

Escrick Parish Council

Official notice of Escrick Parish Council meeting to be held at 7.30pm on MONDAY 7th March 2022 in Escrick & Deighton Club.

Councillors are summoned to attend the meeting of the Parish Council detailed above and to consider and resolve the business to be transacted on the agenda below.

Meetings are open to the Press and Public except for any item labelled as part 2 under the Public Bodies (Admission to Meetings) Act 1960, Section 1.

Press and public may not speak when the council is in progress; when councillors are discussing council business; when councillors are in the process of decision making.

Any elector is entitled to attend this meeting and any concerns, questions or suggestions will be taken after the Chairman welcomes those present. The time for this will be limited to 15 minutes.

Contact: Chair – Richard Rowson, chair@escrick.org;

Clerk – Sally Look, clerk@escrick.org, 72 Main Street, Wheldrake, York, YO19 6AA

Part 1

- 22028: **Welcome: Chair to welcome Councillors and members of public to the meeting.**
- 22029: **Co-option of new councillor.**
- a. Councillors to resolve co-option of new councillor.
 - b. Acceptance of office to be completed and given to the clerk.
 - c. ROI to be completed and sent to SDC by the clerk.
- 22030: **Apologies/Attendance:**
- a. Present: Chair to make a note of attendees.
 - b. Apologies: Council to receive apologies and any reasons for absence from councillors; to consider and resolve whether or not to accept any reasons given.
- 22031: **Interests:** Chair to remind members to make any declarations of interest in any agenda items.
- 22032: **Public correspondence received: Council to note any correspondence received from members of the public prior to the meeting.**
- a. Further correspondence regarding landfill operation at Escrick Sidings.
 - b. Parking on pavements causing an obstruction.
- 22033: **Public session:** Council to receive comments on agenda items or other questions/comments from electors present.
- 22034: **Updates from other authorities: To receive updates from:**
- a. District Councillor.
 - b. County Councillor.
 - c. Police report.
- 22035: **Minutes:** To resolve whether to accept the minutes of the last ordinary monthly parish council meeting held on 7th February 2022.

Finance and Governance

22036: Finance report (RFO):

- a. To confirm date of next Admin & Finance meeting.
- b. To confirm bank signatories and ensure signatories have access to internet banking.
- c. Resolve to approve the purchase of a new laptop for the clerk.
- d. Account balances and reconciliation:

		Current account	Savings account
i.	Account balances as reported at last meeting (as at 26 th February 2022):	£4,929.61	£20,195.67
ii.	Payments made since last meeting:		
	Escrick Park Estate- Escrick Playing Field rent	-£10.00	
	S Look – Jan salary (2 hr overtime in Feb salary)	-£	
	S Look –Clerks Jan expenses	-£18.00	
iii.	Payments made since last meeting under clerks delegated powers:		
	Tiger print; NDP printing	-£220.80	
iv.	Receipts:		
	Nil		
v.	Account balances as at 26 th Feb 2022:	£4,277.05	£20,195.67
vi.	Uncleared previously authorised payments:	Nil	

- e. Routine payments to be made:

viii.	S Look –Clerks Feb expenses	-£21.42
	S Look – Feb salary	-£

- f. Purchases / exceptional payments to be approved and made:

ix.	Nil
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Policy & Governance

22037: Safety inspections

- a. Clerk to confirm whether weekly playground inspections and other quarterly H&S inspections have taken place. To resolve any remedial action.
- b. To note the risk assessments completed.

Highways

22038: Highways: Skipwith Road

- a. To receive an update on request for village gateway on Skipwith Road.

22039: Ongoing highways issues:

- a. Update on request for disability access / dropped kerbs in the village.
- b. To note the response to the request to relocate the 30mph sign on the corner of A19 and Main Street near the fountain and consider any further action.
- c. Update on request to put white lines on the access road to Glebe Farm, Escrick Surgery, Church Car park and the Fat Abbott to ensure motorists know it is a two-way road.

- 22040: **Bus stops:**
- a. To receive an update on the request to amend the CYC bus fares.
 - b. To resolve next steps on street lighting for the bus stops.

Maintenance

- 22041: **Maintenance issues:**
- a. To receive update from Cllr Reader on any other maintenance issues arising. To resolve any further action.
 - b. To receive verbal update on the 'appearance and environment' initiative.
 - c. To consider quotes received for tree work on the village green.

Planning

- 22042: **Planning, new applications: To resolve comments on the following applications:**
- a. 2022/0130/CPE. Narbeth, 10 Carr Lane, Escrick. Lawful development certificate for existing use of single storey side extension to existing dwelling. 'No objections' proposed by PWG.
 - b. 2021/1484/HPA. Field View, Skipwith Road, Escrick. Rear single storey extension. 'No objections' proposed by the PWG.

- 22043: **Planning determinations: To note determinations made since last meeting:**
- a. No determinations received.

- 22044: **Planning working group:**
- a. To receive an update from the planning working group and resolve any further actions.
 - b. To review the terms of reference for the Planning Working Group.
 - c. To reconfirm members of the planning working group and agree any new members.

- 22045: **Planning, Neighbourhood Plan:**
- a. To receive an update from Cllr Rees on the NDP.

- 22046: **Conservation Review:**
- a. To receive any update on the Conservation Review.

Other items

- 22047: **Village shop:**
- a. To receive an update from Cllr Hawes on investigations into establishing a shop in the village.
 - b. Review options for a pop-up village Post Office service and consider any further action.

- 22048: **Queens Platinum Jubilee:**
- a. **Jubilee events;**
 - i. To receive an update on plans for Queen's Jubilee celebrations and resolve next steps.
 - b. **Jubilee Garden initiative;**
 - i. Resolve to enter into an agreement with Escrick Park Estate (as drafted) to lease the land for the Queens Jubilee Garden as part of the current village green contract.
 - ii. Resolve to procure/provide various insurances including public liability and employer's liability (for volunteers).

- iii. To act as the grant applicant for a “Selby District AVS CSO” grant, a District Councillor Community Grant and National Lottery Grant for the group, and to hold and administer the funds received from the grant.
- iv. Resolve to provide a contribution of funding to the initiative.

22049: **Councillor conduct:**

- a. To consider ways of working together more effectively.

22050: **Correspondence received:**

- a. YLCA; White Rose Updates and general correspondence.
- b. IPV Flexgen; public consultation 10th March, between 12pm and 8pm. Escrick & Deighton Club.
- c. Request to use the village green for Scarecrow Festival organised by the YCWA over the weekend of 24th / 25th September. To resolve to approve request.
- d. Information Commissioners Office Registration certificate.
- e. NYCC; update on progress towards a new single council for North Yorkshire.

22051: **Parish Council elections 2022**

- a. To note Parish Council election procedures for May 2022.
- b. Completion of nomination papers.

22052: **Comments from public present on agenda items – Note: decisions cannot be made on items brought to this stage of the meeting.**

22053: **Items for the next meeting:**

- a. To note any items for the agenda of the next Parish Council meeting.
- b. To confirm next meeting to be held on Monday 4th April 2022.

Part 2

22054: **Confidential business: To consider and resolve whether to exclude Public and Press on the grounds that matters for discussion affect individual staff members/ procedures/ legal/ finance issues.**

22055: **To consider grass cutting quote for 2022-23.**

22056: **To note the publication of the Local Government Services pay agreement 2021-22.**

Signed: Sally Look, Clerk, Escrick Parish Council

Date: 2nd March 2022.