

Escrick Parish Council

Official notice of Escrick Parish Council meeting to be held at 7.30pm on MONDAY 1st FEBRUARY 2021. The meeting will take place via zoom video conferencing application. Members of the public are welcome to join for part 1 of the meeting. Please contact clerk@escrick.org at least 24 hours before the meeting to request the access code.

Councillors are summoned to attend the meeting of the Parish Council detailed above and to consider and resolve the business to be transacted on the agenda below.

Meetings are open to the Press and Public except for any item labelled as part 2 under the Public Bodies (Admission to Meetings) Act 1960, Section 1.

Press and public may not speak when the council is in progress; when councillors are discussing council business; when councillors are in the process of decision making.

Any elector is entitled to attend this meeting and any concerns, questions or suggestions will be taken after the Chairman welcomes those present. The time for this will be limited to 15 minutes.

Contact: Chair – Richard Rowson, chair@escrick.org;

Clerk – Sally Look, clerk@escrick.org, 72 Main Street, Wheldrake, York, YO19 6AA

Part 1

- 21032: **Welcome: Chair to welcome Councillors and members of public to the meeting.**
- 21033: **Apologies/Attendance:**
- a. Present: Chair to make a note of attendees.
 - b. Apologies: Council to receive apologies and any reasons for absence from councillors; to consider and resolve whether or not to accept any reasons given.
- 21034: **Interests:** Chair to remind members to make any declarations of interest in any agenda items.
- 21035: **Public correspondence received:** Council to note any correspondence received from members of the public prior to the meeting.
- a. Letter from resident volunteering to do a village litter pick.
- 21036: **Public session:** Council to receive comments on agenda items or other questions/comments from electors present.
- 21037: **Updates from other authorities: To receive updates from:**
- a. District Councillor.
 - b. County Councillor.
- 21038: **Minutes:** To resolve whether to accept the minutes of the last meeting ordinary meeting held on 4th January 2021 and the minutes of the Finance & Admin committee meeting held on 25th January 2021.

Finance and Governance

- 21039: **Finance report (RFO):**
- a. Account balances and reconciliation:

		Community account	BMM account
i.	Account balances as reported at last meeting (as at 29th December 2020):	£9,924.92	£20,956.43
ii.	Payments made since last meeting:		
	Clerks December salary	-£	
	Clerks December expenses	-£49.31	
	HMRC – clerk salary payment	-£8.60	
	Ciq Agency – NDP Design Code work	-£3,360.00	
iii.	Payments made since last meeting under clerks delegated powers:		
	J A Massey – Hedge trimming, path clearance	-£50.00	
iv.	Receipts:		
	Savings a/c interest		£0.75
v.	Account balances as at 24 th January 2021:	£5,978.31	£20,957.18
vi.	Uncleared cheques:		
	Escrick Park - Playing field rent	-£10.00	

b. Routine payments to be made:

viii.	Clerks January salary	-£
ix.	S Look – Clerks January expenses	-£39.47
x.	Information Commissioners Officer – Data protection renewal	-£40.00
xi.	Stones4homes Ltd; replacement grit	-£88.80

c. Purchases / exceptional payments to be approved and made:

xii.	Nil
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21040: **Policy and Governance:**

- a. Update from Admin and Finance committee meeting held on 25th January 2021.
- b. To confirm minor updates to Standing Orders Addendum 2020, Internal Audit Effectiveness document, Health & Safety Policy and Risk Assessment.

21041: **Bank Accounts:**

- a. To confirm transferring the bank account to Unity Bank in order to use internet banking as recommended by the Finance & Admin Committee.

Highways

21042: **Highways: Skipwith Road**

- a. Clerk to report back on investigations into further traffic calming options.
- b. Part of the rumble strips have been removed from Skipwith Road when recently resurfaced. Resolve whether to get them reinstated or any other action.

21043: **Highways: A19 traffic concerns**

- a. To receive an update on proposed pedestrian crossing scheme on A19/Skipwith Road and resolve further actions.

