

# Escrick Parish Council

**Official notice of Escrick Parish Council meeting to be held at 7.30pm on MONDAY 7<sup>th</sup> September 2020. The meeting will take place via zoom video conferencing application. Members of the public are welcome to join for part 1 of the meeting. Please contact [clerk@escrick.org](mailto:clerk@escrick.org) at least 24 hours before the meeting to request the access code.**

Councillors are summoned to attend the meeting of the Parish Council detailed above and to consider and resolve the business to be transacted on the agenda below.

*Meetings are open to the Press and Public except for any item labelled as part 2 under the Public Bodies (Admission to Meetings) Act 1960, Section 1.*

*Press and public may not speak when the council is in progress; when councillors are discussing council business; when councillors are in the process of decision making.*

*Any elector is entitled to attend this meeting and any concerns, questions or suggestions will be taken after the Chairman welcomes those present. The time for this will be limited to 15 minutes.*

*Contact: Chair – Richard Rowson, [chair@escrick.org](mailto:chair@escrick.org);*

*Clerk – Sally Look, [clerk@escrick.org](mailto:clerk@escrick.org), 72 Main Street, Wheldrake, York, YO19 6AA*

## Part 1

- 20148: **Welcome: Chair to welcome Councillors and members of public to the meeting.**
- 20149: **Apologies/Attendance:**
- a. Present: Chair to make a note of attendees.
  - b. Apologies: Council to receive apologies and any reasons for absence from councillors; to consider and resolve whether or not to accept any reasons given.
- 20150: **Interests:** Chair to remind members to make any declarations of interest in any agenda items.
- 20151: **Public correspondence received:** Council to note any correspondence received from members of the public prior to the meeting.
- a. Two emails received objecting to proposal to investigate moving the bus stop on the A19. Request to investigate if the bus can stop on Main Street like it used to (refer to item 20163).
  - b. Email received via district councillor regarding speed and noise pollution issues.
  - c. Correspondence received about overgrown hedge on Skipwith Road: resident requested to trim.
  - d. Complaint received regarding noise from a neighbour's lawn mowing: referred complainant to environment health.
- 20152: **Public session:** Council to receive comments on agenda items or other questions/comments from electors present.
- 20153: **Updates from other authorities: To receive updates from:**
- a. District Councillor.
  - b. County Councillor.
  - c. Police report.

20154: **Minutes:** To resolve whether to accept the minutes of the last meeting ordinary meeting held on 4<sup>th</sup> July 2020.

## Planning

20155: **Planning, new applications:** To resolve comments on the following applications.

- a. 2020/0734/TPO: Oaklands, 3 Dower Park, Escrick. Application for consent to remove major deadwood throughout canopy, draw back overhang away from property by 12m for general light maintenance, lightly reshape lower canopy by 1-2m where applicable for aesthetics, no height reduction or large wounds, not altering the form or character of the specimen to 1no Oak (T1) covered by TPO 5/1984. For information only.
- b. 2020/0449/HPA: 2 The Glade, Escrick. Re-consultation. Conversion of dormer bungalow to include single and two storey front and rear extensions and front dormer roof extensions complete with internal alterations to create additional living accommodation. Comments submitted as recommended by planning working group.
- c. 2020/0701/TPO: Wild Acre, 19 Wenlock Drive, Escrick. Crown reduction by 30% to 1no Oak tree T1 covered by TPO 1/1993. For information only.
- d. 2020/0813/HPA: Purple Haze, 6 Southlands Close, Escrick. Two storey side extension plus veranda to front. Living accommodation to ground floor, bedroom to first floor. Comments submitted as recommended by planning working group.
- e. 2020/0814/HPA: Crispins, 31 Wenlock Drive, Escrick. Demolition of garage and erection of 2 storey extension to side, erection of double garage to side. Comments submitted as recommended by planning working group.
- f. 2020/0836/HPA: 18 Dower Chase, Escrick. Single and two storey extension and internal alterations; replacement of front porch and windows. Comments submitted as recommended by planning working group.
- g. 2020/0880/HPA: 9 The Glade, Escrick. Single storey front and rear extension. Comments by 14 September 2020.

20156: **Planning determinations: To note determinations made since last meeting.**

- a. 2020/0241/ADV: Hollicarrs Holiday Park, York Road, Escrick. Advertisement consent for 2no. flagpoles. Permission granted.
- b. 2020/0701/TPO: Wild Acre, 19 Wenlock Drive, Escrick. Crown reduction by 30% to 1No Oak tree covered by TPO 1/1993. Permission granted.
- c. 2020/0590/HPA: Stoneycroft, 14 The Glade, Escrick. Erection of part two storey part single storey extensions to side and rear following partial demolition of existing adjoining garage. Permission granted.
- d. CYC/2019/00078/OUTM: Caravan park at former North Selby Mine site.

