

ESCRICK PARISH COUNCIL

OFFICIAL NOTICE OF ESCRICK PARISH COUNCIL MEETING TO BE HELD AT 7.30PM IN
ESCRICK VILLAGE CLUB ON MONDAY 3RD JULY 2017

Chairman: Cllr R Rowson

Clerk/RFO: Mrs H Guest, 40 Linden Way, Thorpe Willoughby, YO8 9ND

clerk@escrick.org

Meetings are open to the Press and Public except for any item labelled as part 2 under the Public Bodies (Admission to Meetings) Act 1960, Section 1

Meetings are open to press and public except for any item labelled as Part 2 under the Public Bodies (1960) Act
Press and public may not speak when the council is in progress; when councillors are discussing council business; when councillors are in the process of decision making.

- Any elector is entitled to attend this meeting and any concerns, questions or suggestions will be taken after the Chairman welcomes those present. The time for this will be limited to 15 minutes.
- Listeners may also speak at the end of the meeting (for information only).
- Decisions cannot be made at this meeting on items not on the agenda.
- Councillors, clerk, public and press are requested to sign the attendance book.

Councillors are summoned to attend the Meeting of the Parish Council detailed above and to consider and resolve the business to be transacted on the agenda below.

Agenda items

Part 1

17121: Apologies/Attendance:

- a. Council to receive apologies and any reasons for absence from councillors; to consider and resolve whether or not to accept any reasons given.
- b. All present are requested to sign the Attendance book.

17122: Interests: Chair to remind members to make any declarations of interest in any agenda items.

17123: Welcome: Chair to welcome councillors, clerk and visitors to the meeting.

17124: Minutes

- a. To resolve whether to accept Minutes of the Annual meeting of the Council held on 8th May 2017, then the Finance & Admin Committee meeting minutes from 5th June 2017.
- b. If approved, Chairman to sign minutes as a true record.

17125: Council to receive comments on agenda items or other questions/comments from electors present.
(For information only; clerk to make notes of comments; no answers or discussion at this meeting)

Items received by the Clerk since the last meeting:

1. Request that grass outside 29 Skipwith Road is cut. It is understood that the grass was cut along Skipwith Road as scheduled, but that there may have been an obstruction which prevented this area being missed. Clerk contacted contractors and this has now been resolved.

2. Information received that hedge on Carr Lane in need of cutting - Clerk has contacted contractors and this has now been rectified.

17126: To receive reports, for information only, from:

- a) County Councillor
- b) District Councillor
- c) Police
- d) Other

17127: Planning: To **resolve** any comments on the following:

1. Applications:

a. 2017/0550/LBC: proposed installation of replacement windows, internal alterations to create 3 no. mezzanine floors and provide 2 no. fire screens to staircases, removal of existing chimney stub to former coach house roof, removal of dumb waiter and retention of internal alterations including provision of secondary safety glazing to staircase, 3 no. mezzanine floors and dropped ceiling to corridor at Queen Margaret's School, Escrick. Planning Working Group recommendation of no objections - Clerk passed on comments.

b. Proposed Plasmoor Application to create new access road onto Stillingfleet Road to extract clay as previous application submitted early this year: Note that this

c. 2017/0539/HPA: Two storey front extension and garage conversion at 28 Wenlock Drive.

2. **Decisions:** None.

3. Consultations/Other:

a. To note that the following application is awaited: Escrick Church Heritage Lottery Project - 1907:ESK/ Planning Application (PP-05990776): proposed additional exterior doors to the porch, the proposed level access, an improved external lighting scheme and the addition of some heritage signage

a. North Yorkshire Permit Scheme: To assist with the management of street and road work activities on the public highway in North Yorkshire, NYCC as the local highway authority, proposes to exercise its powers to require permits to be obtained for most road and street works. Feedback is welcomed before the deadline of 7th August 2017.

