

Escrick Parish Council

Official notice of Escrick Parish Council meeting to be held at 7.30pm on MONDAY 6th September 2021 in Escrick & Deighton Club.

Councillors are summoned to attend the meeting of the Parish Council detailed above and to consider and resolve the business to be transacted on the agenda below.

Meetings are open to the Press and Public except for any item labelled as part 2 under the Public Bodies (Admission to Meetings) Act 1960, Section 1.

Press and public may not speak when the council is in progress; when councillors are discussing council business; when councillors are in the process of decision making.

Any elector is entitled to attend this meeting and any concerns, questions or suggestions will be taken after the Chairman welcomes those present. The time for this will be limited to 15 minutes.

Contact: Chair – Richard Rowson, chair@escrick.org;

Clerk – Sally Look, clerk@escrick.org, 72 Main Street, Wheldrake, York, YO19 6AA

Part 1

- 21189: **Welcome: Chair to welcome Councillors and members of public to the meeting.**
- 21190: **Apologies/Attendance:**
- a. Present: Chair to make a note of attendees.
 - b. Apologies: Council to receive apologies and any reasons for absence from councillors; to consider and resolve whether or not to accept any reasons given.
- 21191: **Interests:** Chair to remind members to make any declarations of interest in any agenda items.
- 21192: **Public correspondence received:** Council to note any correspondence received from members of the public prior to the meeting.
- a. Email from a resident reporting a birch tree and associated hedging is causing a line-of-sight issue on Carr Lane.
 - b. Email from a resident reporting the overhanging hedge at the junction of Carr Lane.
- 21193: **Public session:** Council to receive comments on agenda items or other questions/comments from electors present.
- 21194: **Updates from other authorities: To receive updates from:**
- a. District Councillor.
 - b. County Councillor.
 - c. Police report.
- 21195: **Minutes:** To resolve whether to accept the minutes of the annual meeting and the last ordinary monthly parish council meeting held on 5th July 2021 and the extra-ordinary meeting held on 16th August 2021.

Finance and Governance

- 21196: **Finance report (RFO):**
- a. Account balances and reconciliation:

		Current account	Savings account
i.	Account balances as reported at last meeting (as at 27 th June 2021):	£3466.17	£27195.24
ii.	Payments made since last meeting:		
	Unity Bank service quarterly service charge	-£18.00	
	S Look – Clerks May & June expenses	-£125.47	
	S Look – 5.5 hrs May & June overtime	-£	
	HMRC- clerks salary	-£26.40	
	Autela payroll	-£52.20	
iii.	Payments made since last meeting under clerks delegated powers:		
iv.	Receipts:		
	Transfer from savings to current account	£2,000.00	-£2,000.00
v.	Account balances as at 27 th August 2021:	£4865.58	£25194.24
vi.	Uncleared previously authorised payments:		
	R Rowson – Defibrillator pads	-£52.00	
	S Look – July salary inc 5.5 hrs May & June overtime	-£	

b. Routine payments to be made:

viii.	PKF Littlejohn; external audit	-£240.00
ix.	Escrick & Deighton Village Hall - room hire	-£40
x.	S Look – Clerks July & August expenses	-£64.78
xi.	S Look – August salary, 1.5hr July overtime	-£
xii.	R Rowson – bus shelter light bulb	-£5.99

c. Purchases / exceptional payments to be approved and made:

xiii.	Nil	
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21197: **Policy & Governance:**

- a. To note the ‘notice of completion of audit’ received. To publish the “Notice” along with the certified AGAR (Sections 1, 2 & 3), which must include publication on the Parish Council website.
- b. To consider insurance quotations received and resolve the choice of broker/policy.

Highways

21198: **Highways: Skipwith Road**

- a. To receive an update on request for village gateway on Skipwith Road and approve proposed location.

21199: **Ongoing highways issues:**

- a. To review overgrown foliage on A19 outside the Parsonage.
- b. Update on request for disability access / dropped kerbs in the village.
- c. To receive any update from NYCC on 20mph zone policy around schools.

21200: **Bus stops:**

- a. To receive an update on request made to CYC for litter bin at the bus stop.

- b. To receive an update on the request to amend the CYC bus fares.
- c. To receive an update on request to CYC to install and bus shelter at the Southbound bus stop on the A19.
- d. To resolve next steps on street lighting for the bus stops.

