residential developments. To check if this is stated in the document. Cllr Coulson to confirm if response is required and email clerk.

Other items

21239: Village Green and Playing Fields terms of reference:

- a. Agreed to consider the terms of reference of the EPFA and EVGA at the November Parish Council meeting.

21240: County Council locality fund:

- a. Cllr Chambers gave an update on his meeting with a highways officer from NYCC on 9th September to discuss options to improve pedestrian access on the A19. In summary there are limited options available that could be possible given the location, limited pavement width and the funds that would be required. Resolved for Cllr Chambers to complete a Speed Management Protocol (SMP) form to request that NY Police Traffic Bureau carry out a no cost seven-day speed evaluation of this section of the A19. As it is more than three years since this section of road was evaluated, this can be done.
- b. Councillors considered any other causes worth applying for funding. Resolved to consider options for a village shop and revisit budget options at the next Parish Council meeting.

21241: Village shop:

- a. Cllr Hawes gave an update on investigations into establishing a shop in the village. Cllr Hawes and E Hardy are investigating options for setting up a shop in the community room in the club. Concerns raised about lack of volunteers available if it

is to be run as a community venture. Parish Council to help facilitate and consider funding options such as grant applications. Cllr Reader to look into funding from SDC once a detailed plan has been put forward.

21242: Queen's Jubilee Celebrations 2022:

- a. No further plans have been made for the Queen's Platinum Jubilee in June 2022. To advertise for volunteers to form a group to take over the project along with Escrick 10K.

21243: Current perception of Parish Council being seen to represent local issues and opinion:

- a. Cllr Hawes to present the final draft of the survey produced to councillors at the November parish council meeting.

21244: Councillor conduct:

- a. Councillors to consider ways of working together more effectively at the December meeting.

21245: Correspondence received:

- a. YLCA; White Rose Update. Noted.
- b. HM Land registry Parish Land ownership survey (on YLCA website). Cllr Rowson to complete with the help of Escrick Park Estate and Cllr Reader.
- c. Email from Hemingbrough Parish Council regarding Hemingbrough Surgery closure. Noted.
- d. SDC notification of first precept instalment of £10,000 to be paid by end of Sept. Noted.

21246: Room hire:

- a. Councillors resolved to continue using Escrick & Deighton Club for future meetings at the agreed room rate.

21247: Comments from public present on agenda items:

- a. No comments.

Meeting closed at 20:55

Signed: Richard Rowson

Chair, Escrick Parish Council
Date: 1st November 2021