

ESCRICK PARISH COUNCIL

OFFICIAL NOTICE OF ESCRICK PARISH COUNCIL MEETING TO BE HELD AT 7.30PM IN
ESCRICK VILLAGE CLUB ON MONDAY 7TH NOVEMBER 2016

Chairman: Cllr R Rowson

Clerk/RFO: Mrs H Guest, 40 Linden Way, Thorpe Willoughby, YO8 9ND

clerk@escrick.org

Meetings are open to the Press and Public except for any item labelled as part 2 under the Public Bodies (Admission to Meetings) Act 1960, Section 1

Meetings are open to press and public except for any item labelled as Part 2 under the Public Bodies (1960) Act
Press and public may not speak when the council is in progress; when councillors are discussing council business; when councillors are in the process of decision making.

- Any elector is entitled to attend this meeting and any concerns, questions or suggestions will be taken after the Chairman welcomes those present. The time for this will be limited to 15 minutes.
- Listeners may also speak at the end of the meeting (for information only).
- Decisions cannot be made at this meeting on items not on the agenda.
- Councillors, clerk, public and press are requested to sign the attendance book.

Councillors are summoned to attend the Meeting of the Parish Council detailed above and to consider and resolve the business to be transacted on the agenda below.

Agenda items

Part 1

16141: Apologies/Attendance:

- a. Council to receive apologies and any reasons for absence from councillors; to consider and resolve whether or not to accept any reasons given.
- b. All present are requested to sign the Attendance book.

16142: Interests: Chair to remind members to make any declarations of interest in any agenda items.

16143: Welcome: Chair to **welcome** councillors, clerk and visitors to the meeting.

16144: Minutes

- a. To resolve whether to accept Minutes of the Council Meeting held on 3rd October 2016.
- b. If approved, Chairman to sign minutes as a true record.

16145: Council to receive comments on agenda items or other questions/comments from electors present.
(For information only; clerk to make notes of comments; no answers or discussion at this meeting)

To note Clerk's report on items raised as follows:

- a. Clerk to advise Councillors and public regarding statutory position on the inclusion of agenda items inviting public comments at the beginning and end of the meeting.
- b. Lamp post No 1 still not working - contractor advised.
- c. Replacement of metal cats eyes - the replacement of cats eyes with a quieter material has been confirmed by NYCC. Clerk has requested a projected completion date for this to be carried out.

d. Anonymous complaint received via the website of fireworks in village and request that Parish Council take steps to address the issue. Since the Council has no authority to address anti-social or illegal activity directly, an item was added to the website to inform residents that any issues of this nature should be raised with the police in the first instance.

16146: To receive reports, for information only, from:

- a) County Councillor
- b) District Councillor
- c) Police

16147: Planning: To resolve any comments on the following:

1. Applications:

a. 2016/1245/TPO: Crown reduce by 20% on 1No Evergreen Oak covered by TPO 4/1977 at 3 Dower Chase.

b. 2016/1275/HPA: Proposed erection of single storey rear extension at Harvest Moon, Hollicarrs Close.

2. Decisions: To note:

a. 2016/1594/FUL: Two storey side extension, single story side and front extensions following demolition of existing detached garage and domestic outbuilding at Chelsea Cottage, York Rd, Deighton. Refused. Whilst not in Escrick Parish, this property is within Escrick village.

3. Consultations: None

16148: RFO to report on closing balances, preparation of accounts for audit and recent payments.

a) **Account balances**

- 1. Current account balance as at 3rd November 2016 £
- 2. Savings account balance as at 31st August 2016 (3 monthly) £10,753.64

b) **Payments made since last meeting under Clerk's delegated powers**

None.

c) **Payments to be made**

- 1. R Rowson (reimburse MS Office fees) £44.64
- 2. Escrick Village Hall Committee (hall hire 21/09/16) £24.00
- 3. H Guest (salary October) £173.60

d) **Receipts:**

- 1. Churchyard Memorial cleaning donations £100.00
- 2. Grant funding to fund refurbishment of Fish/Dolphin Memorial £575.85

e) **Parish Council Laptop:** To consider a spring clean and fix for the laptop, estimated cost between £40 and £100, due to serious issues being encountered.

f) **Budget:** To discuss and resolve budget requirements for 2016/17.

g) **Grant Funding:** Information received from YLCA that grant funding is available for the purchase of IT equipment until early 2017.

h) **Pension Scheme:** Payroll provider has advised that the decision needs to be made regarding which pension scheme that the Council would like to offer. Discussion to be deferred to Confidential Session of the meeting.

i) **Community Infrastructure Levy:** To note receipt of October CIL statement - no funds due at the present time.

