

Escrick Parish Council

Official notice of Escrick Parish Council meeting to be held at 7.30pm in Escrick & Deighton Club on MONDAY 4th NOVEMBER 2019

Councillors are summoned to attend the Meeting of the Parish Council detailed above and to consider and resolve the business to be transacted on the agenda below.

Meetings are open to the Press and Public except for any item labelled as part 2 under the Public Bodies (Admission to Meetings) Act 1960, Section 1.

Press and public may not speak when the council is in progress; when councillors are discussing council business; when councillors are in the process of decision making.

Any elector is entitled to attend this meeting and any concerns, questions or suggestions will be taken after the Chairman welcomes those present. The time for this will be limited to 15 minutes.

Contact: Chair – Richard Rowson, chair@escrick.org;

Clerk – Sally Look, clerk@escrick.org, 72 Main Street, Wheldrake, York, YO19 6AA

Part 1

- 19166: **Welcome: Chair to welcome Councillors and members of public to the meeting**
- 19167: **Apologies/Attendance:**
- a. Present: Chair to make a note of attendees.
 - b. Apologies: Council to receive apologies and any reasons for absence from councillors; to consider and resolve whether or not to accept any reasons given.
- 19168: **Interests: Chair to remind members to make any declarations of interest in any agenda items.**
- 19169: **Public correspondence received: Council to note any correspondence received from members of the public prior to the meeting:**
- a. A resident has raised concerns about a light standard out on the island by the national speed limit sign travelling from York to Selby on the Selby side. In addition both bollards are dirty and/or not working. There are no other lights in the area and poses a danger if strangers cannot see the island.
 - b. A resident has raised a further complaint about the hedges outside the Parsonage.
 - c. A resident has raised concerns about surface water flooding around the entrance to Dower Chase (on agenda as item 19179:).
- 19170: **Public session: Council to receive comments on agenda items or other questions/comments from electors present.**
- 19171: **District and County Councillor updates: To receive updates from:**
- a. District Councillor.
 - b. County Councillor.
- 19172: **Minutes: To resolve whether to accept the minutes of the last meeting ordinary meeting on 7th October.**

Planning

- 19173: **Planning, new applications: To resolve comments on the following applications:**
- a. 2019/1013/ADV: Bell Farm, Riccall Road, Escrick. Advertisement consent for 15 No signs on fence, 4 banner signs and 2 No raised signs. Comments by 30th October 2019.
 - b. 2019/1009/TPO: Wild Acre, 19 Wenlock Drive, Escrick. Proposed reduction of limb over highway by 3.6-4 meters to 1 No Oak (T7) covered by TPO 1/1993. Comments by 6 November 2019.
 - c. 2019/0867/HPA: Gilbertson House, Wheldrake Lane, Escrick. Proposed alternation including rebuilding of existing single storey side extension to include new second storey extension above providing new master bedroom at first floor, proposal also includes new orangery single storey extension to the rear replacing existing conservatory. Comments by 7 November 2019.
- 19174: **To note the following responses submitted as agreed at meeting on 7th October:**
- a. NY/2019/0136/ENV: Proposed clay extraction adjacent to former Escrick quarry.
 - b. CYC/2019/00078/OUTM: Outline application for redevelopment of the former North Selby Mine Site to a leisure development comprising of touring caravan and glamping uses, static caravans and self contained lodges with associated facilities (revised scheme). Extension requested until 8th November 2019.
- 19175: **Planning determinations: To note determinations made since last meeting.**
- a. 2019/0710/HPA, Lilac Cottage, Stillingfleet Lane, Escrick. Erection of 1.5 storey self-contained annexe, to replace previously approved garage/stable block under ref 2010/117/HPA. Permission granted.
- 19176: **Planning, ongoing: To note any updates on the following and resolve any further actions:**
- a. CYC/2019/00078/OUTM: Caravan park at former North Selby Mine site.
 - b. NY/2018/0229/73: Variation to infill conditions at old brick works quarry
 - c. NY/2016/0251/FUL: Proposed waste transfer station at former Stillingfleet Mine
 - d. 2019/0698/OUT: Land adjacent to About Thyme, Hollicarrs Close
 - e. 2019/0575/FUL: New dwelling adjacent 2 Carr Lane.
- 19177: **Planning, Neighbourhood Plan: To receive an update from Cllr Rees and resolve any further actions.**

Highways

- 19178: **Highways: Chair to provide an update on the A19/Skipwith Road traffic light scheme, and to resolve any further actions.**
- a. Highways: Chair to provide an update on the Skipwith Road vehicle activated speed sign scheme. To consider and agree total cost of £3460.25 + VAT.
 - b. To resolve any further actions.
- 19179: **Ongoing highways issues:**

- a. Surface water flooding in heavy rain, request for drainage arrangements and pavement/road cambers be reviewed. Issues on Dower Chase, Main Street/Carr Lane Junction, Main Street/A19 junction, Skipwith Road(just south of entrance to Woodlands Close), Carr Lane (opposite entrance to Carrs Meadow) and Carr Lane (opposite entrance of school car park).
- b. Request for cul-de-sac / 'pedestrian only' signage for Carrs Meadow.