17128: RFO to report on closing balances and recent payments.

a) **Account balances**

- 1. Current account balance as at 28th June 2017 £6,526.13
- 2. Savings account balance as at 28th June 2017 £14,105.17
- 3. To note transfer of £7,000 from Savings account to Current account and bank charge of £15.

b) **Payments made since last meeting under Clerk's delegated powers**

None.

c) **Payments to be made**

- 1. Autela Payroll Services (Q1) £38.40
- 2. H Guest (salary May/Jun) £730.40
- 3. Shirley Haywood (village planters) £78.89

d) **Receipts:**

1. None.

e) **Other:** To note that Clerk has sent an invoice to NYCC for grass cutting of £315.77 (invoice requested by NYCC).

17129: Neighbourhood Plan - Planning Working Group to give any update, then to resolve any action.

17130: Lengthsman: To review whether there is a requirement to employ a lengthsman in the village and to resolve any action.

17131: Street Lighting: Cllr Rowson to give update on street lighting at A19 bus stop near the Business Park. To resolve any action.

17132: Village Planters: To note that there are volunteers who will be planting up the village signs. To resolve a suggested budget of £100 per year for this purpose (see finance item 17128 c.3.).

17133: Street lamp outside 33 Skipwith Road: The resident of 31 Skipwith Road is planning an extension. This requires the existing overhead electricity supply to the lamp post outside 33 Skipwith Road to be removed and replaced. Northern Powergrid have quoted £3331 for the new supply (Parish Council's cost) and £284 to remove the old supply (resident's cost). As an alternative, NYCC have quoted £1250 for a new lamp to be installed on the Wenlock Dr/Skipwith Road junction (opposite side of the road). Advice has been requested from YLCA regarding who is responsible for funding this.

17134: Installation of a poo bin at the Skipwith Rd/Carr Lane junction: This is a popular dog walking route and the estate have volunteered to empty it if the PC installs it - to resolve whether to purchase and install a bin at a cost of around £100 for the bin + installation.

17135: Highways Issues:

1. Speeding along Carr Lane - response received from North Yorkshire Police that their speed surveys show that no action needs to be taken at this time.
2. Cllrs Rowson, Luscombe and Coulson to give any update on the possibility of pedestrian crossing on the A19.

17136: Correspondence received:

- a. News items received by email forwarded to Councillors.
- b. YLCA White Rose Update - circulated to Cllrs.
- c. Information received that the next Eastern CEF Forum meeting is to be held at 6.30pm on Wednesday 19th July 2017, at Cawood Primary School Hall.
- d. Escrick Park Estate contacted the Council regarding a wedding event on 20th/21st May where high sound levels went on beyond the 2am deadline. Residents advised to contact the police should future events flout the agreements and exceed this deadline.
- e. YLCA - Joint annual meeting due to take place at York University Heslington Campus on 15th July 2017, commencing at 2pm.
- f. Various advertisement received.

17137: Letters/Emails Sent or Action Taken Since Last Meeting: Nothing additional.

17138: Minor Items (for information only).

17139: Comments from public present on agenda items – Note: decisions cannot be made on items brought to this stage of the meeting.

17140: Items for the next agenda

17141: To note dates of future meetings (all meetings are to be held on Monday evenings at 7.30pm at Escrick Club:

2017 - 4th September, 2nd October, 6th November and 4th December.

2018 - 8th January, 5th February, 5th March, 9th April and 14th May (APM & ACM).

Closure of Part 1 meeting.

Part 2

17142: Confidential business: To consider and resolve whether to exclude Public and Press on the grounds that matters for discussion affect individual staff members/ procedures/ legal/ finance issues.

17143: Legal items: Bus shelter update from Cllr Morley-Jones. To resolve any action.

17144: Staffing matters: To consider a meeting of the Finance & Admin Committee (or alternative) to discuss Clerks' annual appraisal, incremental pay rise and annual leave entitlement. To resolve any action.

Closure of Part 2 meeting.

Signed Helen Guest

Clerk/RFO, Escrick Parish Council

Date : 28th June 2017