

Escrick Parish Council

Minutes of Escrick Parish Council meeting held by video conference at 7.30pm on MONDAY 2nd NOVEMBER 2020.

- 20192: **Welcome: Chair welcomed Councillors and member of public to the meeting.**
- 20193: **Apologies/Attendance:**
- a. Present: Cllr Bartle, Cllr Chambers, Cllr Coulson, Cllr Cunningham, Cllr Hawes, Cllr Moran, Cllr J Reader, Cllr Rees, Cllr Rowson and 1 member of the public. Clerk; S Look. County Councillor Musgrave and District Councillor N Reader. One member of the public.
 - b. Apologies: None
- 20194: **Declarations of interests:** None.
- 20195: **Public correspondence received:**
- a. Email complaint about the village Facebook page. Clarification sent to resident that the parish council is not an administrator of the page.
- 20196: **Public session:**
- a. Member of the public present to hear more information on sites submitted to Selby District Council for potential future development.
- 20197: **Updates from other authorities:**
- a. District Councillor N Reader to join meeting after Skipwith Parish Council meeting.
 - b. County Councillor Musgrave reported to councillors on local government reorganisation. Proposals to be presented on Thursday 5th November and full consultation to public in due course.
Cllr Musgrave to arrange a site visit with highways to discuss potential traffic calming measures for Skipwith Road.
Locality budget funding still available. Cllrs to consider under budget review.
- 20198: **Minutes:** It was resolved to accept the minutes of the Admin and Finance committee meeting held on 19th October 2020 as true and correct record. Agreed to defer the determination of the parish council monthly meeting minutes held on 5th October 2020 until next meeting. Clarification on planning item 20176 b required.

Planning

- 20199: **Planning, new applications:**
- a. 2020/0449/HPA: 2 The Glade, Escrick. Conversion of dormer bungalow to include single and two storey front and rear extensions and front dormer roof extensions complete with internal alterations to create additional living accommodation. The parish council maintains its previous objections as there is little noticeable amendment to either the original or the previous amended application proposals, nor any reasonable recognition in the amendments to respond to the concerns raised. Resolved that if the application is not refused by officers to ask that the

District Councillor requests the application to be called in to the planning committee for a decision. Agreed a member of Planning Working Group can verbally present the agreed Parish Council position at the meeting.

- b. 2020/1079/HPA. York House, 1 Dower Park, Escrick. Erection of first floor side extension and single storey rear extension, alterations to fenestration and adjustments to vehicular access. No objections to the revised scheme.
- c. 2020/1007/FUL. The Parsonage Country House Hotel, Main Street, Escrick. Creation of ten car parking spaces. Response to be formalised by Planning Working Group. Councillors concerned that the applicant has applied for retrospective planning permission in the past and the correct procedure should have been followed. Cllrs feel that with prior planning consultation, conditions could have been imposed such as use of materials in keeping with the conservation area and a listed building. Concerns also raised regarding surface water flooding and drainage. Concerns raised about traffic flow in to, out of, and within the site. Concerns raised that this creates a precedence for continued expansion into greenbelt in future.

20200: **Planning determinations: Determinations made since last meeting.**

- a. 2020/0880/HPA: 9 The Glade, Escrick. Single storey front and rear extension. Permission granted. Noted.

20201: **Planning, ongoing:**

- a. NY/2016/0251/FUL: Proposed waste transfer station at former Stillingfleet Mine. No update. Cllr Musgrave will continue to follow up.
- b. 2019/0698/OUT: Land adjacent to About Thyme, Hollicarrs Close. No update.

20202: **Planning working group**

- a. Update received from Cllr Coulson as above.
- b. Update received on the Conservation Area Review. Cllrs Hawes and Coulson to meet with SDC consultants to look at the listed buildings/conservation area on 4th November 2020.
- c. Cllrs Coulson and Cunningham to walk round the village to review of Tree Protection Orders in the Parish and log any trees not listed to flag up. Request that Councillors highlight any trees of interest to Cllr Coulson to include in the review.
- d. Update on planning consultation changes at Selby District Council received. Cllr Musgrave confirmed that identifying and contacting neighbours about planning applications is time consuming and costly for SDC and other routes are going to be used instead such as the Selby Planning Portal, public site notices, parish councils and word of mouth. This decision will be reviewed by SDC in six months. Resolved that Clerk will write to planning department to express concerns that some residents may not see notices and ask them to review their decision. Cllr Rowson to put notice of changes in parish magazine and on website with details on how to sign up for planning alerts in the area.

20203: **Planning, Neighbourhood Plan:**

- a. Update received from Cllr Rees on the NDP. Policy draft documents to be circulated to councillors for feedback from mid-December onwards.
- b. Update given on the Selby District Council local plan, including site submissions. Call for Sites by SDC ended at end of August. SDC are working through the criteria for the land that has been submitted however have not been told by government quantity of housing required for the area yet. Public consultation will be January to March 2021.

- c. Cllr Hawes gave an update from the Selby Local Plan Site Assessment Presentation. Local knowledge and feedback on the sites submitted required. Cllrs Coulson and Rees to feedback factual information regarding any local issues including environmental and flood risks on the sites proposed to SDC.
- d. Draft commentary and policies for Transport and Movement theme noted.
- e. Draft commentary and policies for Community and Facilities theme noted.