Maintenance

19180: Maintenance issues:

- a. To receive an update from Cllr Reader and Cllr Moran
- b. To resolve any further action.

Finance and Governance

19181: Finance report (RFO):

- a. Account balances and reconciliation:

		Community account	BMM account
i.	Account balances as reported at last meeting:	£8,157.70	£36,350.58
ii.	Payments made since last meeting		
	Autela (payroll Apr-Jun)	£39.23	
	Autela (payroll Jul-Sept)	£47.08	
	Clerks salary (Jul-Sep)	£1,095.60	
	Npower Festive 2018 (account 3)	£42.15	
	Npower Festive 2018 (account 4)	£42.15	
	Escrick Park Estate – Village Green rent 19/20	£10	
	Clerk's salary underpayment correction	£608.14	
	Cllr Rowson – maintenance expenses	£33.96	
iii.	Payments made since last meeting under clerks delegated powers:	Nil	Nil
iv.	Receipts:	Nil	
v.	Account balances as at 30 th Oct 2019:	£6,239.39	£36,350.58
vi.	Uncleared cheques:		
	CH Guest (October salary)	£365.20	
	PitBitz Ltd (VG gazebos)	£1,832.22	

- b. Routine payments to be made:

vii.	S Look (Clerk's October salary)	£ -
viii.	PWLB (Public Works Loans Board)	£1,467.74

- c. Purchases / exceptional payments to be approved and made:

ix.	Escrick & Deighton Club – room hire April to Sept 2019	£120
x.	Cllr Rowson – reimburse MS Office	£109.44

xi.	Ciq agency- Neighbourhood Plan consultancy fee	£1200
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- d. To note the following liabilities have been incurred but invoices not yet received:
- i. Grass cutting 2018/2019 (Ark Facilities)
 - ii. 2 x new streetlights on Carr Lane installed 2018 (NYCC)
 - iii. 2 x new streetlights on Main St installed 2019 (NYCC)
 - iv. Annual street lighting electricity 2018/19 (NYCC)
 - v. Internal auditor

19182: Bank accounts:

- a. Consider adding clerk onto bank mandate as a signatory and complete bank mandate form.

19183: Policy and governance:

- a. Annual Internal Audit Report for 2018/19 update.

19184: Preliminary precept discussion for 2020/21:

- a. To review current financial position, and consider likely budget priorities for year 2020/21 (ahead of aiming to set precept at December's meeting)

Other items

19185: Correspondence received:

- a. AGE UK Selby District door to door bus service to take residents to supermarkets on Mondays or Tuesdays each week.
- b. Friends of the Earth correspondence with 20 actions parish and town councils can take on the climate and nature emergency.
- c. North Yorkshire County Council 2020-2024 council plan consultation. Online survey deadline 18th November 2019. www.northyorks.gov.uk/yourservicesyoursay
- d. Selby District Council new long-term plan up until 2030. [You can read the full details of the plan here and take part in the survey.](#)
- e. Consider VE Day 75 celebrations, 8th to 10th May 2020.
- f. White Rose update and training courses available from YLCA.
- g. Consider the North Yorkshire strategy for tackling loneliness consultation.
- h. Eastern CEF forum 13th November 2019, 6.30pm. Cawood Primary School.

19186: Confirm meeting dates for May 2020.

- a. Proposed ordinary monthly meeting to be held on 4th May and Annual meetings of the Parish and Parish Council to be held on 11th May 2020.

19187: Items for the next meeting

- a. Note December's meeting will be in the committee room (access via the rear door) due to an event in the function room.

Part 2

- 19188: **Confidential business: To consider and resolve whether to exclude Public and Press on the grounds that matters for discussion affect individual staff members/ procedures/ legal/ finance issues.**
- 19189: **To review action taken regarding the minutes dated 11th September 2019.**
- 19190: **War memorial bus shelter:**
- a. To discuss and resolve any further actions.

Signed: Sally Look

Clerk, Escrick Parish Council

Date: 30th October 2019