

Escrick Parish Council

Official notice of the monthly meeting of Escrick Parish Council to be held at **7.30pm** on **MONDAY 4th December 2023**. The meeting will be held in The Wenlock Room at The Parsonage Hotel (adjacent to the hotel reception desk). Members of the public are welcome to join for part 1 of the meeting. **PLEASE NOTE THE LATER START TIME OF THE PARISH COUNCIL MEETING DUE TO THE ADMIN & FINANCE COMMITTEE MEETING AT 7PM PRIOR TO THIS.**

Councillors are summoned to attend the monthly Meeting of the Parish Council detailed above and to consider and resolve the business to transacted on the agenda below.

*Meetings are open to the Press and Public except for any item labelled as part 2 under the Public Bodies (Admission to Meetings) Act 1960, Section 1. Press and public may not speak when the council is in progress; when councillors are discussing council business; when councillors are in the process of decision making. Any elector is entitled to attend this meeting and any concerns, questions or suggestions will be taken after the Chairman welcomes those present. The time for this will be limited to 15 minutes.
Contact: Chair – Terry Chambers, chair@escrick.org; Clerk – Sally Look, clerk@escrick.org, 72 Main Street, Wheldrake, York, YO19 6AA*

Part 1

- 23205: **Welcome: Chair to welcome Councillors and members of public to the meeting.**
- 23206: **To consider the co-option of any new councillors in attendance.**
- 23207: **Apologies/Attendance:**
- a. Present: Chair to make a note of attendees.
 - b. Apologies: Council to receive apologies and any reasons for absence from councillors; to consider and resolve whether or not to accept any reasons given.
- 23208: **Interests:** Chair to remind members to make any declarations of interest in any agenda items.
- 23209: **Public correspondence received:** Council to note any correspondence received from members of the public prior to the meeting.
- a. To consider request for a bus shelter and light on the A19 near Hollicarrs.
 - b. Further correspondence received regarding the parking problems outside the school (to be discussed further at item 23220).
- 23210: **Public session:** Council to receive comments on agenda items or other questions/comments from electors present.
- 23211: **Updates from other authorities:**
- a. Divisional Councillor report.
- 23212: **Minutes:** To resolve whether to accept the minutes of the Parish Council meeting held on 6th November 2023.

Finance and Governance

- 23213: **Finance:**
- a. To consider and determine the budget options for 2024-25 and decide the precept.
 - b. To note the Local Government Services Pay Agreement 2023 and the rate of pay increase for the clerk w/e from 1st April 2023. Clerk salary to be backdated in line with the National Pay Agreement award as per contract and paid in the December payroll.
 - c. Account balances and reconciliation:

		Community account	BMM account
i.	Account balances as at 30 th October 2023:	£3,861.45	£34,926.05
ii.	Payments made since last meeting:		
	S Look – October salary	As agreed	
	S Look – Clerks October expenses	-£35.24	
	Ark grass cutting 2023	-£3234.00	
iii.	Payments made since last meeting under clerks delegated powers:		
	PWLB – streetlight loan	-£1467.74	
iv.	Internal Transfer		
		£3000.00	-£3000.00
		£3000.00	-£3000.00
v.	Receipts:		
	Escrick VGA – Architect plans reimbursement	£250.00	
	Escrick VGA – Festive lights reimbursement	£288.58	
	HMRC VAT refund		£1870.10
vi.	Account balances as at 27 th November 2023:	£5225.29	£30,796.15

d. Routine payments to be made:

viii.	S Look – November salary and back pay	As agreed
	S Look – November expenses	-£24.00
	Queens Staith Leisure; room bookings at The Parsonage Sept-Dec	-£80.00

e. Purchases / exceptional payments to be approved and made:

ix.	Nil
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Maintenance

23214: **Maintenance issues:**

- a. To receive update on any maintenance issues arising. To resolve any further action.
- b. To receive any update on the request to 37 Carrs Meadow to cut foliage back overhanging on the path between Main Street and Carrs Meadow.
- c. To receive any update on the request to the resident at 10 Woodlands to cut back their overhanging trees / hedges.
- d. To consider replacing the small fence posts surrounding the Dolphin fish fountain.

Playing field / Play area

23215: **Playing field update:**

- a. To receive any update from the playground inspection team members.
- b. To receive an update on Escrick Playing Fields Association.

Planning

23216: **Planning, new applications: To resolve comments on the following applications:**

- a. No ZG2023/1230/HPA. Limemilns, 18 Dower Park, Escrick. Erection of first floor extension and rear balcony above existing garage. Comments by 18 December 2023.

23217: **Planning ongoing:**

- a. To receive any further update if received prior to the meeting from Hannah Blackburn in the area planning department regarding the corporate complaint raised in November 2022 with them in

relation to 2022/0357/TCA. Hellings House, 73 Main Street, Escrick - the tree work and 2021/1375/HPA.

- b. ZG2023/0691/HPA. Grove House Skipwith Road. To report on any progress to relocate the gas tank in the front garden as requested by planning enforcement.

23218: Planning determinations: To note determinations made since last meeting.

- a. ZG2023/0951/TPO. 10 Dower Park Escrick. Crown reduce by 20% to 1 No Himalayan Birch tree (T1) protected by TPO 5/1984. REFUSED.

23219: Planning working group:

- a. To receive an update from the planning working group and resolve any further actions.
- b.

23220: Other Planning matters:

- a. To receive any further update on the Selby Local Plan.
- b. To receive any update on the new North Yorkshire Council Local Plan for the whole planning authority.
- c. To receive an update on the Affordable Housing Survey.

Other items

23221: Parking issues outside Escrick Primary School:

- a. To consider if any further action is required by the Parish Council to help with the parking problems outside the school.

23222: Odour complaints near the industrial estate:

- a. To receive updates from the Environment Agency concerning the Acumen site and resolve to take any further action.

23223: Facto update:

- a. To receive an update on the proposal to install a pole on the A19.

23224: Correspondence received:

- a. YLCA: White Rose Update and training.
- b. To note the NYC Household Waste Recycling Centre Consultation.

23225: Comments from public present on agenda items – Note: decisions cannot be made on items brought to this stage of the meeting.

23226: Items for the next meeting:

- a. To note any items for the agenda of the next Parish Council meeting to be held on **Monday 8th January 2024.**

Signed: Sally Look, Clerk, Escrick Parish Council

Date: 29th November 2023