

Escrick Parish Council

Official notice of Escrick Parish Council meeting to be held at 7.30pm on MONDAY 7th DECEMBER 2020. The meeting will take place via zoom video conferencing application. Members of the public are welcome to join for part 1 of the meeting. Please contact clerk@escrick.org at least 24 hours before the meeting to request the access code.

Councillors are summoned to attend the meeting of the Parish Council detailed above and to consider and resolve the business to be transacted on the agenda below.

Meetings are open to the Press and Public except for any item labelled as part 2 under the Public Bodies (Admission to Meetings) Act 1960, Section 1.

Press and public may not speak when the council is in progress; when councillors are discussing council business; when councillors are in the process of decision making.

Any elector is entitled to attend this meeting and any concerns, questions or suggestions will be taken after the Chairman welcomes those present. The time for this will be limited to 15 minutes.

Contact: Chair – Richard Rowson, chair@escrick.org;

Clerk – Sally Look, clerk@escrick.org, 72 Main Street, Wheldrake, York, YO19 6AA

Part 1

- 20193: **Welcome: Chair to welcome Councillors and members of public to the meeting.**
- 20194: **Apologies/Attendance:**
- a. Present: Chair to make a note of attendees.
 - b. Apologies: Council to receive apologies and any reasons for absence from councillors; to consider and resolve whether or not to accept any reasons given.
- 20195: **Interests:** Chair to remind members to make any declarations of interest in any agenda items.
- 20196: **Public correspondence received:** Council to note any correspondence received from members of the public prior to the meeting.
- a. Objection to website notice about parking problems near the primary school.
- 20197: **Public session:** Council to receive comments on agenda items or other questions/comments from electors present.
- 20198: **Updates from other authorities: To receive updates from:**
- a. District Councillor.
 - b. County Councillor.
- 20199: **Minutes:** To resolve whether to accept the minutes of the last meeting ordinary meeting held on 2nd November 2020 and the meeting held on 5th October 2020.

Finance and Governance

- 20200: **Precept for 2021/22**
- a. To consider and determine budget options for 2021/22 and decide the precept (see separate paper).

20201: **To reconfirm the payments covered by the Clerk's delegated authority under 5.6 of the Council's financial regulations (to pay routine budgeted invoices without prior approval):**

- i. Autela payroll
- ii. NYCC streetlighting electricity
- iii. PWLB street lighting loan repayments
- iv. Playing fields, village green and footpath leases
- v. Internal audit costs
- vi. External audit costs
- vii. YLCA membership

20202: **To confirm amendment to F&A committee members.**

20203: **To agree scope of grass cutting, and approve issue of 'request for proposal' to interested suppliers (paper attached).**

20204: **Finance report (RFO):**

a. Account balances and reconciliation:

		Community account	BMM account
i.	Account balances as reported at last meeting (as at 28 th October 2020):	£3673.21	£27018.43
ii.	Payments made since last meeting:		
	Clerks October salary	-£	
	Clerks October expenses	-£41.51	
	R Rowson – Microsoft 365 annual subscription	-£53.72	
	PKF Littlejohn LLP - external audit	-£240.00	
iii.	Payments made since last meeting under clerks delegated powers:	£0	
iv.	BPI Recycled Products - village green fence straps	-£422.64	
v.	Balance transfer to community a/c		-£3000.00
vi.	Receipts:		
	Balance transfer from savings a/c	£3000.00	
vii.	Account balances as at 1st December 2020:	£7,091.19	£28,956.43
viii.	Uncleared cheques:		
	J Massey – leaf /moss clearance	-£115	Nil

b. Routine payments to be made:

viii.	Clerks November salary	-£
ix.	S Look – Clerks November expenses	-£32.39
x.	Ark Facilities Ltd – Annual grass cutting	-£3444.00

c. Purchases / exceptional payments to be approved and made:

xi.	PWLB lighting loan repayment (d/d)	-£1467.74
xii.	R Rowson – Village Green fence concrete	-£200.00
xiii.	NYCC – new feeder pillar Jubilee Fountain	-£640.55
xiv.	T Chambers – NDP meeting	-£16.40
xv.	Escrick Developments Ltd – machinery hire for village green fencing	-£208.83

