

# ESCRICK PARISH COUNCIL

OFFICIAL NOTICE OF ESCRICK PARISH COUNCIL MEETING TO BE HELD AT 7.30PM IN  
ESCRICK VILLAGE CLUB ON MONDAY 4TH SEPTEMBER 2017

Chairman: Cllr R Rowson

Clerk/RFO: Mrs H Guest, 40 Linden Way, Thorpe Willoughby, YO8 9ND

[clerk@escrick.org](mailto:clerk@escrick.org)

**Meetings are open to the Press and Public except for any item labelled as part 2 under the Public Bodies (Admission to Meetings) Act 1960, Section 1**

Meetings are open to press and public except for any item labelled as Part 2 under the Public Bodies (1960) Act  
**Press and public may not speak when the council is in progress; when councillors are discussing council business; when councillors are in the process of decision making.**

- Any elector is entitled to attend this meeting and any concerns, questions or suggestions will be taken after the Chairman welcomes those present. The time for this will be limited to 15 minutes.
- Listeners may also speak at the end of the meeting (for information only).
- Decisions cannot be made at this meeting on items not on the agenda.
- Councillors, clerk, public and press are requested to sign the attendance book.

**Councillors are summoned to attend the Meeting of the Parish Council detailed above and to consider and resolve the business to be transacted on the agenda below.**

## Agenda items

### Part 1

#### **17146: Apologies/Attendance:**

- a. Council to receive apologies and any reasons for absence from councillors; to consider and resolve whether or not to accept any reasons given.
- b. All present are requested to sign the Attendance book.

**17147: Interests:** Chair to remind members to make any declarations of interest in any agenda items.

**17148: Welcome:** Chair to welcome Councillors, Clerk and visitors to the meeting.

#### **17149: Minutes**

- a. To resolve whether to accept Minutes of the meeting held on 3rd July 2017, then the Finance & Admin Committee meeting minutes from 26th July 2017.
- b. If approved, Chairman to sign minutes as a true record.

**17150: Council** to receive comments on agenda items or other questions/comments from electors present.  
*(For information only; clerk to make notes of comments; no answers or discussion at this meeting)*

Items received by the Clerk since the last meeting:

1. A complaint was received that the grass cutting does not seem to have been completed along Skipwith Road. Clerk contacted contractors to resolve.

2. A large tree branch was reported as having fallen down on Wenlock Drive. SDC and NYCC both asked the Parish Council to deal, but the Clerk advised both that the Parish Council has no authority to deal with trees in this area - NYCC Highways recommended to deal.

3. Concerns were expressed regarding the lowered branches of a large tree to the north of the A19/Skipwith Road junction were causing line of sight issues for drivers. Since this tree is located just outside the boundary of Escrick Parish, the Clerk has reported this to CYC via Deighton Parish Council.

**17151: To receive reports**, for information only, from:

- a) County Councillor
- b) District Councillor
- c) Police: Working better together - Consultation regarding whether the PCC should also take on responsibility for the Fire Service. Responses required by 22nd September.
- d) Other

**17152: Planning: To resolve** any comments on the following:

**1. Applications:**

- a. None.

**2. Decisions:**

- a. 2017/0539/HPA: Two storey front extension and garage conversion at 28 Wenlock Drive. Approved.
- b. 2017/0788/FUL: Kerb alterations relating to the development at Runmidd, 40 Main Street. Approved.
- c. 2017/0613/FUL: Installation of new doors to the entrance porch with new paving on raised ground levels to create an 'accessible' level at St Helens Church, Escrick. Approved.

**3. Consultations/Other:**

a. Former Stillingfleet Mine (proposed waste transfer site) - Planning and Regulatory Functions Committee: An invite was received to attend/speak at Committee, but the applicant has requested that this be deferred until later in the year. Details to be confirmed in due course. To note.

b. Minerals and Waste Joint Plan - Proposed changes to the Publication Draft Plan: Comments required by 6th September.

