

Escrick Parish Council

Official notice of Escrick Parish Council meeting to be held at 7.30pm on MONDAY 2nd NOVEMBER 2020. The meeting will take place via zoom video conferencing application. Members of the public are welcome to join for part 1 of the meeting. Please contact clerk@escrick.org at least 24 hours before the meeting to request the access code.

Councillors are summoned to attend the meeting of the Parish Council detailed above and to consider and resolve the business to be transacted on the agenda below.

Meetings are open to the Press and Public except for any item labelled as part 2 under the Public Bodies (Admission to Meetings) Act 1960, Section 1.

Press and public may not speak when the council is in progress; when councillors are discussing council business; when councillors are in the process of decision making.

Any elector is entitled to attend this meeting and any concerns, questions or suggestions will be taken after the Chairman welcomes those present. The time for this will be limited to 15 minutes.

Contact: Chair – Richard Rowson, chair@escrick.org;

Clerk – Sally Look, clerk@escrick.org, 72 Main Street, Wheldrake, York, YO19 6AA

Part 1

- 20169: **Welcome: Chair to welcome Councillors and members of public to the meeting.**
- 20170: **Apologies/Attendance:**
- a. Present: Chair to make a note of attendees.
 - b. Apologies: Council to receive apologies and any reasons for absence from councillors; to consider and resolve whether or not to accept any reasons given.
- 20171: **Interests:** Chair to remind members to make any declarations of interest in any agenda items.
- 20172: **Public correspondence received:** Council to note any correspondence received from members of the public prior to the meeting.
- a. Email complaint about the village Facebook page.
- 20173: **Public session:** Council to receive comments on agenda items or other questions/comments from electors present.
- 20174: **Updates from other authorities: To receive updates from:**
- a. District Councillor.
 - b. County Councillor.
- 20175: **Minutes:** To resolve whether to accept the minutes of the last meeting ordinary meeting held on 5TH October 2020 and the minutes of the Admin and Finance committee meeting held on 19th October 2020.

Planning

- 20176: **Planning, new applications:** To resolve comments on the following applications.

- a. 2020/0449/HPA: 2 The Glade, Escrick. Conversion of dormer bungalow to include single and two storey front and rear extensions and front dormer roof extensions complete with internal alterations to create additional living accommodation. Comments by 23rd October.
 - b. 2020/1079/HPA. York House, 1 Dower Park, Escrick. Erection of first floor side extension and single storey rear extension, alterations to fenestration and adjustments to vehicular access. Comments by 3rd November 2020.
- 20177: **Planning determinations: To note determinations made since last meeting.**
- a. 2020/0880/HPA: 9 The Glade, Escrick. Single storey front and rear extension. Permission granted.
- 20178: **Planning, ongoing:** To note any updates on the following and resolve any further actions:
- a. NY/2016/0251/FUL: Proposed waste transfer station at former Stillingfleet Mine.
 - b. 2019/0698/OUT: Land adjacent to About Thyme, Hollicarrs Close.
- 20179: **Planning working group**
- a. To receive an update from Cllr Coulson and resolve any further actions.
 - b. To receive an update on the Conservation Area Review.
 - c. Update on review of Tree Protection Orders in the Parish and resolve appropriate actions.
 - d. Update on planning consultation changes at Selby District Council.
- 20180: **Planning, Neighbourhood Plan:**
- a. To receive an update from Cllr Rees on the NDP.
 - b. To note any update to the Selby District Council local plan, including site submissions.
 - c. To receive update from the Selby Local Plan Site Assessment Presentation for Parish Councils.
 - d. To review draft commentary and policies for Transport and Movement theme.
 - e. To review draft commentary and policies for Community and Facilities theme.