Maintenance

21201: **Maintenance issues:**

- a. Coronation Memorial. To consider quotations for the following tree work; Yew - screen reduce the overall height to approximately 450mm above the existing boundary wall, levelling throughout to formalise, removing all foliage pruning back to the main framework. Himalayan Birch - tree adjacent to the Carr Lane to dismantle and remove to approximately 50 mm above ground level due to canopy decline and poor health. Himalayan Birch - trees lateral prune overhanging vegetation over neighbouring to suitable branch union.
- b. To report any update regarding damage to a resident's fence on Carrs Meadow from tree(s) growing on the village green. To agree next steps.
- c. To report any update on Main St sewer collapses and other sewage leaks (reported to Yorkshire Water 24th May 2021).
- d. To receive update from Cllr Reader on any other maintenance issues arising. To resolve any further action.
- e. To receive verbal update on the 'appearance and environment' initiative.

21202: **Conservation Officer:**

- a. To receive a report from Escrick Park Estate conservation adviser on how to better manage our environmental assets and resolve any further action.

21203: **Playing Fields:**

- a. To review the roles and responsibilities between the Parish Council and Escrick Playing Fields Association Charity.
- b. To approve expenditure on a replacement picnic bench, subject to donation by the EPFA.
- c. To approve expenditure on repairs, subject to donation by the EPFA.

Planning

21204: **Planning, new applications: To resolve comments on the following applications:**

- a. 2021/0909/HPA. Rumid, 40 Main Street, Escrick. New front entrance door existing dwelling including alterations to existing single storey roof, window and door openings, internal layout and the removal of existing chimney. (Extension for comments requested).
- b. 2021/0860/HPA. 19 Dower Chase, Escrick. Erection of a new first floor annexe over the existing garage. Extension granted for comments.
- c. 2020/1007/FUL. The Parsonage Country House Hotel, Main Street, Escrick. Creation of 10 car parking spaces (retrospective). (Comments by 8th September).

21205: **Planning determinations: To note determinations made since last meeting:**

- a. 2021/0322/HPA. Hellings House, 73 Main Street, Escrick. Proposed two storey side extension partly built over existing single storey offshoot. Comments agreed by Planning Working Group. Permission granted.
- b. 2021/0695/HPA. Rosegarth, 9 Wenlock Drive, Escrick. Erection of a first floor side extension and formation of a new access. Permission granted.

- 21206: **Planning working group:**
- a. To receive an update from the planning working group and resolve any further actions.
- 21207: **Planning, Conservation Area Review:**
- a. To receive any update on the Conservation Area Review.
- 21208: **Planning, Neighbourhood Plan:**
- a. To receive an update from Cllr Rees on the NDP.
- 21209: **Planning, Selby District Council:**
- a. Consider making any comments regarding the final SDC draft validation requirements for planning (comments deadline 11th September 2021).
 - b. Consider making any comments to the additional sites consultation put forward for potential development or change of use for the SDC Local Plan Development document (comments by 13th September 2021).

Other items

- 21210: **Village Green and Playing Fields terms of reference:**
- a. To review the terms of reference of the EPFA and EVGA. Resolve to delegate to the Clerk and Chair to update the terms of reference for approval at the next meeting.
- 21211: **County Council locality fund:**
- a. To receive any update on proposals to improve pedestrian access on the A19.
- 21212: **Village shop:**
- a. To receive an update from Cllr Hawes on investigations into establishing a shop in the village.
- 21213: **Queens Platinum Jubilee:**
- a. To receive an update on plans for Queen's Jubilee celebrations and resolve next steps.
- 21214: **Current perception of Parish Council being seen to represent local issues and opinion:**
- a. To consider the survey designed by Cllr Hawes and agree next steps.
- 21215: **Councillor conduct:**
- a. To consider ways of working together more effectively.
- 21216: **Correspondence received:**
- a. YLCA; White Rose Update.
 - b. Consider responding to the Minerals and Waste Joint Plan – Main Modifications Consultation (comments by 15th September 2021).
 - c. NYCC confirming the local government reform.
 - d. SDC presentation on local government reform.
 - e. NALC; Consider making any comments on the National Resilience Strategy consultation.
 - f. PLWB (Public Works Loans Board). Updated guidance and terms.
 - g. Correspondence from the Police, Fire and Crime Commissioner, Philip Allott, about the consultation on the Police and Crime Plan and Fire and Rescue Plan.
 - h. Correspondence from Lord-Lieutenant's office. To consider planting a tree for the Jubilee.

- i. Leeds Bradford Airport consultation report - <https://www.leedseairport.co.uk/leeds-east-airport-consultation-report>
- j. Designing a new community for North Yorkshire: Details of the Heronby consultation 16th & 17th September.

21217: **Comments from public present on agenda items – Note: decisions cannot be made on items brought to this stage of the meeting.**

21218: **Items for the next meeting:**

- a. To note any items for the agenda of the next Parish Council meeting.

Signed: Sally Look, Clerk, Escrick Parish Council

Date: 1st September 2021.