Highways

- 20205: **Highways: Skipwith Road and VAS sign**
- a. Chair to update councillors on the data for VAS sign
 - b. Chair to report back on investigations into further traffic calming options.
- 20206: **Highways: A19 traffic concerns**
- a. Update on proposed pedestrian crossing scheme on A19/Skipwith Road and resolve further actions.
- 20207: **Ongoing highways issues:**
- a. Update on highways issues raised following the December 2019 meeting (listed below) and resolve any further actions.
 - i. Overgrown foliage on A19 outside the Parsonage;
 - ii. Bridge damage on Main Street.
- 20208: **Concerns regarding HGV's travelling through the village:**
- a. To discuss problems of HGV use of Skipwith Road and resolve whether to write to North Yorkshire Police requesting enforcement action (see paper).
- 20209: **20mph zones:**
- a. To discuss an update from NYCC on 20mph zone policy around schools, and consider whether to support an application for 20mph zone on Carr Lane.
- 20210: **Bus stops:**
- a. Update on bus stop changes on A19.
 - b. To update on investigations into the feasibility of installing a bus shelter with seating at the northbound A19 layby by City of York Council and resolve whether to make a contribution to the cost and any further actions.
- 20211: **Streetlights:**
- a. Update on the installation of a replacement streetlight on Hollicarrs Close.

Maintenance

- 20212: **Maintenance issues:**
- a. To receive an update from Cllr Reader and Cllr Moran on maintenance issues arising. To resolve any further action.
 - b. To receive a verbal update on replacement village green fencing along Carrs Meadow.
 - c. To receive verbal update on the 'appearance and environment' initiative.

Planning

- 20213: **Planning, new applications: To resolve comments on the following applications.**

- a. 2020/1160/HPA: Narbeth, 10 Carr Lane, Escrick. Construction of two storey extension to rear of property, enlargement of porch to front of property, and associated internal alterations. Comments by 2nd December. Extension granted.
 - b. 2020/0953/TPO. York House, 1 Dower Park, Escrick. Application for consent to fell 12No Sycamore trees, 9 No Holly trees, 4No Acacia trees and 1No Laburnum covered by TPO 5/1984. Comments by 30 November 2020. Extension granted.
 - c. 2020/1007/FUL. The Parsonage Country House Hotel, Main Street, Escrick. Creation of ten car parking spaces. Extension granted until 17 December 2020.
- 20214: **Planning determinations: To note determinations made since last meeting.**
- a. 2020/0814/HPA. Crispin, 31 Wenlock Drive, Escrick. Demolition of garage and erection of 2 storey extension to side, erection of double garage to side. Permitted.
 - b. 2020/0836/HPA: 18 Dower Chase, Escrick. Single and two storey extension and internal alterations. Permitted.
 - c. 2020/0880/HPA. 9 The Glade, Escrick. Single storey front and rear extensions. Permitted.
 - d. 2020/0979/HPA, 7 Escrick Park, Escrick. Single storey rear extension to extend to kitchen diner and utility. Permitted.
- 20215: **Planning, ongoing:** To note any updates on the following and resolve any further actions:
- a. NY/2016/0251/FUL: Proposed waste transfer station at former Stillingfleet Mine.
 - b. 2019/0698/OUT: Land adjacent to About Thyme, Hollicarrs Close.
 - c. 2020/0449/HPA: 2 The Glade. Escrick. Re-consultation. Conversion of dormer bungalow to include single and two storey front and rear extensions and front dormer roof extensions complete with internal alterations to create additional living accommodation.
- 20216: **Selby Local Plan**
- a. To approve submission of factual response to the Selby Local Plan Site Assessments detailing any local knowledge that has not been considered in their report (draft attached).
 - b. Full consultation to take place by SDC in January 2021 seeking views on suitability of the sites. To agree approach to community engagement and drafting of PC response.
- 20217: **Planning working group**
- a. To receive an update from Cllr Coulson and resolve any further actions.
 - b. To receive an update on the Conservation Area Review.
 - c. Update on review of Tree Protection Orders in the Parish and resolve appropriate actions.
- 20218: **Planning, Neighbourhood Plan:**
- a. To receive an update from Cllr Rees on the NDP.

Other items

- 20219: **Correspondence received:**
- a. YLCA: White Rose Update.
 - b. The Woodland Trust applications open for free trees. Consider applying or communicating information to parishioners.
 - c. NALC updates.

- d. Local Government Re-organisation of North Yorkshire.
- e. Community handbook; the Census is happening in March 2021.

20220: **COVID-19**

- a. To review COVID-19 risk assessment for Council services and facilities.
- b. To review the decision on the temporary part time closure of the playground and resolve whether to retain the restriction, and/or take any further action.

20221: **Current perception of Parish Council being seen to represent local issues and opinion.**

- a. To consider feedback given on Parish Council, and whether more community engagement required (see paper).

20222: **Items for the next meeting:**

- a. To note any items for the agenda of the next Parish Council meeting.

Signed: Sally Look, Clerk, Escrick Parish Council

Date: 2nd December 2020.