Highways

- 20181: **Highways: Skipwith Road and VAS sign**
- a. Chair to update councillors on the data for VAS sign
 - b. Chair to report back on investigations into further traffic calming options.
- 20182: **Highways: A19 traffic concerns**
- a. Update on proposed pedestrian crossing scheme on A19/Skipwith Road and resolve further actions.
- 20183: **Ongoing highways issues:**
- a. Update on highways issues raised following the December 2019 meeting (listed below) and resolve any further actions.
 - i. Overgrown foliage on A19 outside the Parsonage;
 - ii. Bridge damage on Main Street.

20184: **Bus stops:**

- a. To confirm bus stop changes on A19 to take place w/c 23rd November.
- b. To update on investigations into the feasibility of installing a bus shelter at the northbound A19 layby, and resolve any further actions.
- c. To consider the purchase of a bench for the A19 northbound bus stop layby.

Maintenance

20185: **Maintenance issues:**

- a. To receive an update from Cllr Reader and Cllr Moran on maintenance issues arising. To resolve any further action.
- b. To receive a verbal update on replacement village green fencing along Carrs Meadow progress, and approve any additional expenditure.
- c. To receive verbal update on the 'appearance and environment' initiative.
- d. To receive update on repairs to fencing on Halfpenny Close side of village green.
- e. To receive update on installation of low voltage lighting to illuminate the Dolphin Fish Jubilee Memorial.

Finance and Governance

20186: **Finance report (RFO):**

- a. Account balances and reconciliation:

		Community account	BMM account
i.	Account balances as reported at last meeting (as at 28 th September 2020):	£5,746.85	£20,517.83
ii.	Payments made since last meeting:		
	Clerks September salary	-£	
	Clerks September expenses	-£32.39	
	R Rowson – Defibrillator pads	-£56.39	
	N Barber; bus shelter painting and repairs	-£360.00	
	Ciq agency – Neighbourhood Plan work	-£1543.50	
	Groundwork UK – NDP grant return	-£3701.50	
iii.	Payments made since last meeting under clerks delegated powers:	£0	
iv.	Balance transfer to community a/c		-£3000.00
v.	Receipts:		
	Balance transfer from savings a/c	£3000.00	
	Precept		£9500.00
	Interest		£0.60
	HMRC VAT refund	£1031.76	
vi.	Account balances as at 26 th Oct 2020:	£3673.21	£27018.43
vii.	Uncleared cheques:		
		Nil	Nil

- b. Routine payments to be made:

viii.	Clerks October salary	-£
ix.	J Massey – leaf/moss clearance March to May	-£115.00

x.	R Rowson – Microsoft 365 annual subscription	-£53.72
xi.	S Look – Clerks expenses	£41.51

c. Purchases / exceptional payments to be approved and made:

xii.	PWLB lighting loan repayment (d/d)	-£1467.74
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- d. CIL statement received. Nil balance.
e. To note NDP grant Of £7938 due.

20187: **Policies and Governance:**

- a. To resolve to adopt the updated Financial Regulations. as approved by the Finance and Admin committee.

20188: **To consider draft Council budget for 2021/22**

- a. To review forecast outturn for 2020/21
To discuss budget options for 2021/22 (to allow a final budget to be developed and presented to December's meeting for adoption).

20189: **To discuss and resolve approach to tenders/services required during 2021/22**
(including grass cutting contract, insurance, and ad hoc services).

Other items

20190: **Correspondence received:**

- a. YLCA: White Rose Update.
b. NALC updates.
c. Rough sleeper estimate request.
d. Ouse and Derwent IDB audit displayed on notice board.
e. Local Government Re-organisation letter from Leader of Selby District Council.
f. Consider response to NALC consultation from the Committee for Standards in Public Life (CSPL).

20191: **COVID-19**

- a. To review COVID-19 risk assessment for Council services and facilities
b. To review feedback/observations following decision on playground reopening and resolve whether to take any further action.

20192: **Items for the next meeting:**

- a. To note any items for the agenda of the next Parish Council meeting.

Signed: Sally Look, Clerk, Escrick Parish Council

Date: 28th October 2020.