20157: **Planning, ongoing:** To note any updates on the following and resolve any further actions:

- a. NY/2018/0229/73 and NY/2020/0064/73: Variation to infill conditions at old brick works quarry.
- b. NY/2016/0251/FUL: Proposed waste transfer station at former Stillingfleet Mine.
- c. 2019/0698/OUT: Land adjacent to About Thyme, Hollicarrs Close.
- d. NY/2019/0136/ENV: Land adjacent to Escrick Business Park.

20158: **Planning working group**

- a. To receive an update from Cllr Coulson and resolve any further actions.

- b. To receive an update on the Conservation Area Review.

20159: **Planning, Neighbourhood Plan:**

- a. To receive an update from Cllr Bartle on the NDP.
- b.
- c. To approve the repayment of the balance of the existing grant, and to apply for a new grant.
- d. To note the sites submitted to the Selby District Council local plan.
- e. To review and approve draft commentary and policies for Transport and Movement theme.
- f. To review and approve draft commentary and policies for Community and Facilities theme.

## Highways

20160: **Highways: Skipwith Road and VAS sign**

- a. Chair to update councillors on the data for VAS sign and report back on investigations into further traffic calming options.

20161: **Ongoing highways issues:**

- a. Update on highways issues raised following the December 2019 meeting (listed below) and resolve any further actions.
  - i. Badly worn H bar marking at Main St/Carr Lane junction;
  - ii. Overgrown foliage on A19 outside the Parsonage;
- b. Surface water flooding
  - i. To receive an update on the Carr Lane sewage flooding discussed at December 2019 meeting and reported to the MP's office.

20162: **Bus stops:**

- a. Update on request to ask the bus company (Arriva) to change where the bus stops for Escrick.

## Maintenance

20163: **Maintenance issues:**

- a. To receive an update from Cllr Reader and Cllr Moran on maintenance issues arising. To resolve any further action.
- b. To receive a verbal update on replacement village green fencing along Carrs Meadow progress.
- c. To receive verbal update on the 'appearance and environment' initiative.
- d. To receive update on repairs to fencing on Halfpenny Close side of village green.
- e. To receive update on repainting of bus shelter woodwork, and to approve the final quote received.
- f. To receive update on provision of an electrical supply to the Dolphin Fish Jubilee Memorial for future lighting of the memorial.
- g. To note that the voltage regulator in the VAS sign failed in August, and is to be replaced under warranty.

## Finance and Governance

### 20164: Finance report (RFO):

#### a. Account balances and reconciliation:

		Community account	BMM account
i.	Account balances as reported at last meeting:	£6253.90	£25193.75
ii.	Payments made since last meeting		
	S Look - Clerks expenses	-£60.45	
	S Look - Clerk's June salary	-£	
	R Rowson – Moss remover	-£20.83	
	R Rowson – Microbe surface sanitiser	-£155.00	
	BPI Recycled products – village green fencing	-£2747.14	
	Autela – payroll Apr-June 2020	-£64.01	
iii.	Payments made since last meeting under clerks delegated powers:		
iv.	Clerks July salary	-£	
v.	Clerks July expenses	-£69.57	
vi.	HMRC clerks salary	-£5.40	
vii.	TWM – Vas sign clips	-£60.00	
viii.	Balance transfer to community a/c		-£3000.00
iv.	Receipts:		
	Balance transfer from savings a/c	£3000	
	NYCC locality budget grant for village green fence	£1000	
v.	Account balances as at 30 <sup>th</sup> August 2020:	£	£
vi.	Uncleared cheques:		
vii.	TWM speeding sign bracket	-£60	

#### b. Routine payments to be made:

viii.	Clerks August salary	-£
ix.	Clerks August expenses	-£61.23
x.	NYCC – bus shelter cable replacement	-£401.35
xi.	Came & Company	-£1730.93
xii.	Escrick Park Estate village green rent	-£10

#### c. Purchases / exceptional payments to be approved and made:

xiii.	Ciq agency – Neighbourhood Plan work	-£1543.50
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d. To note NYCC purchase order for 2020/21 grass verge cutting, to facilitate the payment to the Parish Council of £315.77.

e. To resolve whether to renew insurance via Came & Company (on long term agreement) at a total cost of £1730.93 (2019-20 fee £1,667.88).

### 20165: Admin & Finance committee:

a. Clerks salary: To note inclusion of national pay agreement award (back dated to April 2020) as per employee contract.

## Other items

20166: **Correspondence received:**

- a. YLCA: Various training courses and White Rose Update.
- b. Devolution & Local Government Reorganisation.
- c. Correspondence received from SDC Leader regarding Local Government Review York & North Yorkshire.
- d. SDC rough sleeper estimate for Monday 24<sup>th</sup> August 2020.

20167: **COVID-19**

- a. To review COVID-19 risk assessment for Council services and facilities
- b. To review feedback/observations following decision on playground reopening and resolve whether to take any further action.
- c. Consider options for virtual meetings for longer term including Microsoft Teams.

20168: **Items for the next meeting:**

- a. To note any items for the agenda of the next Parish Council meeting.

*Signed: Sally Look, Clerk, Escrick Parish Council*

*Date: 2<sup>nd</sup> September 2020.*