Highways

20204: **Highways: Skipwith Road and VAS sign.**

- a. VAS sign now working. Agreed that Cllr Rowson to redirect sign in November.
- b. No update on investigations into further traffic calming options. Meeting still to be arranged with Highways to discuss various options.

20205: **Highways: A19 traffic concerns**

- a. Cllr Rowson has written to the Wheldrake Ward Councillor and Chair of Deighton Parish Council requesting support for a proposed pedestrian crossing scheme on A19/Skipwith Road. Ward Councillor shares concerns and has passed our email to officers at York Council to investigate. Deighton Parish Council to discuss at their next meeting.

20206: **Ongoing highways issues:**

- a. No update on highways issues raised following the December 2019 meeting.
 - i. Overgrown foliage on A19 outside the Parsonage; no progress. Clerk to follow up with Cllr Musgrave.
- b. Bridge damage on Main Street that was hit by a lorry in August 2019. Highways have confirmed that it is structurally safe so repairs not urgent. Cllrs raised concern that this should have been an insurance claim. Cllr Musgrave to follow up with Highways.

20207: **Bus stops:**

- a. Arriva 415 bus will start using the bus stop outside Sang Thai from 23rd November. Concerns raised by residents regarding lack of streetlighting. Laybys in City of York Council area. To request a streetlight from CYC initially.
- b. Initial investigations into the feasibility of installing a bus shelter at the northbound A19 layby have been done. City of York Council looking into funding for a new shelter, awaiting response.
- c. Councillors in favour of putting a bench at the bus stop for the A19 northbound layby. To be discussed at next meeting as bench and lighting may be supplied as part of bus shelter scheme.

Maintenance

20208: **Maintenance issues:**

- a. No issues arising on maintenance.
- b. Replacement village green fencing along Carrs Meadow progress almost complete. Resolved to contribute an extra £250 towards the project to ensure fixings with expansion straps are used.
- c. No update on the 'appearance and environment' initiative.
- d. Repairs to fencing on Halfpenny Close side of village green to be deferred until 2021.

- e. Low voltage lighting to illuminate the Dolphin Fish Jubilee Memorial has now been installed.

Finance and Governance

20209: Finance report (RFO):

- a. Account balances and reconciliation:

| | | Community account | BMM account |
|------|---|--------------------------|--------------------|
| i. | Account balances as reported at last meeting (as at 28 th September 2020): | £5,746.85 | £20,517.83 |
| ii. | Payments made since last meeting: | | |
| | Clerks September salary | -£ | |
| | Clerks September expenses | -£32.39 | |
| | R Rowson – Defibrillator pads | -£56.39 | |
| | N Barber; bus shelter painting and repairs | -£360.00 | |
| | Ciq agency – Neighbourhood Plan work | -£1543.50 | |
| | Groundwork UK – NDP grant return | -£3701.50 | |
| iii. | Payments made since last meeting under clerks delegated powers: | £0 | |
| iv. | Balance transfer to community a/c | | -£3000.00 |
| v. | Receipts: | | |
| | Balance transfer from savings a/c | £3000.00 | |
| | Precept | | £9500.00 |
| | Interest | | £0.60 |
| | HMRC VAT refund | £1031.76 | |
| vi. | Account balances as at 26 th Oct 2020: | £3673.21 | £27018.43 |
| vii. | Uncleared cheques: | | |
| | | Nil | Nil |

- b. Routine payments to be made:

| | | |
|-------|--|----------|
| viii. | Clerks October salary | -£ |
| ix. | J Massey – leaf/moss clearance March to May | -£115.00 |
| x. | R Rowson – Microsoft 365 annual subscription | -£53.72 |
| xi. | S Look – Clerks expenses | £41.51 |

- c. Purchases / exceptional payments to be approved and made:

| | | |
|------|------------------------------------|-----------|
| xii. | PWLB lighting loan repayment (d/d) | -£1467.74 |
|------|------------------------------------|-----------|

- d. CIL statement received. Nil balance.
e. NDP grant Of £7938 received.

20210: Policy & Governance:

- a. Resolved to adopt the updated Financial Regulations. as approved by the Finance and Admin committee.

20211: Draft Council budget for 2021/22:

- a. Forecast outturn for 2020/21 deferred until next meeting.
b. Budget options for 2021/22 deferred until next meeting.

20212: Tenders/services required during 2021/22:

- a. Grass cutting and insurance three year deal contracts up for renewal in 2021. To advertise grass cutting contracts in December in preparation to start in April. Insurance Policy runs to October 2021, to get quotes in July. General adhoc services such as street sweeping, painting, tree maintenance to be advertised in the next parish magazine for contractors to register an interest and clerk to keep contact details on file for future work.

Other items

20213: Correspondence received:

- a. YLCA: White Rose Update.
- b. NALC updates.
- c. Rough sleeper estimate request.
- d. Ouse and Derwent IDB audit displayed on notice board.
- e. Local Government Re-organisation letter from Leader of Selby District Council.
- f. NALC consultation from the Committee for Standards in Public Life (CSPL).

20214: COVID-19

- a. COVID-19 risk assessment for council services and facilities reviewed.
- b. Playground to remain open during second lockdown. Equipment is still being sanitized approximately every three weeks.

20215: Items for the next meeting:

- a. Budget preparation.
- b. Cllr Moran reported that he will be standing down from the Parish Council at the end of the December meeting.

Meeting closed at 21:20.

Signed: Richard Rowson

Chair, Escrick Parish Council

Date: 7th December 2020