

Escrick Parish Council

Official notice of Escrick Parish Council meeting to be held at 7.30pm on MONDAY 1st November 2021 in Escrick & Deighton Club.

Councillors are summoned to attend the meeting of the Parish Council detailed above and to consider and resolve the business to be transacted on the agenda below.

Meetings are open to the Press and Public except for any item labelled as part 2 under the Public Bodies (Admission to Meetings) Act 1960, Section 1.

Press and public may not speak when the council is in progress; when councillors are discussing council business; when councillors are in the process of decision making.

Any elector is entitled to attend this meeting and any concerns, questions or suggestions will be taken after the Chairman welcomes those present. The time for this will be limited to 15 minutes.

Contact: Chair – Richard Rowson, chair@escrick.org;

Clerk – Sally Look, clerk@escrick.org, 72 Main Street, Wheldrake, York, YO19 6AA

Part 1

- 21248: **Welcome: Chair to welcome Councillors and members of public to the meeting.**
- 21249: **Apologies/Attendance:**
- a. Present: Chair to make a note of attendees.
 - b. Apologies: Council to receive apologies and any reasons for absence from councillors; to consider and resolve whether or not to accept any reasons given.
- 21250: **Interests:** Chair to remind members to make any declarations of interest in any agenda items.
- 21251: **Public correspondence received:** Council to note any correspondence received from members of the public prior to the meeting.
- a. Email requesting baffle plates on a streetlight on Main Street.
 - b. Email regarding 2 Carr Lane and the siting of a fuel tank in front of the property building line.
 - c. Concerns raised about planting on grass verge on Skipwith Road affecting sight line/ visibility at the Carr Lane junction.
 - d. Email suggesting competition for design ideas for a Queens Jubilee Garden.
- 21252: **Public session:** Council to receive comments on agenda items or other questions/comments from electors present.
- 21253: **Updates from other authorities: To receive updates from:**
- a. District Councillor.
 - b. County Councillor.
 - c. Police report.
- 21254: **Minutes:** To resolve whether to accept the minutes of the last ordinary monthly parish council meeting held on 4th October 2021.

Finance and Governance

- 21255: **Finance report (RFO):**
- a. Account balances and reconciliation:

		Current account	Savings account
i.	Account balances as reported at last meeting (as at 27 th September 2021):	£4,494.10	£23,194.24
ii.	Payments made since last meeting:		
	S Look – Sept salary	-£	
	HMRC payment Q2	-£9.20	
	S Look – Clerks Sept expenses	-£32.39	
	Autela payroll July-Sept	-£50.40	
	BHIB insurance	-£1021.99	
iii.	Payments made since last meeting under clerks delegated powers:		
	Unity bank plc- service charge	-£18.00	
iv.	Receipts:		
	Precept	£10,000.00	
	Escrick Village Green Association – festive lights	£468.00	
	Escrick Playing Fields Association - park bench	£467.97	
v.	Account balances as at 27 th October 2021:	£13,902.14	£23,194.24
vi.	Uncleared previously authorised payments:	Nil	

b. Routine payments to be made:

viii.	S Look – Oct salary	-£
	S Look – Clerks Oct expenses	-£18.00
	J Massey - village maintenance June to Sept	-£90.00
	R Rowson – Microsoft 365 annual payment	-£135.36

c. Purchases / exceptional payments to be approved and made:

ix.	Lewis Tree Surgery – Arboriculture work at Coronation Memorial	-£319.20
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21256: **To consider draft Council budget for 2022/23**

- To review forecast outturn for 2021/22.
- To discuss budget options for 2022/23 (to allow a final budget to be developed and presented to December's meeting for adoption).

Highways

21257: **Highways: Skipwith Road**

- To receive an update on request for village gateway on Skipwith Road.

21258: **Ongoing highways issues:**

- To review overgrown foliage on the A19 outside the Parsonage.
- Update on request for disability access / dropped kerbs in the village.
- To receive any update from NYCC on 20mph zone policy around schools.

21259: **Bus stops:**

- To receive an update on request made to CYC for litter bin at the bus stop.
- To receive an update on the request to amend the CYC bus fares.
- To receive an update on request to CYC to install and bus shelter at the Southbound bus stop on the A19.

- d. To receive an update on street lighting for the bus stops.

Maintenance

21260: **Maintenance issues:**

- a. To receive update from Cllr Reader on any other maintenance issues arising. To resolve any further action.
- b. To receive verbal update on the 'appearance and environment' initiative.

21261: **Conservation Officer:**

- a. To receive an update from Escrick Park Estate conservation adviser on how to better manage our environmental assets and resolve any further action.

21262: **Streetlights:**

- a. To consider quote for the mandatory electrical safety checking of the Parish Council streetlights.

Planning

21263: **Planning, new applications: To resolve comments on the following applications:**

- a. 2021/0967/FUL. Escrick Church Of England School, Carr Lane. Removal of low level (approx 1000mm high) dilapidated and unsecure timber fencing along the A19 and Carr Lane and replace with 1800mm high metal weldmesh fencing, installation of automated vehicle and pedestrian entrance gates, works are to improve site security and pupil safeguarding. Comments by 1st November, Extension requested.
- b. 2021/1048/HPA. 7 Derwent Court, Skipwith Road. Creation of additional lounge Window. Comments by 1st November 2021.

21264: **Planning determinations: To note determinations made since last meeting:**

- a. 2021/0966/TPO. North House, Skipwith Road. Application for consent to crown lift by 20%, crown reduce by 30% and crown thin by 30% to 1No Holly tree covered by TPO 16/1989 in the conservation area. Approved.
- b. NY/2016/0251/FUL. Proposed waste transfer station at former Stillingfleet Mine. Refusal decision notice was dated 17th March 2021. The *Rights of Appeal* are reproduced on every *Notice* which informs appeals must be made "*within 6 months of the date of [the] notice*". Confirmation received of no appeal lodged.

21265: **Planning working group:**

- a. To receive an update from the planning working group and resolve any further actions.

21266: **Planning, Neighbourhood Plan:**

- a. To receive an update from Cllr Hawes on the NDP.

Other items

21267: **Village Green and Playing Fields terms of reference:**

- a. To consider the terms of reference of the EPFA and EVGA.

- 21268: **County Council locality fund:**
a. To consider any causes worth applying for funding.
- 21269: **Village shop:**
a. To receive an update from Cllr Hawes on investigations into establishing a shop in the village.
- 21270: **Queens Platinum Jubilee:**
a. To receive an update on plans for Queen’s Jubilee celebrations and resolve next steps.
- 21271: **Current perception of Parish Council being seen to represent local issues and opinion:**
a. To consider the survey designed by Cllr Hawes and agree next steps.
- 21272: **Tree preservation order update:**
a. To consider assessing the trees in the parish.
- 21273: **Correspondence received:**
a. YLCA; White Rose Update and training dates.
b. Update from Cllr Carl Les on progress being made for new governance arrangements in the County and to discuss the concerns, needs and wants of the parish sector from the new unitary authority.
- 21274: **Comments from public present on agenda items – Note: decisions cannot be made on items brought to this stage of the meeting.**
- 21275: **Items for the next meeting:**
a. To note any items for the agenda of the next Parish Council meeting.

Signed: Sally Look, Clerk, Escrick Parish Council

Date: 27th October 2021.