

Escrick Parish Council

Official notice of Escrick Parish Council meeting to be held at 7.30pm on MONDAY 4th October 2021 in Escrick & Deighton Club.

Councillors are summoned to attend the meeting of the Parish Council detailed above and to consider and resolve the business to be transacted on the agenda below.

Meetings are open to the Press and Public except for any item labelled as part 2 under the Public Bodies (Admission to Meetings) Act 1960, Section 1.

Press and public may not speak when the council is in progress; when councillors are discussing council business; when councillors are in the process of decision making.

Any elector is entitled to attend this meeting and any concerns, questions or suggestions will be taken after the Chairman welcomes those present. The time for this will be limited to 15 minutes.

Contact: Chair – Richard Rowson, chair@escrick.org;

Clerk – Sally Look, clerk@escrick.org, 72 Main Street, Wheldrake, York, YO19 6AA

Part 1

- 21219: **Welcome: Chair to welcome Councillors and members of public to the meeting.**
- 21220: **Apologies/Attendance:**
- a. Present: Chair to make a note of attendees.
 - b. Apologies: Council to receive apologies and any reasons for absence from councillors; to consider and resolve whether or not to accept any reasons given.
- 21221: **Interests:** Chair to remind members to make any declarations of interest in any agenda items.
- 21222: **Public correspondence received:** Council to note any correspondence received from members of the public prior to the meeting.
- a. Email from a resident regarding the EPC response to Heronby.
 - b. Email from a resident opposing a planning application for Escrick Sidings.
 - c. Request for speeding data on Skipwith Road due to an accident on 23rd September.
 - d. Report of lights and bollards out on the A19. Clerk has reported them to NYCC.
- 21223: **Public session:** Council to receive comments on agenda items or other questions/comments from electors present.
- 21224: **Updates from other authorities: To receive updates from:**
- a. District Councillor.
 - b. County Councillor.
 - c. Police report.
- 21225: **Minutes:** To resolve whether to accept the minutes of the last ordinary monthly parish council meeting held on 6th September 2021.

Finance and Governance

- 21226: **Finance report (RFO):**
- a. Account balances and reconciliation:

		Current account	Savings account
i.	Account balances as reported at last meeting (as at 27 th August 2021):	£4,865.58	£25194.24
ii.	Payments made since last meeting:		
	PKF Littlejohn; external audit	-£240.00	
	Escrick & Deighton Village Hall - room hire	-£40	
	S Look – Clerks July & August expenses	-£64.78	
	S Look – August salary, 1.5hr July overtime	-£	
	R Rowson – Defibrillator pads	-£52.00	
	S Look – July salary inc 5.5 hrs May & June overtime	-£	
	R Rowson – bus shelter light bulb	-£5.99	
iii.	Payments made since last meeting under clerks delegated powers:		
	Escrick Park Estate – village green rent	-£10	
iv.	Receipts:		
	Transfer from savings to current a/c 13.09.21	£2,000.00	-£2,000.00
v.	Account balances as at 27 th Sept 2021:	£4,494.10	£23,194.24
vi.	Uncleared previously authorised payments:	Nil	

b. Routine payments to be made:

viii.	S Look – Sept salary & 3 hr overtime in Oct pay	-£
	HMRC payment Q2	-£9.20
	S Look – Clerks Sept expenses	-£32.39
	Autela payroll July-Sept	-£50.40

c. Purchases / exceptional payments to be approved and made:

ix.	Nil	
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21227: **Policy & Governance:**

- a. To note the new insurance broker/policy as recommended by the Admin & Finance committee.

Highways

21228: **Highways: Skipwith Road**

- a. To receive an update on request for village gateway on Skipwith Road.

21229: **Ongoing highways issues:**

- a. To review overgrown foliage on A19 outside the Parsonage.
b. Update on request for disability access / dropped kerbs in the village.
c. To receive any update from NYCC on 20mph zone policy around schools.

21230: **Bus stops:**

- a. To receive an update on request made to CYC for litter bin at the bus stop.
b. To receive an update on the request to amend the CYC bus fares.
c. To receive an update on request to CYC to install and bus shelter at the Southbound bus stop on the A19.
d. To resolve next steps on street lighting for the bus stops.

