

# Escrick Parish Council

Official notice of the monthly meeting of Escrick Parish Council to be held at 7pm on MONDAY 3<sup>rd</sup> July 2023. The meeting will be held in **The Wenlock Room at The Parsonage Hotel (adjacent to the hotel reception desk)**. Members of the public are welcome to join for part 1 of the meeting.

Councillors are summoned to attend the monthly Meeting of the Parish Council detailed above and to consider and resolve the business to be transacted on the agenda below.

*Meetings are open to the Press and Public except for any item labelled as part 2 under the Public Bodies (Admission to Meetings) Act 1960, Section 1. Press and public may not speak when the council is in progress; when councillors are discussing council business; when councillors are in the process of decision making. Any elector is entitled to attend this meeting and any concerns, questions or suggestions will be taken after the Chairman welcomes those present. The time for this will be limited to 15 minutes.  
Contact: Chair – Terry Chambers, chair@escrick.org; Clerk – Sally Look, clerk@escrick.org, 72 Main Street, Wheldrake, York, YO19 6AA*

## Part 1

- 23125: **Welcome: Chair to welcome Councillors and members of public to the meeting.**
- 23126: **Apologies/Attendance:**
- a. Present: Chair to make a note of attendees.
  - b. Apologies: Council to receive apologies and any reasons for absence from councillors; to consider and resolve whether or not to accept any reasons given.
- 23127: **Interests:** Chair to remind members to make any declarations of interest in any agenda items.
- 23128: **Public correspondence received:** Council to note any correspondence received from members of the public prior to the meeting.
- a. Complaints about the odour allegedly from the Escrick Environmental Services site.
- 23129: **Public session:** Council to receive comments on agenda items or other questions/comments from electors present.
- 23130: **Updates from other authorities:**
- a. Divisional Councillor report.
- 23131: **Minutes:** To resolve whether to accept the minutes of the Annual Parish Council meeting held on 15<sup>th</sup> May 2023.

## Finance and Governance

- 23132: **Finance report (RFO):**
- a. Account balances and reconciliation:

		Community account	BMM account
i.	Account balances as at 10 <sup>th</sup> May 2023:	£12,859.76	£22,269.16
ii.	Payments made since last meeting:		
	S Look – April salary	As agreed	
	S Look – Clerks April expenses	-£24.08	
	B Hopper – Internal Audit	-£100.00	
iii.	Payments made since last meeting under clerks delegated powers:		

	Mr MG Taylor- Club Electrics funding	-£500.00	
	Parsonage room hire	-£20.00	
	NYC – Annual streetlight energy 2022-23	-£1782.50	
	S Look – May salary	As agreed	
iv.	Internal Transfer		
		-£4000.00	£4000.00
v.	Receipts:		
	NYC - Grass cutting payment for 2023-24		£338.32
vi.	Account balances as at 27 <sup>th</sup> June 2023:	<b>£5555.66</b>	<b>£26,607.48</b>
vii.	Uncleared previously authorised payments:		
	Nil		

b. Routine payments to be made:

viii.	S Look –June salary	As agreed
	S Look – Clerks May and June expenses	-£36.00
	NYC – streetlight maintenance 2022-23	-£568.16

c. Purchases / exceptional payments to be approved and made:

ix.	Nil
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## Maintenance

23133: **Maintenance issues:**

- a. To receive update on any maintenance issues arising. To resolve any further action.
- b. To consider taking any action regarding reported poor condition footpaths have been left in due to recent Factco works.

## Playing field / Play area

23134: **Playing field update:**

- a. To receive any update from the playground inspection team members.

## Planning

23135: **Planning, new applications: To resolve comments on the following applications:**

- a. ZG2023/0476/FUL. Black Bull, 91 Main Street, Escrick. Conversion of existing double garage into 1 No 2 person house with parking. Comments by 6 July 2023.
- b. ZG2023/0473/S73. Approach Farm Hollicarrs York Road Escrick. Section 73 application to vary condition 03 (days on site) of approval 2006/0680/COU Proposed change of use of field for siting of touring caravans granted on 8 September 2006. For info only. Comments submitted by the planning working group on 6 June 2023.

23136: **Planning ongoing:**

- a. To receive an update from Hannah Blackburn in the area planning department regarding the corporate complaint raised in November 2022 with them in relation to 2022/0357/TCA. Hellings House, 73 Main Street, Escrick - the tree work and 2021/1375/HPA. Grove House, Skipwith Road, Escrick - Placement of gas tank in garden (retrospective).

23137: **Planning determinations: To note determinations made since last meeting.**

- a. No determinations to note.

- 23138: **Planning working group:**  
a. To receive an update from the planning working group and resolve any further actions.
- 23139: **Selby Local Plan and Heronby proposal:**  
a. To receive any update on the local plan.

## Other items

- 23140: **To resolve necessity of any committees, working groups and volunteers. Current committees/ working groups and members are as follows:**  
a. Finance & Admin Committee. Current members are Cllr Chambers, Cllr Cunningham and Cllr Hawes. To confirm current terms of reference and any further membership if required.  
Planning Working Group; It was resolved for Cllr Chambers, Cllr Hawes, Cllr Hopkinson and Cllr Fairbairn to be members of the planning working group. To confirm any further membership.  
b. Representation on external bodies:  
Village Green Association representative.  
Playing Fields Association.
- 23141: **Village shop:**  
a. To receive an update from Cllr Hawes on the developments with the village shop in the club.
- 23142: **Odour complaints near the industrial estate:**  
a. To receive updates from the Environment Agency and resolve to take any further action.
- 23143: **Correspondence received:**  
a. YLCA: White Rose Update and training.  
b. Letter from Palsmor Concrete Products. Resolve who will represent the Parish Council at the Escrick Quarry Community Liaison Group annual meeting with Plasmor to be held at 2pm on Tuesday 12<sup>th</sup> September 2023.  
c. Interim update on the Parish Charter complaint raised with NYC.
- 23144: **Comments from public present on agenda items – Note: decisions cannot be made on items brought to this stage of the meeting.**
- 23145: **Items for the next meeting:**  
a. To note any items for the agenda of the next Parish Council meeting to be held on **Monday 4<sup>th</sup> September 2023.**

*Signed: Sally Look, Clerk, Escrick Parish Council*

*Date: 28<sup>th</sup> June 2023*