- 21044: **Ongoing highways issues:**
- a. Update on highways issues raised following the December 2019 meeting (listed below) and resolve any further actions.
 - i. Overgrown foliage on A19 outside the Parsonage;
 - ii. Bridge damage on Main Street.
- 21045: **Concerns regarding HGV's travelling through the village:**
- a. To receive response from the request to North Yorkshire Police for enforcement action / spot checks on HGVs on Skipwith Road.
- 21046: **20mph zones:**
- a. To receive any update from NYCC on 20mph zone policy around schools.
- 21047: **Bus stops:**
- a. Update on the installation of a bus shelter with seating at the northbound A19 layby by City of York Council.
 - b. To receive costings/options for installing a streetlight to cover the bus stops. To confirm whether to proceed as agreed at December's meeting.
- 21048: **Streetlights:**
- a. Update on the installation of a replacement streetlight on Hollicarrs Close.

Maintenance

- 21049: **Maintenance issues:**
- a. To receive update from Cllr Reader on maintenance issues arising. To resolve any further action.
 - b. To receive verbal update on the 'appearance and environment' initiative.

Planning

- 21050: **Planning, new applications: To resolve comments on the following applications.**
- a. RE: 2020/0953/TPO: York House 1 Dower Park Escrick. Application for consent to fell 12 No Sycamore trees, 9 No Holly trees, 4 No Acacia trees and 1 No Laburnum covered by TPO 5/1984. Amended scheme of works received.
- 21051: **Planning determinations: To note determinations made since last meeting.**
- a. 2020/1160/FUL: Narbeth, 10 Carr Lane, Escrick. Construction of two storey extension to rear of property, enlargement of porch to front of property, and associated internal alterations. Permission granted.
 - b. 2020/0449/HPA: 2 The Glade, Escrick. Erection of 2 storey rear and side extension, single storey side extension, roof lift and loft conversion to create additional living accommodation and the erection of 2no. dormers to the front elevation. Refused.
- 21052: **Planning, ongoing: To note any updates on the following and resolve any further actions:**
- a. NY/2016/0251/FUL: Proposed waste transfer station at former Stillingfleet Mine.
 - b. 2019/0698/OUT: Land adjacent to About Thyme, Hollicarrs Close.

- c. 20/01546/FUL: Former North Selby Mine, New Road, Deighton. Variation of condition 4 of permitted application 19/00078/OUTM (redevelopment of the former North Selby Mine site to a leisure development comprising of a range of touring caravans and static caravans with associated facilities) to remove limit of 28 nights occupation in any one calendar year.
- 21053: **Selby Local Plan**
- a. Selby District Local Plan consultation. To receive an update from the Chair and resolve any amendments to planned public engagement in light prevailing COVID restrictions.
 - b. To resolve attendance at the SDC Parish Council information meeting on 9th February.
- 21054: **Planning working group**
- a. To receive an update from Cllr Coulson and resolve any further actions.
 - b. To receive an update on the Conservation Area Review.
- 21055: **Planning, Neighbourhood Plan:**
- a. To receive an update from Cllr Rees on the NDP.
 - b. To receive a summary of feedback received from Councillors on the NDP draft; to agree the feedback to be incorporated; and to approve the NDP for public consultation (subject to incorporation of the agreed feedback).

Other items

- 21056: **Escrick Playing Field**
- a. To receive update on proposed use of Escrick Playing Fields by Wheldrake Junior Football. To resolve whether to agree to the request.
- 21057: **COVID-19**
- a. To review COVID-19 risk assessment for Council services and facilities.
- 21058: **Correspondence received:**
- a. YLCA: White Rose Update.
 - b. Census 2021 promotion request from Census Engagement Manager East Riding of Yorkshire & Selby Office for National Statistics.
- 21059: **Comments from public present on agenda items – Note: decisions cannot be made on items brought to this stage of the meeting.**
- 21060: **Items for the next meeting:**
- a. To note any items for the agenda of the next Parish Council meeting.

Part 2

- 21061: **Confidential business: To consider and resolve whether to exclude Public and Press on the grounds that matters for discussion affect individual staff members/ procedures/ legal/ finance issues.**

21062: To consider grass cutting quotes from interested suppliers as recommended by the Finance & Admin committee and resolve to appoint the recommended supplier.

Signed: Sally Look, Clerk, Escrick Parish Council

Date: 27th January 2021.