Maintenance

- 21231: **Maintenance issues:**
- a. To receive update from Cllr Reader on any other maintenance issues arising. To resolve any further action.
 - b. To receive verbal update on the 'appearance and environment' initiative.
- 21232: **Conservation Officer:**
- a. To receive an update from Escrick Park Estate conservation adviser on how to better manage our environmental assets and resolve any further action.

Planning

- 21233: **Planning, new applications: To resolve comments on the following applications:**
- a. NY/2021/0180/FUL. Consultation on planning application for the purposes of the construction of a site reception area comprising of an office building (approx. 112.5sq.m), vehicle maintenance building (approx. 49sq.m) and storage area, wheel wash and weighbridge office (approx.12.7sq. m) and car park on land at Land adjacent to and to the east of the current Escrick Quarry to the south west of Escrick in North Yorkshire. Comments by 5th October.
 - b. 2021/1046/TPO. Broadacres, 22 Main Street, Escrick. Application for consent to remove 2no Sycamore tree (T1 & T8), 1no Crab Apple tree (T2), 4no Purple Leafed Cherry Plum Trees (T4, T5, T6, T7), 1no Holly tree (T9) and 1no Spruce tree (T10), reduce overall height 3.6m aboveground level to Leylandii hedge (H1), reduce canopy height in line with low level leylandii height to 1no Holly tree (T11) and to remove front section to the front of the beech tree to Laurel hedge (H2) within the conservation area and crown clean canopy of 1no Beech tree (T3) covered by TPO 1/1993.
 - c. 2021/1050/HPA. 10 Dower Park, Escrick. Installation of air to water air source heat pump. Comments by 18 October.
- 21234: **Planning determinations: To note determinations made since last meeting:**
- a. 2020/1007/FUL. The Parsonage Country House Hotel, Escrick. Creation of 5 parking spaces (retrospective). Permission granted.
- 21235: **Planning working group:**
- a. To receive an update from the planning working group and resolve any further actions.
- 21236: **Planning, Conservation Area Review:**
- a. To receive any update on the Conservation Area Review.
- 21237: **Planning, Neighbourhood Plan:**
- a. To receive an update from Cllr Rees on the NDP.
 - b. To consider and approve the 'Statement of Consultation'.
 - c. To approve next steps.
- 21238: **Selby Local Plan:**
- a. To consider responding to the SDC Local Plan consultation Evidence Base Documents Consultation (comments by 15 October 2021).

Other items

- 21239: **Village Green and Playing Fields terms of reference:**
- a. To consider the terms of reference of the EPFA and EVGA.
- 21240: **County Council locality fund:**
- a. To receive any update from Cllr Chambers on proposals to improve pedestrian access on the A19 and resolve next steps.
 - b. To consider any other causes worth applying for funding.
- 21241: **Village shop:**
- a. To receive an update from Cllr Hawes on investigations into establishing a shop in the village.
- 21242: **Queens Platinum Jubilee:**
- a. To receive an update on plans for Queen's Jubilee celebrations and resolve next steps.
- 21243: **Current perception of Parish Council being seen to represent local issues and opinion:**
- a. To consider the survey designed by Cllr Hawes and agree next steps.
- 21244: **Councillor conduct:**
- a. To consider ways of working together more effectively.
- 21245: **Correspondence received:**
- a. YLCA; White Rose Update.
 - b. HM Land registry Parish Land ownership survey (on YLCA website).
 - c. Email from Hemingbrough Parish Council regarding Hemingbrough Surgery closure.
 - d. SDC notification of first precept instalment of £10,000 to be paid by end of Sept.
- 21246: **Room hire:**
- a. To consider venue options for Parish Council meetings.
- 21247: **Comments from public present on agenda items – Note: decisions cannot be made on items brought to this stage of the meeting.**
- 21248: **Items for the next meeting:**
- a. To note any items for the agenda of the next Parish Council meeting.

Signed: Sally Look, Clerk, Escrick Parish Council

Date: 29th September 2021.