

# ESCRICK PARISH COUNCIL

OFFICIAL NOTICE OF ESCRICK PARISH COUNCIL MEETING TO BE HELD AT 7.30PM IN  
ESCRICK VILLAGE CLUB ON MONDAY 1ST JULY 2019

Chairman: Cllr R Rowson

Clerk/RFO: Mrs H Guest, 40 Linden Way, Thorpe Willoughby, YO8 9ND

[clerk@escrick.org](mailto:clerk@escrick.org)

Meetings are open to the Press and Public except for any item labelled as part 2 under the  
Public Bodies (Admission to Meetings) Act 1960, Section 1

**Press and public may not speak when the council is in progress; when councillors are discussing council business; when councillors are in the process of decision making.**

- Any elector is entitled to attend this meeting and any concerns, questions or suggestions will be taken after the Chairman welcomes those present. The time for this will be limited to 15 minutes.
- Listeners may also speak at the end of the meeting (for information only).
- Decisions cannot be made at this meeting on items not on the agenda.
- Councillors, clerk, public and press are requested to sign the attendance book.

**Councillors are summoned to attend the Meeting of the Parish Council detailed above and to consider and resolve the business to be transacted on the agenda below.**

## Agenda items

### Part 1

#### 19097: Apologies/Attendance:

- a. **Present:** Clerk to make a note of attendees.
- b. **Apologies:** Council to receive apologies and any reasons for absence from councillors; to consider and resolve whether or not to accept any reasons given.
- c. All present are requested to sign the Attendance book.

**19098: Interests:** Chair to remind members to make any declarations of interest in any agenda items.

**19099: Welcome:** Chair to welcome Councillors, Clerk and visitors to the meeting.

#### 19100: Minutes

- a. To resolve whether to accept Minutes of the last meeting.
- b. If approved, Chairman to sign minutes as a true record.

**19101: Council** to receive comments on agenda items or other questions/comments from electors present.  
(For information only; clerk to make notes of comments; no answers or discussion at this meeting)

Items received ahead of the meeting: All items listed on agenda.

To note that all comments relating to the proposed traffic light scheme will be dealt with in the next item on the agenda, following a report by the Chairman.

#### 19102: Proposed traffic light scheme on the A19 (paper attached)

1. Chairman to report on current status of traffic light scheme.

2. Chairman to re-open public session for comments on the traffic light scheme only.
3. To resolve any actions.

**19103: To receive reports, for information only, from:**

- a) County Councillor
- b) District Councillor
- c) Other

**19104: Planning: To resolve any comments on the following:**

**1. Applications:**

- a. 2018/1434/HPA: Reconsultation on the demolition of existing garage, proposed two storey side extension, front extension, house modernisation and detached garage at 1 Northlands Close, Escrick.

**2. Decisions:**

- a. 2019/0279/HPA: Proposed erection of 2 dormers to the rear to replace 4 Novelux windows at Oak Lodge, Skipwith Road, Escrick. Approved.
- b. 2018/1400/HPA: Proposed erection of a side extension at 2 Carrs Meadow, Escrick. Approved.

**3. Other:**

a. NY/2016/0251/FUL - Stillingfleet Mine Waste Sorting Centre: Re-consultation on planning application for the purposes of the change of use of part of the former coal mine site to create a waste transfer for construction and demolition wastes, installation of a weighbridge, a skip storage area, portable amenity cabin (30 sq metres) and the provision of car parking spaces on land at Former Stillingfleet Mine Site, Escrick Toad, Stillingfleet.

b. North Selby Mine redevelopment: To receive any updates.

c. Brickworks clay extraction: To receive any updates.

d. City of York Local Plan Proposed Modifications - Statement of Representations Procedure: Procedure to make representations about the proposed modifications to the CYC Local Plan. Deadline = 22nd July.

**19105: Highways:**

1. Vehicle activated speed signs - To receive update on NYCC site visit and to resolve whether to procure a vehicle activated speed sign.

**19106: Neighbourhood Plan:** To receive update from Cllr Rees.

**19107: RFO to report on closing balances and recent payments.**

a) **Account balances**

- |   |            |
|---|------------|
| 1. Current account balance as at 26th June 2019 | £11,791.00 |
| 2. Savings account balance as at 26th June 2018 | £26,825.24 |

b) **Payments made since last meeting under Clerk's delegated powers** - None.

c) **Payments to be made:**

- |   |           |
|---|-----------|
| 1. Escrick Club (hall hire during 2018 not previously invoiced) | £90.00    |
| 2. PWLB (lighting loan - D/D)                                   | £1,467.74 |

d) **Receipts:** None.

e) **Other:**

1. Audit:

(i): To certify Escrick Parish Council as exempt from external audit for the fiscal year 2018/19.

(ii) To note the Annual Internal Audit Report for 2018/18 included at page 4 of the Annual Governance and Accountability Return 2018/19.

(iii) To approve Section 1 – Annual Governance Statement 2018/19 for Escrick Parish Council on page 5 of the Annual Governance and Accountability Return 2018/19.

(iv) To approve Section 2 – Accounting Statements 2018/18 for Escrick Parish Council on page 6 of the Annual Governance and Accountability Return 2018/19.

(v) To approve the publication of documents required by the Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities.

2. To note that revised invoices awaited from NPower - these to be paid under Clerk's delegated powers once received

3. To note payment of Clerk's salary.

**19108: YLCA (Yorkshire Local Councils Association):** Briefing paper received about The Public Sector Bodies (Websites and Mobile Applications) (No 2) Accessibility Regulations 2018. Explains the duties being introduced which Councils will need to adhere to. To note.

**19109: Recycling service Task and Finish Group:** Query received from Dist Cllr N Reader regarding Parish Council views on recycling. Chairman responded to say that the information has already been disseminated around the Parish by electronic means, but perhaps something could be attached to dustbins, as happens with the Christmas collection dates. To note.

**19110: Maintenance Issues:**

1. To receive any updates from Cllrs Moran or J Reader.

2. To note that resurfacing works will be carried out on Carr Lane from 25th June 2019 for approximately 90 days. Information already appended to website.

3. To note minor changes to areas covered by grass cutting contract

**19111: Councillor Training/Refresher session:** To agree date for this.

**19112: Correspondence received:**

a. News items received by email forwarded to Councillors.

b. Various advertisements received.

c. YLCA request for Chairmen to receive information from YLCA - Cllr Rowson dealing.

**19113: Letters/Emails Sent or Action Taken Since Last Meeting:** Nothing additional.

**19114: Items for the next agenda.**

**19115: To note dates of future meetings** (all meetings are to be held on Monday evenings at 7.30pm at Escrick Club: 2nd September, 7th October, 4th November, 2nd December. Then in 2020: 6th January, 3rd February, 2nd March.

**19116: Comments from public present on agenda items** – Note: decisions cannot be made on items brought to this stage of the meeting

**Closure of Part 1 meeting.**

**Part 2**

**19117: Confidential business:** To consider and resolve whether to exclude Public and Press on the grounds that matters for discussion affect individual staff members/ procedures/ legal/ finance issues.

**19118: Bus shelter lease:** To receive update and to discuss and resolve any actions.

**19119: Clerk's salary matters** - To resolve any actions.

**19120: Main Street Lighting Complaint** - To receive an update and resolve next steps

**Closure of Part 2 meeting**

**Signed Helen Guest**

Clerk/RFO, Escrick Parish Council

**Date :** 26th June 2019