

ESCRICK PARISH COUNCIL

OFFICIAL NOTICE OF ESCRICK PARISH COUNCIL MEETING TO BE HELD AT 7.30PM IN
ESCRICK VILLAGE CLUB ON MONDAY 9TH APRIL 2018

Chairman: Cllr R Rowson

Clerk/RFO: Mrs H Guest, 40 Linden Way, Thorpe Willoughby, YO8 9ND

clerk@escrick.org

Meetings are open to the Press and Public except for any item labelled as part 2 under the
Public Bodies (Admission to Meetings) Act 1960, Section 1

Press and public may not speak when the council is in progress; when councillors are discussing council business; when councillors are in the process of decision making.

- Any elector is entitled to attend this meeting and any concerns, questions or suggestions will be taken after the Chairman welcomes those present. The time for this will be limited to 15 minutes.
- Listeners may also speak at the end of the meeting (for information only).
- Decisions cannot be made at this meeting on items not on the agenda.
- Councillors, clerk, public and press are requested to sign the attendance book.

Councillors are summoned to attend the Meeting of the Parish Council detailed above and to consider and resolve the business to be transacted on the agenda below.

Agenda items

Part 1

18001: Apologies/Attendance:

- a. **Present:** Clerk to make a note of attendees.
- b. **Apologies:** Council to receive apologies and any reasons for absence from councillors; to consider and resolve whether or not to accept any reasons given.
- c. All present are requested to sign the Attendance book.

18002: Interests: Chair to remind members to make any declarations of interest in any agenda items.

18003: Welcome: Chair to welcome Councillors, Clerk and visitors to the meeting.

18004: Minutes

- a. To resolve whether to accept Minutes of the Council Meeting held on 5th February and the F&A Meeting held on 5th March 2018.
- b. If approved, Chairman to sign minutes as a true record.

18005: Council to receive comments on agenda items or other questions/comments from electors present.
(For information only; clerk to make notes of comments; no answers or discussion at this meeting)
Items received ahead of the meeting: All items listed on agenda.

18006: To receive reports, for information only, from:

- a) County Councillor
- b) District Councillor
- c) Police - Various items received via the Community Messaging Service. Residents recommended to register with this service to obtain Police updates:
<https://www.northyorkshirecommunitymessaging.org/>
- d) Other

18007: Planning: To resolve any comments on the following:

- 1. **Applications:**
 - a. 2018/0184/HPA: Single storey side extensions, garage extension and loft conversion at The Old School, Escrick Park Gardens. (Extension of time approved until 13th April).
- 2. **Decisions:**
 - a. 2018/0040/HPA: 17 Dower Chase, Escrick - Proposed first floor rear extension over existing garage. Approved.
- 3. **Other:**
 - a. NY/2016/0251/FUL -Stillingfleet Mine Waste Sorting Centre: to receive update from Cllr Musgrave and discuss correspondence received. To resolve any action.
 - b. SDC Local Plan Additional Sites Consultation: To discuss and agree any response.
 - c. SDC Consultation on Council owned Trees: Comments invited on proposed policy for tree management. To resolve any response.

18008: RFO to report on closing balances and recent payments.

- a) **Account balances**
 - 1. Current account balance as at 3rd April 2018 £1,070.14
 - 2. Savings account balance as at 3rd April 2018 £12,927.62
- b) **Payments made since last meeting under Clerk's delegated powers**
None.
- c) **Payments to be made**
 - 1. Autela Group (payroll) £46.08
 - 2. YLCA (annual subscription) £302.00
 - 3. To note payment of Clerk's salary.
- d) **Receipts:**
 - 1. Bank interest £2.31
- e) **S106 balance:** There is a credit balance of £604.80 due to Escrick Parish. To consider submitting an application for costs.
- f) **CIL balance:** Statement received for 6 months to 31st March showing a nil balance.
- g) **EVGA Accounts:** To note receipt of EVGA accounts.
- h) **Intermediate Review:** To note that Escrick Parish Council has been selected for an 'Intermediate Review' at external audit. 5% of Councils are randomly selected for this each year.
- i) **PWLB:** To note that lighting loan repayment of £1,467.74 is scheduled for 1st May. To resolve whether to accept the report and payments made.

18009: Councillor Vacancy: Any interested parties to make themselves known for the existing vacancy. Councillors may wish to move their decision-making to the Confidential session.

18010: Standing Orders: To resolve whether to approve new Standing Orders.

18011: Neighbourhood Plan: Working Group to give latest updates. To resolve/ratify appointment of consultants.

18012: Highways:

1. Concerns continue to be received regarding safety issues of HGVs delivering rubbish to the old brickyard site behind the Business Park. To resolve any actions.
2. Speeding on Skipwith Road: To discuss options to mitigate speeding along Skipwith Road.
3. NYCC Consultation on Vehicle Activated Signs: To resolve any response or action.

18013: Battle's Over: Beacons of Light - To receive update and resolve any action needed.

18014: No Cold Calling Zones: To discuss and agree any action.

18015: Litter Bins on A19 Layby: To note correspondence received regarding the accumulation of litter and request for rubbish bins. To resolve any action.

18016: Street Lighting:

1. To receive any update on the installation of the light near the Business Park bus stop.
2. To confirm locations of additional lights.
3. To resolve whether to use NYCC for minor maintenance.
4. To approve migration to NYCC's electricity contract.
5. To consider extending Clerk's delegated powers to allow for the payment of electricity invoices over the current payment limit of £1000.

18017: General Data Protection Regulation (GDPR): To note that this is due to come into force in May and requires the Council to appoint a 'Data Protection Officer'. Clerk has booked a place on a training session and will report to the next meeting.

18018: Dog attack: A dog attack has been reported in Gashouse Woods - to resolve any action.

18019: Carr Lane trees: A complaint has been received regarding trees on Carr Lane. Chairman to report on action taken.

18020: Correspondence received:

- a. News items received by email forwarded to Councillors.
- b. British Heart Foundation request to provide training statistics - Chair dealing.
- c. PCC has approved £3m worth of improvements to North Yorkshire Police's control room.
- d. SDC request that they be notified of planned events in order to minimise disruption from their capital works and potential traffic disruptions. Information passed onto Estate and School.
- e. Escrick Estate events list for the year received - for website.
- f. Various advertisements received.

18021: Letters/Emails Sent or Action Taken Since Last Meeting: Nothing additional.

18022: Minor Items (for information only).

18023: Comments from public present on agenda items – Note: decisions cannot be made on items brought to this stage of the meeting.

18024: Items for the next agenda.

18025: To note dates of future meetings (all meetings are to be held on Monday evenings at 7.30pm at Escrick Club:

2018 - 14th May (APM & ACM), 4th June, 2nd July, 13th August, 3rd September, 1st October, 5th November and 3rd December.

2019 - 7th January, 4th February, 4th March.

To resolve whether to hold a meeting of the Finance & Admin Committee in place of the meeting scheduled for 5th March 2018.

Closure of meeting.

Signed Helen Guest

Clerk/RFO, Escrick Parish Council

Date : 4th April 2018