

Escrick Parish Council

Official notice of Escrick Parish Council meeting to be held at 7.30pm on MONDAY 6th December 2021 in Escrick & Deighton Club.

Councillors are summoned to attend the meeting of the Parish Council detailed above and to consider and resolve the business to be transacted on the agenda below.

Meetings are open to the Press and Public except for any item labelled as part 2 under the Public Bodies (Admission to Meetings) Act 1960, Section 1.

Press and public may not speak when the council is in progress; when councillors are discussing council business; when councillors are in the process of decision making.

Any elector is entitled to attend this meeting and any concerns, questions or suggestions will be taken after the Chairman welcomes those present. The time for this will be limited to 15 minutes.

Contact: Chair – Richard Rowson, chair@escrick.org;

Clerk – Sally Look, clerk@escrick.org, 72 Main Street, Wheldrake, York, YO19 6AA

Part 1

- 21274: **Welcome: Chair to welcome Councillors and members of public to the meeting.**
- 21275: **Apologies/Attendance:**
- a. Present: Chair to make a note of attendees.
 - b. Apologies: Council to receive apologies and any reasons for absence from councillors; to consider and resolve whether or not to accept any reasons given.
- 21276: **Interests:** Chair to remind members to make any declarations of interest in any agenda items.
- 21277: **Public correspondence received:** Council to note any correspondence received from members of the public prior to the meeting.
- a. No correspondence received prior to agenda being issued.
- 21278: **Public session:** Council to receive comments on agenda items or other questions/comments from electors present.
- 21279: **Updates from other authorities: To receive updates from:**
- a. District Councillor.
 - b. County Councillor.
 - c. Police report.
- 21280: **Minutes:** To resolve whether to accept the minutes of the last ordinary monthly parish council meeting held on 1st November 2021.

Finance and Governance

- 21281: **Precept for 2022/23**
- a. To consider and determine budget options for 2022/32 and decide the precept (see separate paper).
- 21282: **To reconfirm the payments covered by the Clerk's delegated authority under 5.6 of the Council's financial regulations (to pay routine budgeted invoices without prior approval):**

- a. Autela payroll
- b. NYCC streetlighting electricity
- c. PWLB street lighting loan repayments
- d. Playing fields, village green and footpath leases
- e. Internal audit costs
- f. External audit costs
- g. YLCA membership

21283: **Finance report (RFO):**

- a. Account balances and reconciliation:

		Current account	Savings account
i.	Account balances as reported at last meeting (as at 27 th October 2021):	£13,902.14	£23,194.24
ii.	Payments made since last meeting:		
	S Look – Oct Salary	-£	
	S Look – Clerks Oct expenses	£18	
	J Massey – Village Maintenance June to Sept	-£90	
	R Rowson – Microsoft 365 Annual payment	-£135.36	
	Lewis Tree Surgery – Arboriculture work at the Coronation Memorial	-£319.20	
	PWLB loan d/d for streetlights	-£1467.74	
iii.	Payments made since last meeting under clerks delegated powers:		
	Ciq Agency – NDP	-£2130.00	
	CYC – Bus Shelter A19 southbound	-£2877.00	
iv.	Receipts:		
		Nil	
v.	Account balances as at 1 st Dec 2021:	£6451.66	£23,194.24
vi.	Uncleared previously authorised payments:	Nil	

- b. Routine payments to be made:

viii.	S Look – Nov salary and 4hr overtime for Dec salary	-£
	S Look –Clerks Nov expenses	-£21.42

- c. Purchases / exceptional payments to be approved and made:

ix.	Nil
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Highways

21284: **Highways: Skipwith Road**

- a. To receive an update on request for village gateway on Skipwith Road.

21285: **Ongoing highways issues:**

- a. To review overgrown foliage on A19 outside the Parsonage.
- b. Update on request for disability access / dropped kerbs in the village.
- c. To consider carrying out a speed survey on Carr Lane at a cost of £130 in order for NYCC to consider a 20mph zone outside the school.

21286: **Bus stops:**

- a. To receive an update on request made to CYC for litter bin at the new southbound bus stop.

- b. To receive an update on the request to amend the CYC bus fares.
- c. To resolve next steps on street lighting for the bus stops.

Maintenance

21287: Maintenance issues:

- a. To receive update from Cllr Reader on any other maintenance issues arising. To resolve any further action.
- b. To receive verbal update on the 'appearance and environment' initiative.
- c. Consider continuing to maintain the urban highway grass cutting for 2022/23 at a rate of £315.77.

21288: Conservation Officer:

- a. To receive an update from Escrick Park Estate conservation adviser on how to better manage our environmental assets and resolve any further action.

Planning

21289: Planning, new applications: To resolve comments on the following applications:

- a. No planning applications received prior to agenda being issued.

21290: Planning determinations: To note determinations made since last meeting:

- a. 2021/1050/FUL. 10 Dower Chase, Escrick. Installation of an air source heat pump. Permission granted.
- b. 2021/0860/HPA. 19 Dower Chase, Escrick. Erection of a new first floor annexe over the existing garage. Permission granted.
- c. 2021/0673/FUL. Excavation of 3No. wildlife ponds, creation of low berm and fencing. Permission granted.

21291: Planning working group:

- a. To receive an update from the planning working group and resolve any further actions.

21292: Planning, Neighbourhood Plan:

- a. To receive an update from Cllr Rees on the NDP.

Other items

21293: Village Green and Playing Fields terms of reference:

- a. To consider the terms of reference of the EPFA and EVGA.

21294: Unregistered land in the parish:

- a. To consider approaching Escrick Park Estate to work with them to document ownership of any unregistered land in the parish.

21295: Village shop:

- a. To receive an update from Cllr Hawes on investigations into establishing a shop in the village.

21296: Queens Platinum Jubilee:

- a. To receive an update on plans for Queen's Jubilee celebrations and resolve next steps.

- 21297: **Current perception of Parish Council being seen to represent local issues and opinion:**
a. To consider the survey designed by Cllr Hawes and agree next steps.
- 21298: **Councillor conduct:**
a. To consider ways of working together more effectively.
- 21299: **Correspondence received:**
a. YLCA; White Rose Updates and general correspondence.
b. Update on progress towards a new single unitary council for North Yorkshire.
- 21300: **Comments from public present on agenda items – Note: decisions cannot be made on items brought to this stage of the meeting.**
- 21301: **Items for the next meeting:**
a. To note any items for the agenda of the next Parish Council meeting.

Signed: Sally Look, Clerk, Escrick Parish Council

Date: 1st December 2021.