**17153: RFO to report** on closing balances and recent payments.

a) **Account balances**

- |                                                                        |            |
|------------------------------------------------------------------------|------------|
| 1. Current account balance as at 30th August 2017                      | £1,920.56  |
| 2. Savings account balance as at 30th August 2017                      | £10,422.36 |
| 3. To note transfer of £4,000 from Savings account to Current account. |            |

b) **Payments made since last meeting under Clerk's delegated powers**

None.

c) **Payments to be made**

- |                                           |           |
|-------------------------------------------|-----------|
| 1. Lewis Tree Surgery (fountain fencing)  | £691.02   |
| 2. Hargreaves Industrial Services (grass) | £336.00   |
| 3. H Guest (salary Aug)                   | £365.20   |
| 4. Came & Company (insurance renewal)     | £1,589.84 |
| 5. NYCC (right of way Escrick School)     | £40.00    |
| 6. R Rowson (reimburse dog bin)           | £103.82   |

d) **Receipts:**

- |                         |            |
|-------------------------|------------|
| 1. PWLB (lighting loan) | £27,140.00 |
|-------------------------|------------|

e) **Schedule of Loan Repayments:** To note that the first payment of £1,341.51 will be collected by direct debit on 1st November 2017, thereafter, a payment of £1,467.81 will be paid on 1st May and 1st November each year until 2027.

To resolve whether to accept the report and payments made.

**17154: Neighbourhood Plan** - To note that an expression of interest has been forwarded to SDC. Planning Working Group to give any further updates, then to resolve any action.

**17155: Plasmoor Planning Application to extract clay:** To resolve whether to accept a site meeting to discuss quarrying plans.

**17156: Village Green Association:** To receive updates on:

1. Plans to overhaul the Village Green pond and fundraising.
2. Recent events held.

**17157: Street Lighting:** To resolve any action on the following:

1. Cllr Rowson to report on findings regarding the possibility of mounting a light on an existing electricity post at the bus stop outside the Business Park.
2. Light on Main Street - to receive update from Cllr Rowson on siting of new light.

**17158: Autumn Village Tidy-Up:** To discuss date and logistics for carrying out an Autumn Tidy-Up, then resolve any actions.

**17159: Councillor Vacancy:** To note that the vacancy is now open for co-option.

**17160: Installation of a dog waste bin** at the Skipwith Rd/Carr Lane junction: To note that a bin has been purchased.

**17061: Tree Maintenance:** Cllr M Casling to submit proposals regarding tree maintenance which needs to be completed. To resolve any action.

**17062: Grass Cutting Contract:** To discuss and resolve the approach to retendering the Grass Cutting contract.

**17163: Highways Issues:**

2. Cllrs Rowson, Luscombe and Coulson to give any update on the possibility of pedestrian crossing on the A19. If update available, to resolve any action.

**17164: Correspondence received:**

- a. News items received by email forwarded to Councillors.
- b. YLCA White Rose Update - circulated to Cllrs.
- c. Information received that the next Eastern CEF Forum meeting is to be held at 6.30pm on Wednesday 20th September 2017, at Escrick Club.
- d. Selby District Disability Forum CIC aims to raise awareness and address the needs of people with a disability and is carrying out a survey to establish service needs.
- e. SDC have invested in mobile CCTV equipment to catch fly tippers - Councils are able to apply for a site to be considered (not private land) for the deployment of cameras.
- f. SDC 'Don't be a Waster' campaign will be running throughout September.
- g. SDC offer of anti-dog fouling window stickers - To note that the Clerk has obtained some of these for dissemination.
- h. Service for Volunteers at St Mary's Church Hemingbrough - due to take place on Friday 6th October at 7pm. The Archbishop of York will be attending: volunteers wishing to attend should advise the organisers - documents available on the SDC website.
- i. Utopia bus services have ceased, but NYCC have replaced much of the service. Information was added to the PC website.

j. Various advertisements received.

**17165: Letters/Emails Sent or Action Taken Since Last Meeting:** Nothing additional.

**17166: Minor Items** (for information only).

**17167: Comments from public present on agenda items** – Note: decisions cannot be made on items brought to this stage of the meeting.

**17168: Items for the next agenda.**

**17169: To note dates of future meetings** (all meetings are to be held on Monday evenings at 7.30pm at Escrick Club:

2017 - 2nd October, 6th November and 4th December.

2018 - 8th January, 5th February, 5th March, 9th April and 14th May (APM & ACM).

**Closure of Part 1 meeting.**

## **Part 2**

**17170: Confidential business:** To consider and resolve whether to exclude Public and Press on the grounds that matters for discussion affect individual staff members/ procedures/ legal/ finance issues.

**17171: Legal items:**

**17172: Staffing matters:** To consider a meeting of the Finance & Admin Committee (or alternative) to discuss Clerks' annual appraisal, incremental pay rise and annual leave entitlement. To resolve any action.

**17173: Street lamp outside 33 Skipwith Road:**

**Closure of Part 2 meeting.**

**Signed Helen Guest**

Clerk/RFO, Escrick Parish Council

**Date :** 30th August 2017