16149: Co-option of Councillors: Candidates seeking co-option as Councillors to make themselves known. Process to follow to be advised by Clerk. Council to resolve any co-options and successful candidate(s) to sign acceptance form and complete Register of Interests form.

16150: Tree maintenance issues within the village: Quotes have been received to rectify problems: to be discussed in the Confidential Session of this meeting.

16151: Grit Bins: To confirm 3x proposed locations and cost from NYCC - £50 per bin and £75 to refill once, or twice, depending upon weather conditions = total £375 in current year. To note that there is no requirement to use NYCC in future years.

16152: Maintenance of Fish Monument: To note that contractor has been asked to complete works on posts/chains. Awaiting further information regarding restitution of fountain.

16153: Community Speed Watch: Cllr Rowson to report on current status. To resolve any action.

16154: Street Lighting Update: To note that the upgrade programme is now complete, although there are few minor items to address. Northern Powergrid have sent out new supply contracts which have been signed and returned - awaiting receipt of final copies. NYCC invoice awaited, at which point, loan funds will be requested, along with repayment schedule.

16155: Playing Fields Association and 10k: Cllr Rowson to update the Council regarding the current status of the PFA Committee and the potential impact that this might have upon the Parish Council. To resolve any action.

16156: Escrick School Academy Consultation: To resolve:

1. Whether the Council would like to comment.
2. The School Governors would like a Parish Councillor to attend their consultation meeting to represent the long term interests of the village - ideally not a parent as there may be a conflict of interest - to resolve any attendance.

16157: Highways issues: To resolve any action on the following:

- a) To discuss and agree draft letter proposed by Cllr Rowson and any amendments regarding A19 speed reduction request.
- b) Letter received regarding speeding vehicles on A19 near Escrick Business Park estate and the dangers that this brings to horse riders and pedestrians. To consider any response/action.
- c) Relevant road closures added to website for the information of residents.

16158: Correspondence received:

- a. News items received by email forwarded to Councillors.
- b. BBC Children in Need Barlow Common ramble on Sunday 20th November.
- c. PCC survey on policing views and priorities - deadline 18th November.
- d. SDC consultation on approach to charitable collections policy - this concerns house to house collections as well as street collections, including direct debits. Deadline for comments 16th November.
- e. British Red Cross - family reunion appeal: to consider a donation to this appeal.
- f. 2 x offers from contractors interested in
- b. Various advertisement received.

16159: Letters/Emails Sent or Action Taken Since Last Meeting: nothing additional.

16160: Minor Items – none.

16161: Comments from public present on agenda items (note that no new items may be brought to the Council at this point in the meeting). This item has been included as a result of Parishioners

comments for this meeting only on a trial basis - Clerk to seek feedback from Councillors following the meeting as to whether it should continue in the future.

16162: Items for the next agenda

16163: To note dates of meetings for 2016/17 (all meetings are to be held on Monday evenings at 7.30pm (with the exception of 8th May 2017 meeting) at Escrick Club:

2016 – 5th December.

2017 – 9th January, 6th February, 6th March, 3rd April, 8th May (APM & ACM).

Closure of Part 1 meeting.

Part 2

16164: Confidential business: To consider and resolve whether to exclude Public and Press on the grounds that matters for discussion affect individual staff members/ procedures/ legal/ finance issues.

16165: Minutes (Part 2)

- a. To resolve whether to accept Minutes of last Part 2 meeting.
- b. If approved, Chairman to sign minutes as a true record.

16166: Update on legal items.

1. Bus shelter memorial - response awaited to letter sent.
2. Tree maintenance quotes within the village.
3. Pension scheme review.

Closure of Part 2 meeting.

Signed Helen Guest

Clerk/RFO, Escrick Parish Council

Date : 2nd November 2016